

Lakes Highway District Meeting Minutes

June 18, 2018

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on June 18, 2018, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Donna Montgomery and Doug Wall observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the June 18, 2018 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the June 4, 2018 meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal and Financial Worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 34932 through 34993 in the amount of \$170,645.33 and the direct deposit dated June 5, 2018 in the amount of \$35,261.22 for a total of \$205,906.55. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

Item 8a was the Special Events application for the Bayview Daze Parade to be held on July 7, 2018. Director Shanley presented the parade information to the Board and after deliberations, Commissioner Fountain moved to approve the Special Events application for the Bayview Daze Parade and authorized the Chairman or Vice Chairman to sign the application. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8b was the Special Events application for the Thunder in the Bay Car Show to be held in Bayview on July 20-22, 2018. Director Shanley presented the application to the Board and after deliberations, Commissioner Montgomery moved to approve the Special Events application for the Thunder in the Bay Car Show and authorized the Chairman or Vice Chairman to sign the application. Commissioner Fountain seconded the motion which carried unanimously.

Item 8c was the Special Events application for Bayview Daze to be held July 6-9, 2018. Director Shanley presented the application to the Board and after deliberations, Commissioner Fountain moved to approve the Special Events application for Bayview Daze and authorized the Chairman or Vice Chairman to sign the application. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8d was Resolution 2018-03 Appointing a Public Records Custodian and Delegates. Director Shanley presented this to the Board and stated this requirement will become effective July 1, 2018. After deliberations, Commissioner Montgomery moved to adopt resolution 2018-03 appointing a public records custodian and delegates as required by Idaho Code §74-102 with the District Clerk and the District Clerk's delegates as the public records custodians. Commissioner Fountain seconded the motion which carried unanimously.

Item 8e was Lewellen Creek Estates, 1st Addition which is a four (4) lot minor subdivision located on Lewellen Creek Road. Director Shanley presented his review to the Board and after deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8f was Lazy Moose Meadows which is a two (2) lot minor subdivision located on a private road which accesses Seasons Road. Director Shanley presented his review to the Board and after deliberations, Commissioner Montgomery moved to authorize District staff to submit a comment letter to the County outlining item numbers 1-4 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 8g was Happeny's Addition which is a two (2) lot minor subdivision located on the southwest corner of Rimrock and Hudlow Roads. Director Shanley presented his review to the Board and after deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8h was the preliminary plat review of the proposed Vista Meadows located on the south side of Prairie Avenue in the City of Coeur d'Alene and accessing a District maintained roadway. Director Shanley presented his review to the Board and after deliberations, Commissioner Montgomery moved to send a letter of comment to the City of Coeur d'Alene outlining item numbers 1-8 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 8i was to set a public hearing to validate Viewer Report #197 for Howard Road. Director Shanley discussed with the Board Attorney Weeks' recommendation regarding validation the District's viewer reports. After deliberations, Commissioner Fountain moved to set August 27, 2018 at 5:45 p.m. or as soon thereafter as possible, for the public hearing to validate Viewer Report #197 for Howard Road. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8j was the Call for Bids for a new Roadside Mower for the District. Director Shanley outlined the condition of the existing mower and presented the Board with specifications for a new mower. After deliberations, Commissioner Montgomery moved authorize the Call for Bids for a new roadside mower with the bid results being brought back to the Board once received. Commissioner Fountain seconded the motion which carried unanimously.

Item 8k was Pay Request #1 submitted by Interstate Concrete & Asphalt for the 2018 construction projects in the amount of \$816,986.76. Director Shanley presented the pay request to the Board and recommended payment. After deliberations, Commissioner Fountain moved to approve Pay Request #1 submitted by Interstate Concrete & Asphalt, authorized payment in the amount of \$816,986.76 and authorized the Chairman or Vice Chairman to sign the request. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8l was the 2018 Pacific Northwest Bridge Maintenance Conference to be held in Portland Oregon on October 9-11, 2018. Director Shanley discussed attending this conference with the Board and after deliberations, Commissioner Montgomery moved to send Director Shanley to the 2018 Pacific Northwest Bridge Maintenance Conference in Portland with Commissioner Fountain seconding the motion which carried unanimously.

Item 8m was the Summer Road Safety Public Advertisement. Director Shanley discussed with the Board the safety ad for summer and stated the cost would be between \$8-9,000 and all four (4) Highway Districts would participate in the advertisement. After deliberations, Commissioner Fountain moved to authorize staff to move forward with the other Highway Districts to advertise for the summer road safety public awareness advertisement with Commissioner Montgomery seconding the motion. Motion carried unanimously.

At this time, Chairman Twete asked for a motion to enter executive session.

Commissioner Montgomery moved to enter executive session at 6:27 p.m. under Idaho Code §74-206 (1) (c) to discuss Bunco Road Right-of-Way Acquisition. Commissioner Fountain seconded the motion. Clerk Flagg called the roll with Commissioners voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session at 6:39 p.m., Commissioner Fountain moved to proceed with right-of-way acquisition on Bunco Road as discussed in executive session. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete moved to Commissioner Comments prior to adjourning. Commissioner Fountain thanked Chairman Twete for going to Boise to address the County excluding the Highway Districts from any building permit applications. Commissioner Fountain also asked about the cell phone policy that was brought before the Board back in December and wondered if that was going to come back before the Board. Director Shanley stated nothing has changed and is still up to the Board for consideration. The budget workshop was discussed.

Director Shanley addressed the Board regarding growth in the District and the amount of subdivisions that are taking place in the District. He stated between the building permits which care on track to exceed last year, the developer growth and the chip seal season here, this is keeping the staff extremely busy and wanted to update the Board regarding that.

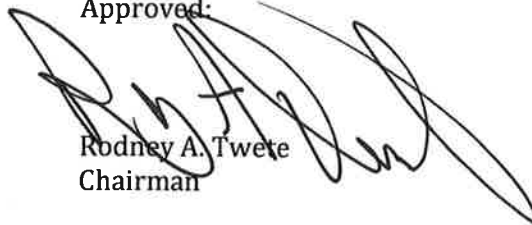
There being no further business, Commissioner Montgomery moved to adjourn at 6:47 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:

Bonny A. Flagg

Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman