

LAKES HIGHWAY DISTRICT MINUTES

February 17, 2020

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on February 17, 2020 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, District Clerk Flagg, Deputy Director Dylan Jensen and District Treasurer Karen Howell. Brian Poe of Poe Asphalt and Brandon Junso, P.E. attended regarding the Conditional Use Permit, Korby Baker and Michelle Haneline of Magnuson McHugh attended regarding the audit, Bill White of T-O Engineering and Tyson Schroeder of Hayden Canyon Charter School attended regarding the Charter School and Donna Montgomery, Sally and Tom Brunner observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Commissioner Montgomery moved to approve the February 17, 2020 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the February 3, 2020 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal and Financial Worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 37259 through 37303 in the amount of \$124,932.22 and the direct deposit dated February 5, 2020 in the amount of \$45,338.47 for a total of \$170,270.69. Commissioner Montgomery seconded the motion which carried unanimously.

At this time, Chairman Twete asked if there was any public comment. There being none, Chairman Twete moved to the first item under current business.

Item 8a is the 2019-2020 Audit Presentation. Michelle Haneline of Magnuson McHugh presented the 2019-2020 audit to the Board for review. After deliberations, Commissioner Fountain moved to approve the 2019-2020 Final audit conducted by Magnuson McHugh & Company and have it posted to the website. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8b was approval of the 2020 Road Construction Plans and Authorization to Bid. Director Shanley presented the 2020 construction plans to the Board for review. After deliberations, Commissioner Fountain moved to approve the 2020 Lakes Highway District Construction Plans and authorized the Chairman or Vice Chairman to sign the plans.

Commissioner Montgomery seconded the motion which carried unanimously. Clerk Flagg confirmed with Chairman Twete that the motion included authorization to call for bids and Chairman Twete confirmed.

Item 8c is the Poe Asphalt Old Hwy 95 Trip Generation and Distribution Letter. Director Shanley presented this report to the Board for review in regard to the Conditional Use Permit request previously reviewed by the Board. After discussion and deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment outlining item numbers 1 & 2 of Director Shanley's review with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8d is the Findings-of-Fact for Viewer Report #167 Downs Road. Director Shanley presented the Findings-of-Fact to the Board for Viewer Report #167 Downs Road. After deliberations, Commissioner Fountain moved to approve the Findings-of-Fact for Viewer Report #167 and authorized the Chairman or Vice Chairman to sign the report. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8e is the Findings-of-Fact for Viewer Report # 176 Springs Road. Director Shanley presented the Findings-of-Fact to the Board for Viewer Report #176 Springs Road. After deliberations, Commissioner Montgomery moved to approve the Findings-of-Fact for Viewer Report #176 and authorized the Chairman or Vice Chairman to sign the report. Commissioner Fountain seconded the motion which carried unanimously.

Item 8f is the Minor Subdivision of Seneca Addition, MIN20-0006, Plat Review. Director Shanley presented the three (3) lot minor subdivision located on Ramsey Road to the Board for discussion. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars. Commissioner Fountain seconded the motion which carried unanimously.

Item 8g is the Minor Subdivision of Oneida Addition, MIN20-0007, Plat Review. Director Shanley presented the four (4) lot minor subdivision located on Remington Road to the Board for discussion. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-5 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8h was the Hayden Charter School Access Agreement. Director Shanley presented the Board with a draft access agreement between the District and the Hayden Charter School. The agreement addresses turn lane improvements at the school approach and pedestrian facilities on Government Way as a contingency of Access. Bill White of T-O Engineering and Tyson Schroeder, Board member of the Charter School also addressed the Board. After deliberations, Commissioner Montgomery moved to authorize staff to finalize the agreement with the School and upon legal counsel review authorize the Chairman or Vice Chairman to sign the agreement. Commissioner Fountain seconded the motion which carried unanimously.

At this time Chairman Twete asked for a motion to enter into executive session.

Commissioner Fountain moved to enter into executive session at 6:00 p.m. under Idaho Code §74-206 (1) (c) to discuss right-of-way acquisition for the Ramsey Road/BNSF Project. Commissioner Montgomery seconded the motion. Clerk Flagg called the roll with voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye.

Upon reconvening to regular session at 6:08 p.m., Commissioner Montgomery moved to authorize staff to move forward with the Ramsey Estates Water District right-of-way document as discussed in executive session with Commissioner Fountain seconding the motion which carried unanimously.

There being no further business, Commissioner Fountain moved to adjourn at 6:09 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:

Bonny A. Flagg

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District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman