

Lakes Highway District Meeting Minutes

February 4, 2019

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on February 4, 2019 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and Deputy Clerk Howell. Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the February 4, 2019 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the January 21, 2019 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 35640 through 35668 in the amount of \$ 67,066.75. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

Item 8a was Azariah Acres Plat Review. Director Shanley presented a two (2) lot proposed minor subdivision located on Brunner Road to the board for review. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County outlining items 1 through 3 of Director Shanley's review. Director Shanley requested that the motion include an asphalt mailbox turnout. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 8b was a Variance Request on Split Rock Road. Director Shanley presented the applicants request for a variance to the twenty-five (25) foot front yard setback of eighteen (18) feet. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8c was the 2018 NPDES Report. Director Shanley presented the report prepared by Ruen Yeager & Associates and discussed content related to 2018 activities. The Director also updated the Board regarding the status of the permit renewal anticipated for the end of fiscal year. After review and deliberations, Commissioner Fountain moved to approve and accept the 2018 NPDES Annual Report as presented and to authorized the Chairman or Vice

Chairman to sign the report certification. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8d was the ITD US-95, SH-53, Garwood and Frontage Roads, State and Local Agreement. Director Shanley updated the Board on status of the project and presented a draft State and Local Agreement. The State and Local Agreement addresses the roles of each agency and the exchange of properties benefiting the District for future maintenance responsibilities of the local roads to be designed and constructed by ITD. Upon review and discussion, Commissioner Montgomery moved to accept the State and Local Agreement and to authorize the Chairman or Vice-Chairman to sign the agreement upon review and approval by legal counsel. This motion also included Director Shanley's comments on the shared use path location. Commissioner Fountain seconded the motion which carried unanimously.

Item 8e is Employee Wages and Benefits. Director Shanley requested guidance from the Board regarding wages and benefits policy affecting recent new hires with hire dates of January 2nd and January 7th. The Director indicated that new employees do not attain certain benefits until after their first full month of employment. The Director indicated that clarification was requested because the first work day of January was January 2nd. Upon discussion, Commissioner Fountain moved to authorize staff to provide certain benefits to the new hires with hire dates of January 2, 2019 for the month ending January 31, 2019. The motion includes clarification that the employee with the hire date of January 7th would not attain certain benefits until the end of February, which completes that employees first full month of employment. Commissioner Montgomery seconded the motion which carried unanimously.

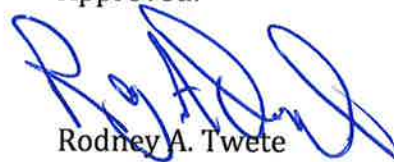
There being no further business, Commissioner Fountain moved to adjourn at 5:54 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:



Karen M. Howell
Deputy Clerk/
Board Treasurer

Approved:



Rodney A. Twete
Chairman