

LAKES HIGHWAY DISTRICT MINUTES

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on December 6, 2021 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, District Clerk Flagg, John Austin and Cathie Merry. Rusty Leahy, Becca Boggan of David Evans & Assoc. and Johnny Johnson attended regarding the Old Hwy 95 Bridge.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Item 3 - Commissioner Montgomery moved to approve the December 6, 2021 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 4 - Commissioner Montgomery moved to approve the November 15, 2021 regular meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 5 - Commissioner Montgomery moved to approve the November 17, 2021 special meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 6 - After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 38962 through 39007 in the amount of \$65,837.41 and the direct deposit dated November 19, 2021 in the amount of \$36,641.41 for a total of \$102,478.82 and added that check numbers 38962, 38963 and 39004 were voided. Commissioner Montgomery seconded the motion which carried unanimously.

Item 7 - Public Comment - Chairman Twete asked if there was any public comment. There was no public comment.

Item 8 - Old Business - None

Item 9a - Old Hwy 95 Bridge Project Presentation, David Evans & Associates. Mr. Leahy from David Evans and Associates who's assisting the District with the UPRR Bridge Replacement Project was in attendance to address the Board regarding the status and concept report. Mr. Leahy showed the Board his power point presentation describing the project and alternative alignments with a detailed scoring analysis that recommended Alternative Number Three (3). Discussion included ITD's Parks Road Interchange Project and opposition from an affected property owner, Mr. Johnson. Upon consideration, Commissioner Montgomery moved to accept the preferred alternative and directed the work

to proceed as discussed. Commissioner Fountain seconded the motion. Motion passed with all voting in favor of the proposed, preferred alternative.

As it was time for the public hearing, Chairman Twete moved to Item 9a.

Item 9i – Public Hearing for Pre-Development & Commercial Review Fees.

At this time Chairman Twete stated it was the time and place set for the public hearing on the proposed pre-development and commercial review fees for Lakes Highway District. I now declare the public hearing open.

Director Shanley presented the proposed fee schedule to the Board for review and discussion.

At this time, Chairman Twete asked for any public comment, oral or written. If so, please proceed to the podium and state your name and address for the record. Only testimony pertaining to the proposed fee increase will be accepted. There was no public comment.

Clerk Flagg stated that no oral or written testimony was received by the District.

Chairman Twete asked for any further testimony and seeing none, closed the public hearing.

The Board entered into deliberations and upon conclusion the following motion was made.

Commissioner Montgomery moved to adopt Resolution 2021-13 re-establishing District fees and deposits as outlined with deposits being nonrefundable minimums and any outside services required being pass through costs. Commissioner Fountain seconded the motion. Clerk Flagg called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

As John Austin and Cathie Merry were attending regarding the accounting software, Chairman Twete moved to item 9r.

Item 9r – Accounting Software Electronic Timekeeper. Director Shanley discussed with the Board different option for the District's accounting and time keeping programs. Mr. Austin and Ms. Merry presented additional information regarding different programs that would accommodate the District needs. After deliberations, Commissioner Montgomery moved to adopt option 3 for the Foundation Software service that includes the Busy Busy timekeeper system. Commissioner Twete seconded the motion. Commissioner Fountain said she is not in favor and wants to keep the current program. Motion carried.

Item 9b – Pristine Pines Plat Review. Director Shanley presented this two (2) lot minor subdivision located on Remington Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9c – Paw Paradise Plat Review. Director Shanley presented this two (2) lot minor subdivision located on Yellow Pine Avenue off of Seasons Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley’s review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9d – God’s Little Acres Plat Review. Director Shanley presented this two (2) lot minor subdivision located on Crain’s Way off of Ramsey Road to the Board for review. After deliberations, Commissioner Fountain moved to approve and accept the dedications that shall be shown on the final plat and authorize District staff to submit a letter of comment to the County outlining item numbers 1-3 of Director Shanley’s review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9e – Pacific Northwest Bridge Maintenance Conference. Director Shanley presented information on the Pacific Northwest Bridge Maintenance Conference to be held in Oregon April 26-28, 2022. After deliberations, Commissioner Fountain moved to send Director Shanley to the Pacific Northwest Bridge conference April 26th through April 28th 2022 with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9f – 2022 Meeting Schedule. Director Shanley presented the 2022 board meeting dates to the Board for review. After deliberations, Commissioner Montgomery moved to accept the 2022 meeting schedule as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 9g – Taxing District Election Form. Director Shanley presented the 2022 Taxing District Election Form to the Board for review. After deliberations, Commissioner Fountain moved to authorize the District Clerk to sign the form and return to the county. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9h – City of Coeur d’Alene Annexation Request. Director Shanley presented the Board with information regarding the City of Coeur d’Alene’s request to annex a portion of Government Way from Wilbur Avenue to Aqua Avenue and Aqua Avenue between Government Way and Hwy 95. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the City of Coeur d’Alene stating the District has no objection to the annexation of a portion of Government Way and Aqua Avenue request stating the City will take those roads into their maintenance system. Commissioner Fountain seconding the motion which carried unanimously.

Item 9j – Kenworth Truck Purchase. Director Shanley discussed with the Board the purchase of a Kenworth truck (s) with the Board. After deliberations, Commissioner Montgomery moved to move forward with the purchase of two (2) Kenworth trucks with Commissioner Fountain seconding the motion which carried unanimously.

Item 9k – Resolution 2021-09 Hoodoo Valley Fifth Addition Road Acceptance. Director Shanley discussed with the Board the developer’s request for the acceptance of Pulaski Road located in Hoodoo Valley Fifth Addition into the District’s maintenance system. After deliberations, Commissioner Montgomery moved to adopt Resolution 2021-09 accepting

Pulaski Road into the District's maintenance system. Commissioner Fountain seconded the motion which carried unanimously.

Item 9l – Resolution 2021-10 Hoodoo Valley Sixth Addition Road Acceptance. Director Shanley discussed with the Board the developer's request for the acceptance of Archer Road located in Hoodoo Valley Sixth Addition into the District's maintenance system. After deliberations, Commissioner Fountain moved to adopt Resolution 2021-10 accepting Archer Road into the District's maintenance system. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9m – Resolution 2021-11 Walking Horse Estates 1st Addition Road Acceptance. Director Shanley discussed with the Board the developer's request for the acceptance of N. Walking Horse Lane and Sedgwick Lane located in Walking Horse Estates 1st Addition into the District's maintenance system. After deliberations, Commissioner Montgomery moved to adopt Resolution 2021-12 accepting N. Walking Horse Lane and Sedgwick Lane into the District's maintenance system. Commissioner Fountain seconded the motion which carried unanimously.

Item 9n – Resolution 2021-12 Lone Mountain Estates 5th Addition Road Acceptance. Director Shanley discussed with the Board the developer's request for the acceptance of Kinnerly Court, Luxor Court and Prominence Road located in Lone Mountain Estates 5th Addition into the District's maintenance system. After deliberations, Commissioner Fountain moved to adopt Resolution 2021-14 accepting Kinnerly Court, Luxor Court and Prominence Road into the District's maintenance system. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9o – Resolution 2021-14 Pinewood Estates Road Acceptance. Director Shanley discussed with the Board the developer's request for the acceptance of Crooked Rock Lane located in Pinewood Estates into the District's maintenance system. After deliberations, Commissioner Montgomery moved to adopt Resolution 2021-15 accepting Crooked Rock Lane into the District's maintenance system. Commissioner Fountain seconded the motion which carried unanimously.

Item 9p – Pickup 33 Engine Replacement. Director Shanley discussed with the Board the need to replace the engine in pickup 33. After deliberations, Commissioner Fountain moved to purchase a Ford diesel motor for \$17,000 to replace the engine in pickup 33. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9q – Garwood Site Facility Needs Study. Director Shanley presented the Garwood Site Facility Study by h2a Architects to the Board for review and discussion. After deliberations, Commissioner Montgomery moved to accept the facility study and move ahead with the MOU with the City of Hayden. Commissioner Fountain seconded the motion which carried unanimously.

Item s – 2021 End of Year Report. Director Shanley provided a report update for the Board.

Item 10 – Executive Session. At this time Chairman Twete asked for a motion to enter into executive session.

Commissioner Montgomery moved to enter into executive session at 7:18 p.m. under Idaho Code §74-206 (1) (b) and (c) to discuss employee evaluations and right-of-way acquisition. Commissioner Fountain seconded the motion. At this time, Clerk Flagg called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

After reconvening to regular session at 7:31 p.m., Commissioner Montgomery moved to approve the items as discussed in executive session with Commissioner Fountain seconding the motion which carried unanimously.

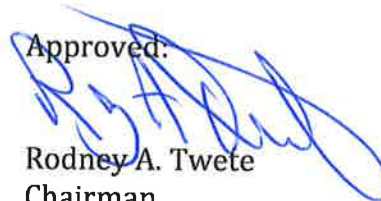
There being no further business, Chairman Twete adjourned the meeting at 7:32 p.m.

Respectfully Submitted:

Bonny A. Flagg

Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman