

LAKES HIGHWAY DISTRICT MINUTES

July 19, 2021

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on July 19, 2021 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, District Clerk Flagg and Deputy Clerk Petersen. Stephanie Mueller and Cathie Merry of Practical Accounting Services attended along with Donna Montgomery who observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Item 3 - Commissioner Montgomery moved to approve the July 19, 2021 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 4 - Commissioner Montgomery moved to approve the June 21, 2021 regular meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 5 - Commissioner Montgomery moved to approve the June 29, 2021 special meeting minutes as presented. Commissioner Twete seconded the motion which carried unanimously.

Item 6 - After reviewing the Payments Journal Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 38529 through 38597 in the amount of \$280,885.76 and the direct deposit dated July 5, 2021 in the amount of \$38,574.77 for a total of \$319,460.53. And stated that this was not approving the financial worksheet because she had just received it. Director Shanley stated the financial worksheet was not included in the packet; it was the operating statement. Commissioner Fountain said that is what she meant and that her motion did not include the operating statement. Director Shanley stated that the operating statement is something that is not approved by the Board as it is for informational purposes only. Commissioner Fountain stated they did not get the financial worksheet and Director Shanley agreed. Commissioner Montgomery seconded the motion which carried unanimously.

Item 7 - Public Comment - Chairman Twete asked if there was any public comment. Seeing none, Chairman Twete moved to item 9a.

Item 8 - Old Business - None

Item 9a – State & Local Agreement for Lancaster & Huetter Safety Project. Director Shanley presented the Idaho Transportation Departments State and Local Agreement for the Lancaster/Huetter Road Intersection Safety Improvement Project which is a joint project between Lakes Highway District and Post Falls Highway District to the Board for review. After deliberations, Commissioner Montgomery moved to enter into the State and Local Agreement for the Lancaster Road and Huetter Road joint safety project with Post Falls Highway District. Commissioner Fountain seconded the motion which carried unanimously.

Item 9b – Set Public Hearing for Lake Park Acres Abandonment & Vacation Request. Director Shanley presented an application to the Board for the abandonment and vacation of a portion of right-of-way located in Lake Park Acre Tracts in the Twin Lakes area. After deliberations, Commissioner Fountain moved to set September 20th, 2021 at 5:45 p.m. or as soon thereafter for the public hearing regarding the abandonment and vacation request for Lake Park Acres. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9c – Mini Matrix Reader Board. Director Shanley discussed with the Board purchasing a new Mini-Matrix Reader Board. After deliberations, Commissioner Montgomery moved to table this item to a later date with Commissioner Fountain seconding the motion which carried unanimously.

Item 9d – Faithful Acres Plat Review. Director Shanley presented this two (2) lot minor subdivision located off of Edwards Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-3 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9e – Westend Five Plat Review. Director Shanley presented this two (2) lot minor subdivision located on Morning Glory Avenue north of Parks Road to the Board for review. After deliberations, Commissioner Fountain moved to approve and accept the dedications that shall be shown on the plat and authorize District staff to submit a letter of comment to the County outlining item numbers 1-3 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9f – Final Contract Balancing Change Order for 2021 Construction Projects. Director Shanley presented the final balancing change order for Interstate Concrete & Asphalt for the 2021 construction projects in the amount of (\$91,725.25) resulting in a reduction in the original bid amount to the Board for review. After deliberations, Commissioner Fountain moved to approve the final balancing change order for the 2021 construction projects in the amount of (\$91,725.25). Commissioner Montgomery seconded the motion which carried unanimously.

Item 9g – Final Pay Request for 2021 Construction Projects. Director Shanley presented the final pay request in the amount of \$1,280,077.93 to the Board for the 2021 Construction Projects. After deliberations, Commissioner Montgomery moved to approve and authorize payment to Interstate Concrete & Asphalt in the amount of \$1,280,077.93 as final payment for the 2021 Construction Projects and authorized the Chairman or Vice Chairman to sign the request. Motion also included authorization to release retainage in the amount of

\$114,399.81 to Interstate Concrete & Asphalt upon approval of the District and receipt of the Tax Lien Release. Commissioner Fountain seconded the motion which carried unanimously.

Item 9h – 2021-2022 Budget Workshop. Director Shanley discussed with the Board setting a workshop to discuss the 2021-2022 budget. After deliberations, Commissioner Fountain moved to set July 29th 2021 at 3:00 p.m. for the budget workshop with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9i – Special Meeting Notice. Commissioner Fountain discussed special meeting notices with the Board. As this was a discussion item only, no motion was made.

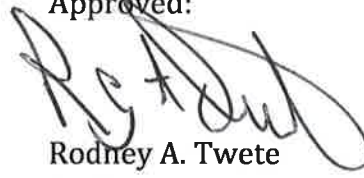
There being no further business, Commissioner Fountain moved to adjourn at 6:01 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:

Bonny A. Flagg

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District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman