

## Lakes Highway District Meeting Minutes

October 7, 2019

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Vice Chairman Montgomery at 5:30 p.m. on October 7, 2019 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Montgomery and Fountain, Director Shanley and District Clerk Flagg. Commissioner Twete attended by phone. Joe Dobson attended regarding Property for Sale Plat Review, Donna Montgomery and Bryan Petersen observed.

Vice Chairman Montgomery called the meeting to order and led the Pledge of Allegiance.

Commissioner Fountain moved to approve the October 7, 2019 agenda as presented with Commissioner Twete seconding the motion which carried unanimously.

Commissioner Fountain moved to approve the September 16, 2019 regular meeting minutes as presented with Commissioner Twete seconding the motion which carried unanimously.

Vice Chairman Montgomery asked if any Board member has a conflict of interest with any item on the agenda? Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? All Commissioners stated no.

After reviewing the Payments Journal and Financial Worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 36285 through 36356 in the amount of \$1,682,643.26, the direct deposit dated September 20, 2019 in the amount of \$36,646.27 and the direct deposit dated October 4, 2019 in the amount of \$41,558.99 for a total of \$1,760,848.52. Also noted was the vac truck payment, 2019 construction project pay request and approximately \$130,000 BNSF Project payments are included in that total. Commissioner Twete seconded the motion which carried unanimously.

At this time, Vice Chairman Montgomery asked if there was any public comment. Seeing none, Vice Chairman Montgomery moved to item 8b as Joe Dobson was in attendance for this item.

**Item 8b was the Property for Sale Plat Review.** Director Shanley presented this two (2) lot minor subdivision located on Brunner Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-3 of Director Shanley's review. Motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Twete seconded the motion which carried unanimously.

**Item 8a was BNSF/Ramsey Road Project Overpass Agreement, Cost Estimate & Bridge Design review.** Director Shanley presented these documents to the Board for review in regard to the BNSF/Ramsey Road Project. After review and deliberations, Commissioner Fountain moved to approve the overpass agreement as presented and authorize the Chairman or Vice Chairman to sign the agreement with Commissioner Twete seconding the motion which carried unanimously.

**Item 8c was the Twenty Acre Wood Plat Review.** Director Shanley presented this two (2) lot minor subdivision located on Shoshone Avenue to the Board for review. After deliberations, Commissioner Twete moved to table this item to the next board meeting with Commissioner Fountain seconding the motion which carried unanimously.

**Item 8d was to set a public hearing for the validation of Viewer Report #167.** Director Shanley discussed with the Board validating this Viewer Report which runs south from Brunner Road directly across from Weir Road. After deliberations, Commissioner Fountain moved to set December 2, 2019 at 5:45 p.m. or as soon thereafter as possible as the public hearing date to consider the validation of Viewer Report #167. Commissioner Twete seconded the motion which carried unanimously.

**Item 8e is the Trail of Terror Special Events Application.** Director Shanley presented this application to the Board for review and after deliberations, Commissioner Fountain moved approve the special events application for the Trail of Terror with Commissioner Twete seconding the motion which carried unanimously.

**Item 8f was discussion regarding an AED Unit.** Director Shanley presented information to the Board and requested the purchase of an AED unit for the District. After deliberations, Commissioner Twete moved to table this item for further information with Commissioner Fountain seconding the motion which carried unanimously. Director Shanley clarified with the Board they would like more information from the safety committee as to placement of the unit.

**Item 8g was Consideration of the Award of the Sanding Materials Quote.** Director Shanley presented the quotes received for the 2019-2020 winter sanding materials with consideration of time and trucking expense. After deliberations, Commissioner Fountain moved to award the 2019-2020 sanding materials quote to Interstate Concrete & Asphalt for \$3.25 per ton for a total of \$16,250.00 with Commissioner Twete seconding the motion which carried unanimously.

**Item 8h was the 2019-2020 De-Icer Piggyback Bid.** Director Shanley presented a letter from Roadwise, Inc. offering the District the opportunity to piggyback from ITD's bid for Liquid Freezgard/Magnesium Chloride for the 2019-2020 winter season. After deliberations, Commissioner Fountain moved to piggyback from the ITD bid for Liquid Freezgard/Magnesium Chloride at \$168.09 per ton for the 2019-2020 winter season with Commissioner Twete seconding the motion which carried unanimously.

**Item 8i was the Audit Engagement Letter from Magnuson McHugh for the 2018-2019 audit.** Director Shanley presented the Audit Engagement letter to the Board for review and after deliberations, Commissioner Fountain moved to accept the audit engagement letter from Magnuson McHugh for the 2018-2019 audit for an amount not to exceed \$7,200.00. Commissioner Twete seconded the motion which carried unanimously.

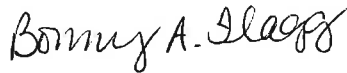
**Item 8j was the Balancing Change Order** for the 2019 Construction Projects. Director Shanley presented the balancing Change Order for the final project quantities to the Board for the 2019 Construction Projects in the amount of \$108,382.49 decreasing the original

contract amount. After deliberations, Commissioner Fountain moved to approve the final balancing Change Order for the 2019 Construction Projects in the amount of \$108,382.49 and authorized the Chairman or Vice Chairman to sign the Change Order. Commissioner Twete seconded the motion which carried unanimously.

**Item 8k was the Final Pay Request for the 2019 Construction Projects.** Director Shanley presented the final pay request from Coeur d'Alene Paving in the amount of \$205,740.83 for the 2019 Construction Projects. After deliberations, Commissioner Fountain moved to approve payment in the amount of \$205,740.83 to Coeur d'Alene Paving representing the final pay request for the 2019 Construction Projects and authorized the Chairman or Vice Chairman to sign the pay request. Motion also included release of retainage in the amount of \$114,083.15 upon receipt of the Tax Lien Release and the punch list being completed. Commissioner Twete seconded the motion which carried unanimously.

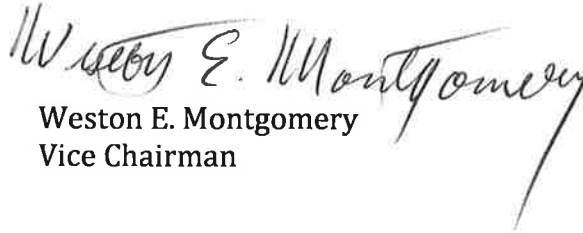
There being no further business, Commissioner Fountain moved to adjourn at 6:12 p.m. with Commissioner Twete seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg  
District Clerk/Board Secretary

Approved:



Weston E. Montgomery  
Vice Chairman