

Lakes Highway District Meeting Minutes

October 15, 2018

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on October 15, 2018, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, Deputy Director Baldwin and District Clerk Flagg. Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the October 15, 2018 agenda as presented. Director Shanley noted that item 8e, promotions are plural. He stated he consulted with Attorney Weeks and it is not a substantial change, either way it works. Commissioner Fountain then stated she was going to suggest moving items 8d and 8e under executive session, so we could have the correspondence from ITD prior to that as we will want to go into executive session if we are discussing wages. Director Shanley stated in talking with Attorney Weeks, she said the agenda is correct, you can go into executive session. Commissioner Fountain said she had spoken with her and she said suggested we could go into executive session after the correspondence and could do it all in one swoop by moving 8d and 8e under executive session. Commissioner Montgomery moved to approve the corrected agenda with Commissioner Fountain seconding the motion which carried unanimously.

Chairman Twete asked for a motion to approve the October 1 meeting minutes. Discussion followed regarding the October 1st, 2018 meeting minutes and the changes Commissioner Fountain wanted to see for the signed minutes. Commissioner Fountain made a motion to approve the minutes as corrected. For lack of a second, the motion died. Discussion continued, and it was agreed upon Commissioner Montgomery would review what was written along with the changes Commissioner Fountain requested. Commissioner Fountain then made a motion to table the approval of the October 1, 2018 minutes with Commissioner Montgomery seconding the motion. Motion carried unanimously.

After reviewing the Payments Journal and Financial Worksheet. Commissioner Fountain asked for clarification on the first page of the financial worksheet regarding a transfer from general fund to DCF fund of \$11,500.00. She stated on the receivable page there was a DCF of \$3,500.00 and was wondering what the other \$8,000.00 was. Director Shanley stated he would review this with the treasurer and provide a clarification to Commissioner Fountain's question. Commissioner Fountain said she would like a clarification and then moved to approve the payments journal with bills paid by check numbers 35303 through 35319 in the amount of \$121,395.70 and the direct deposit dated October 5, 2018 in the amount of \$30,822.79 for a total of \$152,218.49. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

Item 7a is the Prairie Avenue School Traffic Impact Study. Director Shanley discussed with the Board the Traffic Impact Study provided by JUB Engineers for the new elementary school proposed to be located on Prairie Avenue. Director Shanley asked the Board to table this item as the District had just received information from Architects West asking to be on the November 5th agenda.

Commissioner Montgomery moved to table this item until the November 5th agenda per the request of Architects West. Commissioner Fountain seconded the motion which carried unanimously.

Item 8a is the Consider Awarding the 2018-2019 Winter Sanding Material Quote. Director Shanley presented the quote results to the Board for review. After deliberations, Commissioner Montgomery moved to accept the bid from Interstate Concrete & Asphalt for our sanding material with Commissioner Fountain seconding the motion which carried unanimously.

Item 8b is the Special Notice Permit Review located on Government Way. Director Shanley presented the request for a special notice permit on a proposed petting zoo located at 7397 N. Government Way. After deliberations, Commissioner Fountain moved to direct staff to send a letter of comment to the County stating the District has no objections to the Special Notice Permit SPN18-0002 for the petting zoo on Government Way. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8c is the Special Events Application for the Trail of Terror. Director Shanley presented the special events application for the Trail of Terror Run to be held on October 27, 2018. After deliberations, Commissioner Montgomery moved to approve the Special Events Application for the Trail of Terror Run on October 27, 2018 with Commissioner Fountain seconding the motion which carried unanimously.

Moving to the discussion item, **Item 9a is the ITD Letter regarding US95, JCT SH 53 Interchange Project.** Director Shanley presented the Board with a letter to ITD regarding the addition of the new frontage roads to the District's maintenance jurisdiction created by the new interchange at Hwy 95 and 53 and possible property donation to the District. As this was a discussion item only, no motion was made.

Commissioner Montgomery moved to enter into executive session at 5:53 p.m. under Idaho Code §74-206 (1) (a) (b) to considering hiring public employees. Commissioner Fountain seconded the motion. Director Shanley clarified that the motion included (b) and all Commissioners confirmed. District Clerk Flagg then called the roll with the Commissioners voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session, Commissioner Twete moved to approve what was discussed in executive session with Commissioner Montgomery seconding the motion. Commissioners Twete and Montgomery voted aye. Commissioner Fountain recused herself from that decision.

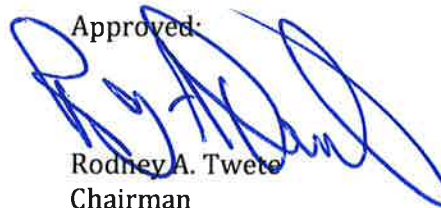
There being no further business, Commissioner Montgomery moved to adjourn with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk, Board Secretary

Approved:



Rodney A. Twete
Chairman