

Lakes Highway District Meeting Minutes

July 6, 2020

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on July 6, 2020 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain who attended by phone, Director Shanley, District Clerk Flagg and District Attorney Weeks. B. Haughton and Linda Haughton were under public comment and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete stated he did talk with someone today regarding an item that he did not know would be discussed tonight, if he had known that, he would not have spoken to the individual, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Commissioner Montgomery moved to approve the July 6, 2020 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the June 15, 2020 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 37582 through 37622 in the amount of \$124,091.25, the direct deposit dated June 19, 2020 in the amount of \$38,999.81 and the direct deposit dated July 6, 2020 in the amount of \$40,423.33 for a total of \$203,514.39. Commissioner Montgomery seconded the motion which carried unanimously.

At this time, Chairman Twete asked if there was any public comment. Mr. Haughton addressed the Board regarding his concerns with the Prairie Avenue median that has been placed west of Ramsey Road.

Item 8a was the public hearing date for the abandonment & vacation of a portion of right-of-way in Freddie's Plat of Pinehurst. Director Shanley requested the Board consider a public hearing date for this abandonment and vacation request for a portion of right-of-way located in Freddie's Plat of Pinehurst. After deliberations, Commissioner Montgomery moved to set September 21, 2020 at 5:45 p.m. or as soon thereafter as possible as the date and time for the public hearing to consider the abandonment and vacation of a portion of right-of-way located in Freddie's Plat of Pinehurst. Commissioner Fountain seconded the motion which carried unanimously.

Item 8b was the MOU with North Kootenai Water District. Director Shanley presented the MOU with North Kootenai Water District regarding road cuts, construction and repair to the Board for review. After deliberations, Commissioner Fountain moved to enter in the Memorandum of Understanding with North Kootenai Water & Sewer District and authorized the Chairman or Vice Chairman to sign the agreement. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8c was Interstate Concrete & Asphalt Pay Request #2 for the 2020 construction projects. Director Shanley presented pay request #2 from Interstate Concrete & Asphalt for the 2020 construction projects. After review and deliberation, Commissioner Montgomery moved to authorize payment of pay request #2 for Interstate Concrete & Asphalt in the amount of \$122,658.82 and authorized the Chairman or Vice Chairman to sign the request. Commissioner Fountain seconded the motion which carried unanimously.

Item 8d was the Cloward Family Legacy Estates plat review. Director Shanley presented this two (2) lot minor subdivision located on Seasons Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-2 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the final plat when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8e was the Cottage Industry Permit (COT20-0003) for the Lavender Farm Retail Store. Director Shanley presented this conditional use permit for a lavender farm retail store located on Old Hwy 95 to the Board for review. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County stating the District had no objection to the cottage industry permit request. Commissioner Fountain seconded the motion which carried unanimously.

Item 8f was the Conditional Use Permit (CUP20-0006) for Specialty Rock Products. Director Shanley presented Specialty Rock Products request for the renewal/extension of their conditional use permit located on Chilco Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter to the County stating the District had no objection to the renewal/extension of Specialty Rock Products conditional use permit located on Chilco Road. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8g was the plat review for Stark Addition. Director Shanley presented this three (3) lot minor subdivision located on the southwest corner of Ohio Match Road and Old Hwy 95 to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-3 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the final plat when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8h is Sande Acres plat review. Director Shanley presented this two (2) lot minor subdivision off of Brunner Road to the Board for review. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County

outlining item numbers 1-2 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the final plat when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 8i was the cleaning services contract. Director Shanley discussed hiring a cleaning service for the District. After deliberations, Commissioner Fountain moved to enter into a contract with Duran Professional Cleaning Services to do the office cleaning for \$475.00 per month with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8j was the Government Way Road Repairs. Director Shanley discussed with the Board the condition of Government Way between Lancaster Road and Boekel Road. After deliberations, Commissioner Fountain moved to accept the bid proposal from Big Sky Capital in the amount of \$104,362.00 for the Government Way repairs with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8k was the board room logo. Director Shanley presented a bid for a metal logo for the board room to be placed between the two flags behind the board table. After deliberations, Commissioner Fountain moved to table this item for further information with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8l was the 550 snowplow wings. Director Shanley presented a quote for 550 snowplow wings from Utility Truck Equipment out of Boise. After deliberations, Commissioner Montgomery moved to purchase two (2) plow wings per the quote from Utility Truck Equipment with Commissioner Fountain seconding the motion which carried unanimously.

Item 9a was the executive session. Commissioner Montgomery moved to enter into executive session at 6:12 p.m. to discuss items under Idaho Code §74-206 (1) (f). Commissioner Fountain seconded the motion. Clerk Flagg called the roll with voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

After reconvening to regular session at 6:57 p.m. Commissioner Montgomery moved to authorize District staff to proceed as discussed in executive session with Commissioner Fountain seconding the motion which carried unanimously.

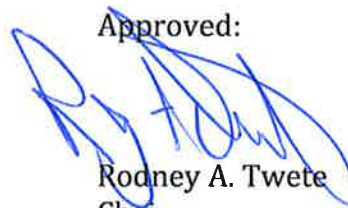
There being no further business, Commissioner Fountain moved to adjourn at 6:58 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman