

LAKES HIGHWAY DISTRICT MINUTES

November 18, 2024

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on November 18, 2024 at the District Office, 17783 N. Pope Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Adams and Montgomery. Director Shanley and District Clerk Hendry. Melissa Cleveland of Welch Comer attended via Zoom regarding the SWMP/MS4 Annual Report. Tracy Perras and Tara Brown with ICCU attended on behalf of ICCU. Dick Colburn of h2a attended regarding the Garwood Operations Facility. Ron Heidemann attended regarding Puma Estates. Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Adams no Commissioner Montgomery no.

Item 3 – Commissioner Montgomery moved to approve the November 18, 2024 agenda as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 4 – Public Comment – Chairman Twete asked if there was any public comment, there was none.

Item 5 – Commissioner Adams moved to approve November 18, 2024 Consent Agenda as presented to include the October 9, 2024 Special Meeting Minutes, October 21, 2024 Regular Meeting Minutes, October Financial Reports, IAHD Scholarship Fund donation, Garwood Facilities Janitorial Services Contract, Budgeted Tailgate Spreader purchase, Budgeted Pavement Marking Stencil Unit, MIN24-0030 Blevins Estates, MIN24-0009 Puma Estates, FAM24-0001 Reidt Family Division and Resolution 24-010 Ceylon Road, Road Acceptance. Commissioner Twete pulled the Budgeted Truck purchase, to be further discussed at the December 9, 2024 Board Meeting. Commissioner Montgomery seconded the motion, which carried unanimously.

Current Business

Item 6a – 2024 SWMP/MS4 Joint Annual Report. Melissa Cleveland of Welch Comer presented the 2024 SWMP (Storm Water Management Plan) and the MS4 Annual Joint Report to the Board for review and outlined the reports. After deliberations, Commissioner Montgomery moved to approve the 2024 SWMP/MS4 Joint Permit Annual Report and authorized the Director to sign the report and look into separating Lakes Highway District from the current joint permit. Commissioner Adams seconded the motion, which carried unanimously.

Item 6b – NIC Academy, Emergency Vehicle Driving Support Letter. Director Shanley discussed a support letter requested for an Emergency Vehicle Operations Course (EVOC) in Kootenai County. Upon deliberations, Commissioner Adams moved to deny the request. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 6c – Idaho Central Credit Union Presentation. Terra Brown of ICCU presented to the Board different Banking and Account options available to Lakes Highway District. Upon deliberations, Commissioner Adams moved to allow ICCU to move the District to the IntraFi banking option as presented and to leave the credit card as is. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 6d - Lancaster/Huetter Roundabout, Utility Agreement. Director Shanley presented a Utility Agreement to the Board for the Lancaster/Huetter project. Upon deliberations, Commissioner Adams moved to approve the agreement as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

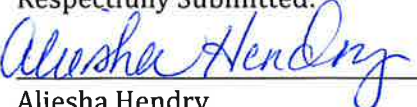
Item 6e – LHTAC December Board Meeting, attendance. Director Shanley discussed with the Board the LHTAC December 12th Board Meeting in Boise and the Districts application for funding for the Old Hwy 95, UPRR Bridge project through the Leading Idaho Local Bridge Program. Upon deliberations, Commissioner Montgomery moved to have staff proceed with application for this funding and send the Director and Commissioner Twete to the December LHTAC Meeting to request support for funding directly to the LHTAC Board. Commissioner Adams seconded the motion, which carried unanimously.

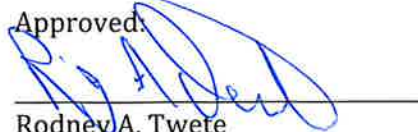
Item 6f – Garwood Operations Facility Final Pay Request and Change Order. Director Shanley presented the Final Pay Request # 14 in the amount of \$211,374.51 to the Board for review. Director Shanley/James Colburn presented a Change Order for the Air Compressor and Lube Reel System to discuss LHD using construction contingency funds to pay for changes to the lube reel system and having to replace the air compressor. The mechanical engineer made mistakes in the location of the Lube Reels making them virtually unusable – high overhead with the hoses hanging in the way of the trucks. Reels and hoses had to be moved, including additional piping. Upon deliberations, Commissioner Montgomery moved to accept the final pay request and change order as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 6g – Garwood Operations Facility, Shop Overalls and floor mats. Director Shanley presented to the Board an agreement from Cintas for floor mat weekly service for both the Administration Building and the Shop, the amount of this service is approximately \$65.00 per week. Director Shanley also presented a quote from Cintas for mechanics coveralls weekly service. The cost approximate cost for 10 employees would be \$46.20 per week. These new coveralls would provide reflective material as well as being fire resistant and are replaced weekly. Upon deliberations, Commissioner Adams moved to approve the floor mat contract as well as the uniform quote as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 7 - Executive Session. Commissioner Montgomery moved to enter into executive session at 6:31 p.m. under Idaho Code § 74-206(1)(f) and (i). Commissioner Adams seconded the motion. Clerk Hendry called the roll as follows: Commissioner Twete aye, Commissioner Adams aye and Commissioner Montgomery aye, the motion carried unanimously.

As there was no further business, Chairman Twete adjourned the meeting at 6:40 p.m.

Respectfully Submitted:

Aliesha Hendry
District Clerk/Board Secretary

Approved:

Rodney A. Twete
Chairman