

LAKES HIGHWAY DISTRICT MINUTES

January 20, 2025

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on January 20, 2025 at the District Office, 17783 N. Pope Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Adams and Montgomery. Director Shanley and District Clerk Hendry. Nate McKinley attended regarding Welch Comer. Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Adams no Commissioner Montgomery no.

Item 3 – Commissioner Montgomery moved to approve the January 20, 2025 agenda as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 4 – Public Comment – Chairman Twete asked if there was any public comment, there was none.

Item 5 – Commissioner Adams moved to approve January 20, 2025 Consent Agenda as presented to include the January 6, 2025 Meeting Minutes, December 2024 Financial Reports, MIN24-006 Hannah's Fields, and MIN24-039 Edwards Road Acres. Commissioner Montgomery seconded the motion, which carried unanimously.

Current Business

Item 6a – Road Construction Projects Materials Testing. Director Shanley presented the proposal from HMH Engineering to perform materials testing for our 2025 Road Construction Projects and indicated the proposed contract is under the budgeted amount. This contract will allow for verification of contracted work to ensure materials are placed in accordance with the specifications. Upon deliberations, Commissioner Montgomery moved to approve the contract as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 6b – Equipment Computer Diagnostic System. Director Shanley presented a purchase order for this budgeted item and indicated this tool will allow our mechanics to connect to the computers on our heavy equipment and dump trucks to diagnose and repair them. This will significantly reduce the down time and frequency associated with sending equipment to the dealership. Upon deliberations, Commissioner Adams moved to approve the purchase as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 6c – Pavement Marking Materials Acquisition. Director Shanley presented notification from Rodda Paint that they would honor the 2024 Bid Prices for materials in 2025, provided the purchase order was made prior to February 3, 2025. Upon deliberations, Commissioner Montgomery moved to award pavement marking materials bid to Rodda Paint, as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 6d - LSHIP Grant Application, 2025-03. Director Shanley presented Resolution 2025-03 for a grant and match funding required that would address a systemic approach to placing additional guardrail improvement across the District. Upon deliberations, Commissioner Adams moved to approve Resolution 2025-03 as presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 6e - Set Public Hearing for the Miller Validation, Vacation & Abandonment Request. Commissioner Montgomery moved to set the Public Hearing for April 7, 2025 at 5:45 or soon thereafter. Commissioner Adams seconded the motion, which carried unanimously.

Item 6f - 2025 Transportation Plan Update. Director Shanley presented a draft notice requesting statement of qualifications from consultants to assist the District in updating their 2014 Transportation Master Plan. The Director explained that the District received \$30,000 Local Rural Highways Investment Program Grant for fiscal year 2025 that is to assist in paying a consultant to assist in this effort. Upon deliberations, Commissioner Adams moved to authorize staff to request information and directed Staff to advertise for a consultant. Commissioner Montgomery seconded the motion, which carried unanimously.

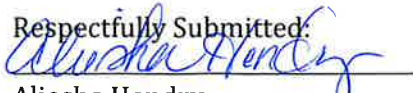
Item 6g - Resolution 2025-04 District Drug & Alcohol Testing Policy. Director Shanley and Attorney Weeks discussed the updated policy with the Board. Upon deliberations, Commissioner Montgomery moved to adopt the updated policy as presented. Commissioner Adams seconded the motion. Clerk Hendry called the roll as follows: Commissioner Twete aye, Commissioner Adams aye and Commissioner Montgomery aye, the motion carried unanimously.


Item 7 - Executive Session. Commissioner Adams moved to enter into executive session at 5:44 p.m. under Idaho Code § 74-206(1)(b), (f) and (i). Commissioner Montgomery seconded the motion. Clerk Hendry called the roll as follows: Commissioner Twete aye, Commissioner Adams aye and Commissioner Montgomery aye, the motion carried unanimously.

Upon reconvening into regular session, Attorney Weeks asked the Board to approve Mike Hague as the Mediator and the Chairman as the Board Representative to accompany the attorney and the Director to mediation in the Copper Basin litigation. Commissioner Adams moved to approve the recommendation with Commissioner Montgomery seconding the motion, which carried unanimously.

Commissioner Adams moved to add a job title to the District as Special Operations Assistant to the Director, Chairman Twete clarified this job title was for Aaron Syth. Commissioner Montgomery seconded the motion, which carried unanimously.

As there was no further business, Chairman Twete adjourned the meeting at 6:10 p.m.

Respectfully Submitted:

Aliesha Hendry
District Clerk/Board Secretary

Approved:

Rodney A. Twete
Chairman