Legal Description Checklist

POST FALLS - LAKES - EAST SIDE -WORLEY

Associated Highway Districts
Kootenai County, Idaho

ITD 0130 (Rev. 4-22)

Legal Description Essential Requirements Checklist

Idaho Transportation Department – Right of Way

Project Number	Project Name	Key Number

Parcel Number	Parcel ID Number	Date

		Dist. Reviewer	
1.		_____	Heading: Project Number, Key Number, Parcel Number, Parcel ID Number and date prepared (not an autofill date.) Titled fee acquisition or permanent easement, etc.
2.		_____	Preamble: State, County name, Township and Range, ¼ ¼ sections or government lots designated, section, subdivision name, lots, blocks, and tracks
3.		_____	Points of commencement and beginning shown on plans (must be a found Public Land Survey System (PLSS) corner or a found Corner Perpetuation & Filing (CP&F) recorded point)
4.		_____	Multiple requirement areas within a parcel use the same point of commencement
5.		_____	Curve data contains: radius, arc length, delta/central angle, curve direction (right or left) long chord (bearing and distance)
6.		_____	Centerline stations for beginning and end of parcel
7.		_____	Closing tolerance within State Standard (minimum 1:5,000)
8.		_____	All calls and acreage match the plans exactly
9.		_____	Bearing expressed in degrees, minutes, and whole seconds
10.		_____	Acreages carried to four decimal places and rounded to three places
11.		_____	Distances carried to three decimal places and rounded to two places
12.		_____	Parcel requirement legal description lies within the boundaries of the property described within the title report
13.		_____	Existing non-fee title prescriptive highway RW described with separate acreage - can be described separately or encompassed within description of the new RW requirement parcel, with acreage data broken out for both existing RW and new RW
14.		_____	Stamped, dated, and signed by a professional land surveyor registered by the State of Idaho
15.		_____	Electronic and original (not a copy) of legal description, typed in font size 12

I have reviewed and accepted this legal description.

Design/Construction Engineer	Date

Headquarters Right-of-Way Signature		Date
Printed Name	Title	

Distribution: