

LAKES HIGHWAY DISTRICT MINUTES

August 1, 2022

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on August 1, 2022 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, District Clerk Flagg and Deputy Clerk Blaine. Richard Colburn of H2A Architects attended regarding the Garwood facility contracts and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Item 3 – Commissioner Montgomery moved to approve the August 1, 2022 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 4 - Commissioner Montgomery moved to approve the July 18, 2022 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 5 – Commissioner Montgomery moved to approve the July 20, 2022 special meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 6 – Public Comment – Chairman Twete asked if there was any public comment. There was no public comment.

Item 7 - There being no Old Business, and as Richard Coburn was in attendance regarding item 8d, Chairman Twete moved to the Garwood Facility Consultant Contracts.

Item 8d – Garwood Facility Consultant Contracts. Director Shanley presented the Professional Services Contracts submitted to the District by Welch Comer and Dick Colburn of H2A Architects for review. Mr. Colburn addressed the Board outlining the scope of his contract and the approximate timeline of project milestones. After deliberations, Commissioner Montgomery moved to enter into an agreement with H2A for the preliminary building phase for the new District facility at Garwood. At this time Commissioner Fountain stated for full disclosure, her nephew works for H2A and wanted that as part of the record. Commissioner Fountain also stated that this contract is not to exceed \$65,000 then seconded the motion which carried unanimously.

Director Shanley presented the survey contract with Welch Comer for the Garwood Facility. After deliberations, Commissioner Fountain moved to enter into a short form agreement with Welch Comer in an amount not to exceed \$7,000. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8a – 2022-2023 Budget & hearing Announcement. Director Shanley presented the proposed 2022-2023 budget and budget hearing notice to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to advertise the Notice of the Budget Hearing for the Fiscal Year 2022-2023 contingent upon receipt of the final new construction values. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8b – Daum Acres 2nd Addition Plat Review. Director Shanley presented this four (4) lot minor subdivision located on Old Hwy 95 to the Board for review. After deliberations, Commissioner Montgomery moved to accept and approve the dedications that shall be shown on the final plat and authorized District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley’s review. Commissioner Fountain seconded the motion which carried unanimously.

Item 8c – Old Hwy 95 UPRR Bridge Project. Director Shanley discussed with the Board the next steps for the UPRR Bridge project. After deliberations, Commissioner Fountain moved to adopt option #2 of LHTAC’s proposal dated July 25, 2022. Commissioner Montgomery seconded the motion which carried unanimously.

District Clerk Flagg asked for clarification that the motions made to approve the contracts with Welch Comer and H2A also included authorization for the Chairman or Vice Chairman to sign the contracts. All Commissioners confirmed.

At this time, Chairman Twete asked for a motion to enter into executive session as Item 9.

Commissioner Montgomery moved to enter into executive session at 5:55 p.m. under Idaho Code §74-206 (1) (c) to discuss right-of-way acquisition. Commissioner Fountain seconded the motion. At this time Clerk Flagg called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session at 6:10 p.m., and there being no further business, Chairman Twete adjourned the meeting.

Respectfully Submitted:

Bonny A. Flagg
District Clerk/Board Secretary

Approved:

Rodney A. Twete
Chairman