

## LAKES HIGHWAY DISTRICT MINUTES

### August 25, 2025

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on August 25, 2025 at the District Office, 17783 N. Pope Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Adams and Montgomery. Director Shanley and Attorney Weeks. Clerk Hendry attended by Zoom. Sean Hoisington of JUB attended regarding Item 6a. Donna Montgomery and Johnny Johnson observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Adams no, Commissioner Montgomery no.

**Item 3** – Commissioner Montgomery moved to approve the August 25, 2025 agenda as presented. Commissioner Adams seconded the motion, which carried unanimously.

**Item 4 – Public Comment** – Chairman Twete asked if there was any public comment, there was none.

**Item 5** – Commissioner Adams moved to approve August 25, 2025 Consent Agenda as presented to include the July 21, 2025 Budget Workshop Minutes, July 21, 2025 Meeting Minutes, August 4, 2025 Special Meeting Minutes, August 7, 2025 Special Meeting Minutes, July 2025 Financial Reports, FAM25-0014, MIN25-019, VAR25-0009, MSP25-0001, MSP25-0002, 2025-2026 Salt Quote and Pay Request # 3, 2025 Construction Projects. Commissioner Montgomery seconded the motion, which carried him unanimously.

### Current Business

**Item 6a – 2025 Transportation Plan, JUB Contract.** Director Shanley presented the contract from JUB to the Board for review. Upon deliberations, Commissioner Adams moved to approve the contract as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 6b - Resolution 2025-11 Asulkan Street & Dawson Loop Road Acceptance.** Director Shanley presented Resolution 2025-11 Asulkan Street and Dawson Loop located within Revelstoke Ranch to the Board for consideration of acceptance into the District's jurisdiction. After deliberations, Commissioner Montgomery moved to accept Resolution 2025-11. Commissioner Adams seconded the motion, which carried unanimously.

**Item 6c – Set Public Hearing, Doty Remanded Hearing.** Attorney Weeks asked the Board to schedule a Public Hearing date for re-opening the Public Hearing on Doty Validation Petition on remand from District Court. Attorney Weeks asked the Board to set the hearing no later than October 20, 2025 to allow staff time to research and update the staff report. Commissioner Adams moved to

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set the Public Hearing for December 1, 2025 at 5:45 p.m. or soon thereafter with a deadline of November 6, 2025 to submit new evidence. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 6d - Public Hearing – FY2025-2026 Budget.** Chairman Twete stated this was the time and place for the 2025-2026 Budget Hearing and declared the hearing open for any public comments.

Director Shanley stated the public hearing was advertised in accordance with Idaho Statutes and the District had received no written comments regarding the budget. Director Shanley presented the public notice for this hearing and budget for the Board to consider. The proposed 2025-2026 budget is in the amount of \$16,166,438.00. The Director indicated that the Board will need to consider their foregone amount and recommended the Board send a letter to the County if they choose not to reserve the foregone taxes for this budget cycle.

Chairman Twete asked for any further public comment.

The Board proceeded to deliberations. Upon conclusion, the following motion was made.

Commissioner Montgomery moved to approve and adopt the FY2025-2026 Lakes Highways District budget as presented and authorized the Chairman or Vice Chairman to sign the L2 Dollar Certification and authorized District Staff to submit the budget to the Coeur d'Alene Press for advertisement.

Director Shanley then called the roll as follows: Commissioner Twete aye, Commissioner Adams aye, and Commissioner Montgomery aye.

**Item 6e – FY2025 L2 Certification.** Director Shanley discussed with the Board the Districts L2 form and published proposed budget. After deliberations, Commissioner Adams moved to proceed with L2 submission as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 6f – Foregone Letter.** Director Shanley discussed with the Board the consideration, to notify the County that the District will not reserve any foregone taxes. After discussions, Commissioner Adams moved to submit the foregone letter as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 6g – 2025 CPA Audit Engagement Letter.** Director Shanley presented the 2025 CPA Audit Engagement Letter and contract from Shay Consulting to the Board for review. Upon deliberations, Commissioner Montgomery moved to approve the CPA consulting contract for the 2025 Audit as presented. Commissioner Adams seconded the motion, which carried unanimously.

**Item 6h - Burke, Abandonment & Vacation petition.** Director Shanley presented the Burke's withdrawal request received August 18, 2025 to the Board for review. Upon discussion, Commissioner Adams moved to grant the petition withdrawal request. Commissioner Montgomery seconded the motion, which carried unanimously.

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**Item 6i – US 95 Parks Road Intersection & Frontage Roads Project.** Director Shanley discussed this project and the orientation meeting he attended with the Board. As this was a discussion only item, no motion was made.

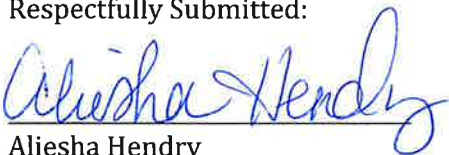
### Old Business

**Item 7a – Surplus Equipment.** Director Shanley asked the Board for guidance to sell the Surplus Equipment (RES25-06 & RES25-09), in a Public Advertised Bid. Upon deliberations, Commissioner Adams moved to move ahead with selling MI448 to Worley Highway District for One Dollar and authorize the Director to advertise for public bids for the remaining surplus equipment. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 8 - Executive Session.** Commissioner Montgomery moved to enter into executive session at 6:02 p.m. under Idaho Code§ 74-206(1) (a), (b), (f), (i). Commissioner Adams seconded the motion. Director Shanley called the roll as follows: Commissioner Twete aye, Commissioner Adams aye and Commissioner Montgomery aye, the motion carried unanimously.

Upon reconvening into regular session at 7:19 p.m., Commissioner Adams moved to provide raises to employees as discussed in executive session. Commissioner Montgomery seconded. Commissioner Adams and Commissioner Montgomery voted in favor of the motion, and Commissioner Twete abstained from the vote. The motion passed. There being no further business before the Board, it adjourned at 7:20 p.m. (Commissioner Twete stated 7:22 p.m. on the recording, but according to the clock, it was 7:20 p.m.).

Respectfully Submitted:



Aliesha Hendry  
District Clerk/Board Secretary

Approved:



Rodney A. Twete  
Chairman