

## LAKES HIGHWAY DISTRICT MINUTES

February 1, 2021

Page 1

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Vice Chairman Montgomery at 5:30 p.m. on February 1, 2021 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Montgomery and Fountain, Director Shanley, District Clerk Flagg, District Treasurer Howell and District Attorney Weeks. Commissioner Twete attended by telephone. Korby Baker and Michelle Haneline of Magnuson McHugh attended regarding the audit, Steve Cordes attended regarding Wildflower Lane and Gordon Dobler attended regarding the variance request in Bayview. Donna Montgomery observed.

Vice Chairman Montgomery called the meeting to order and led the Pledge of Allegiance.

Vice Chairman Montgomery asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Commissioner Fountain moved to approve the February 1, 2021 agenda as presented with Commissioner Twete seconding the motion which carried unanimously.

Commissioner Fountain moved to approve the January 18, 2021 regular meeting minutes as presented. Commissioner Twete seconded the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 38140 through 38171 in the amount of \$74,753.96 and the direct deposit dated January 20, 2021 in the amount of \$39,423.29 for a total of \$114,177.25. Commissioner Twete seconded the motion which carried unanimously.

At this time, Vice Chairman Montgomery asked if there was any public comment.

**Item 7a under Old Business was the Wildflower Lane Abandonment & Vacation.** Attorney Weeks discussed with the Board a value for the portion of Wildflower Lane that is being petitioned for abandonment and vacation. After deliberations, Commissioner Twete moved to vacate and abandon the portion of Wildflower Lane outlined in the petition to the Association reserving utility easements and public easement corridors. Commissioner Fountain seconded the motion which carried unanimously.

**Item 7b was Capitol for a Day.** Director Shanley addressed the Board stating there had been some changes regarding hotel accommodations for the Capitol for a Day program. Director Shanley and Commissioner Twete outlined changes to the hotel accommodations and after deliberations, Commissioner Fountain moved to authorize the Highway District to pay for Commissioner Twete's hotel while he attends Capitol for a Day in Boise. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 8a under Current Business was the 2019-2020 audit review.** At this time Michelle Haneline of Magnuson McHugh addressed the Board and presented the 2019-2020 audit for discussion and review. After deliberations, Commissioner Fountain moved to approve the 2019-

2020 audit conducted by Magnuson McHugh & Company and directed staff to post the audit to the website and to the legislative audit division. Commissioner Twete seconded the motion which carried unanimously.

**Item 8b was the Variance Request for a proposed subdivision in Bayview.** Gordon Dobler of Dobler Engineering addressed the Board regarding a proposed major subdivision in Bayview adjacent to Perimeter Road and Schaefer Street. Mr. Dobler outlined the request of the developer for a variance regarding the access locations. After deliberations, Commissioner Fountain moved to allow a variance to the two (2) standards that are in the access management ordinance, standard number 304.01 and the portion of the ordinance addressing a lower classification road as requested for the development of the Bayview property. Commissioner Twete seconded the motion which carried unanimously.

**Item 8c was the Silver Sands LLC Zone Change Request.** Director Shanley presented this zone change request to the Board which consists of approximately 5.02 acres on the north side of Spirit Lake Road. The applicant is requesting zoning be changed from rural to commercial. After deliberations, Commissioner Twete moved to authorized District staff to send a letter of comment to the county with Commissioner Fountain seconding the motion which carried unanimously.

**Item 8d was the Athol Good Times Resort, LLC Cottage Industry Permit request.** Director Shanley presented the developer's request to create an outdoor workshop venue on a parcel of land located on Old Hwy 95 in Athol. After deliberations, Commissioner Twete moved to authorized District staff to submit a letter of comment to the county with Commissioner Fountain seconding the motion which carried unanimously.

**Item 8e was the Reece Estates Plat Review.** Director Shanley presented this two (2) lot minor subdivision located on Tiara Lane adjacent to Red Fir Road south of Howard Road. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the county outlining item numbers 1-4 of Director Shanley's review and authorized the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Twete seconded the motion which carried unanimously.

**Item 8f was the plat review for Bush Estates First Addition.** Director Shanley presented this two (2) lot minor subdivision located adjacent to Diagonal Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the county stating the District had no objections and authorized the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Twete seconded the motion which carried unanimously.

**Item 8g was the plat review for Bruno Subdivision.** Director Shanley presented this two (2) lot minor subdivision located off of Edwards Road to the Board for review. After deliberations, Commissioner Fountain moved to authorized District staff to submit a letter of comment to the county outlining item numbers 1 & 2 of Director Shanley's review and authorized the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Twete seconded the motion which carried unanimously.

**Item 8h was the Liquid Asphalt Bids.** Director Shanley discussed with the Board a joint liquid asphalt bid with the other highway districts for the upcoming construction season. After discussion and deliberations, Commissioner Twete moved to authorize Director Shanley to research the liquid asphalt bid with Commissioner Fountain seconding the motion which carried

unanimously.

**Item 8i was Review of the Forest Ridge Estates Abandonment & Vacation.** Director Shanley discussed the previous request for abandonment and vacation of a portion of right-of-way located in Forest Ridge Estates. After deliberations, Commissioner Fountain moved to authorize District staff to reach out to the adjacent homeowners asking if they are interested in the vacation and abandonment of the adjacent portion of right-of-way. Commissioner Twete seconded the motion which carried unanimously.

**Item 8j was Resolution 2021-03 re-establishing board meeting item submittals.** Director Shanley presented this resolution to the Board which would re-establish the ten (10) business day deadline for agenda item submittal. After deliberations, Commissioner Fountain moved to adopt Resolution 2021-03 with Commissioner Montgomery seconding the motion which carried unanimously.

**Item 8k was the Professional Services Agreement for the Traffic Impact Study on Hoodoo Valley North.** Director Shanley presented the Professional Services Agreement to the Board for review for the traffic impact study required for Hoodoo Valley North. After deliberations, Commissioner Twete moved to have JUB Engineering do the consultant work on Hoodoo Valley North subdivision with Commissioner Fountain seconding the motion which carried unanimously.

**Item 8l was the 2021 Improvement Projects Call for Bid.** Director Shanley presented the Board with the 2021 Improvement Project Plans for the upcoming construction season. After deliberations, Commissioner Fountain moved to authorize District staff to place the ad for Call for Bids for the 2021 construction projects and authorized the Chairman or Vice Chairman to sign the plans. Commissioner Twete seconded the motion which carried unanimously.

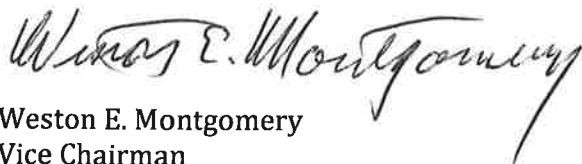
Commissioner Fountain moved to enter into executive session at 6:51 p.m. under Idaho Code §74-206 (1) (a) to discuss hiring a District employee. Commissioner Twete seconded the motion. Clerk Flagg called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session at 6:59 p.m. Commissioner Fountain moved to have Director Shanley bring back the current resolution regarding development required reviews to the Board for review including revisions as necessary and discussed in executive session. Commissioner Twete seconded the motion which carried unanimously.

As there was no further business, Commissioner Twete moved to adjourn at 7:01 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:

Approved:



Bonny A. Flagg  
District Clerk/Board Secretary

Weston E. Montgomery  
Vice Chairman