

LAKES HIGHWAY DISTRICT SPECIAL MEETING MINUTES

July 27, 2023

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The special meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 1:00 p.m. on July 27, 2023 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Adams and Montgomery, Director Shanley and District Clerk Flagg. Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no.

Item 3 – Commissioner Montgomery moved to approve the July 27, 2023 agenda as presented with Commissioner Adams seconding the motion which carried unanimously.

Item 4 – Public Comment – Chairman Twete asked if there was any public comment. Seeing none, Chairman Twete moved to item 5.

Item 5 – Commissioner Adams moved to approve July 27, 2023 Consent Agenda as presented with Commissioner Montgomery seconding the motion which carried unanimously.

Old Business

Item 6a – FY2023-2024 Budget & Hearing Announcement. Director Shanley discussed with the Board new information regarding the 2023-2024 Budget as well as presented the proposed 2023-2024 budget to the Board for review. After deliberations, Commissioner Adams moved to authorize Director Shanley to advertise the 2023-2024 budget in the Coeur d’Alene Press as discussed. Commissioner Montgomery seconded the motion which carried unanimously.

Current Business

Item 7a – Bennett Acres Road Construction Plan Review. Director Shanley presented the Road Construction Plan prepared by Steve Soltys for the Bennett Acres Major Subdivision off SH53. The Director reported that upon his initial review the Engineer had made minor edits to his plans, and they are now in compliance with the Associated Highway District Standards for Local Roads. The Director therefore made his recommendation for the Board to consider approval of the road plans and with the Boards approval staff would notify the developer and County of the approval. After deliberations, Commissioner Adams moved to approve the construction plans as presented with Commissioner Montgomery seconding the motion which carried unanimously.

Item 7b - Road B (Back Country Road) Construction Approval. Director Shanley discussed the Engineer’s Statement and Final Documentation presented for Road B, located off of Howard Road. The Director informed the Board that based on review of the Engineer’s Certification and inspections performed by the District, the road meets the Districts requirements. With the Boards acceptance of the Directors review, staff will notify the County that the infrastructure is complete for the subdivision thus allowing the District to sign the Final Plat when presented. After deliberations, Commissioner Montgomery moved to accept the road construction as completed for Road B (Back Country Road) and sign the plat when presented. Commissioner Adams seconded the motion which carried unanimously.

Item 7c - FY2023-2024 Forgone Amount Letter. Director Shanley presented the Board a draft letter to the County based on his recommendations for a zero (0) percent tax increase and associated recommendations that the District not to reserve its forgone taxes. As this was a discussion item only, no motion was made.

Item 7d - Pay Request #2, 2023 Construction Projects. Director Shanley presented Pay Request #2 for the 2023 Construction Projects submitted by Interstate Concrete & Asphalt in the amount of \$752,844.24 to the Board for review. After deliberations, Commissioner Montgomery moved to approve and authorize payment of \$752,844.24 to Interstate Concrete & Asphalt representing Pay Request #2 for the 2023 Construction Projects. Motion also included authorization for the Chairman or Vice Chairman to sign the pay request. Commissioner Adams seconded the motion which carried unanimously.

As there was no further business, Chairman Twete adjourned the meeting at 1:41 p.m.

Respectfully Submitted:

Bonny A. Flagg

Bonny A. Flagg
District Clerk

Approved:



Rodney A. Twete
Chairman