Appendix B.2 MS4 Permit # IDS028207 Annual Report Form



This Annual Report is due no later than December 1 of each year, beginning in Calendar Year 2021, and reflects the relevant reporting period, beginning in 2020. See Permit Part 6.4.2

Annual Reports and any attachments must be sent to EPA and IDEQ by U.S. Postal Mail to the following addresses:

U.S. EPA, Region 10 Enforcement and Compliance Assurance Division Attn: Surface Water Enforcement Section 1200 6th Avenue, Suite 155 - Mail Code 20-C04 Seattle, Washington 98101-3188 Idaho Department of Environmental Quality Coeur d'Alene Regional Office Attn: Surface Water Program 2110 Ironwood Parkway, Coeur d'Alene, Idaho 83814

Complete Sections 1 through IV. Do not leave any questions blank.

MS4 Permittee Names/Organizat	ions: Lakes, Post Falls, and Ea	st Side Highway District		
NPDES Permit Number:	IDS028207			
Indicate Annual Report Number & I	Reporting Period:			
Year 1 Reporting Period: Oct. 1, 2020 – Sept. 30, 2021 – Annual Report Due Date: Dec. 1, 2021 Year 2 Reporting Period: Oct. 1, 2021 – Sept. 30, 2022 – Annual Report Due Date: Dec. 1, 2022 Year 3 Reporting Period: Oct. 1, 2022 – Sept. 30, 2023 – Annual Report Due Date: Dec. 1, 2023 Year 4 Reporting Period: Oct. 1, 2023- Sept. 30, 2024 – Annual Report Due Date: Dec. 1, 2024 Year 5 Reporting Period: Oct. 1, 2024 – Sept. 30, 2025 – Annual Report Due Date: Sept. 30, 2025 Other Certification: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I have no personal knowledge that the information submitted is other than true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."				
MS4 1 Signature:	MS4 2 Signature:	MS4 3 Signature:		
Printed Name: Eric Shanley, PE	Michael Lenz	Ben Weymouth, PE		
Title: Director of Highways	Director of Highways	Director of Highways		
Date: 11/29/21				

wner	Operator	Main Contact
om		
Yes	6	No
County City or To		
	y): County City or To Highway [Tribal	Yes y): County City or Town Highway District

List All Receiving Water(s) For the MS4 Facillity 1 Discharges:

Section I. continued:			
MS4 Facility 2 Site Name:			
MS4 Facility 2 Organization Formal Name:			
MS4 Facility 2 Contact Name:			
Title:			
MS4 Contact 2 Telephone:			
MS4 Contact 2 Email Address:			
MS4 Facility 2 Contact Type (all that apply):	wner	Operator	Main Contact
MS4 Facility 2 Site Address:			
MS4 Facility 2 Site City, State, Zip Code:			
MS4 Facility 2 Site Mailing Address: if different fro above	om		
Is the MS4 Facility 2 Site Located On Tribal Land?	Y	'es	No
MS4 Facility 2 Jurisdiction Type (check all that ap	ply):		
Federal State College or University State Highway Department Municipal:	County City or T Highway Tribal Other	Fown y District	

List All Receiving Water(s) For the MS4 Facility 2 Discharges:

Section I. Continued			
MS4 Facility 3 Site Name:			
MS4 Facility 3 Organization Formal Name:			
MS4 Facility 3 Contact Name:			
Title:			
MS4 Contact 3 Telephone:			
MS4 Contact 3 Email Address:			
MS4 Facility Contact 3 Type (all that apply):	Owner	Operator	Main Contact
MS4 Facility 3 Site Address:			
MS4 Facility 3 Site City, State, Zip Code:			
MS4 Facility 3 Site Mailing Address: if different fr	om above		
Is the MS4 Facility 3 Site Located On Tribal Land	? Ye	es	No
MS4 Facility 3 Jurisdiction Type (check all that ap	oply):		
Federal State College or University State Highway Department Municipal:	County City or To Highway Tribal Other		

List All Receiving Water(s) For the MS4 Discharges:

Section	II.	Permittee	Res	ponsibility	v:
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Please answer all questions. If the answer is "No," or "Not Applicable" and no other direction is provided, use the Comments field at the end of this section to explain the reason and the expected date(s) that the requirement will be met, and/or to explain why the requirement does not apply.

other.

The Demoitte		
ine Permittee	es share implement	tation responsibility for Permit compliance with each o
Yes	No	Not Applicable
•		mittees described/cited in the Stormwater ocument?
Yes	No	Not Applicable
		ntation responsibility for Permit compliance with ttee) entities.
Is the agreen	nent with the other e	ntity(ies) described/cited in the SWMP Document?
Yes	No	Not Applicable
		nt ordinances or other regulatory mechanisms to and from the MS4s to meet the Permit requirements.
Yes	No	Not Applicable
· ·		to specify on overall progress to adopt adequate e regulatory mechanisms.)
Each Permitte	ee's SWMP Docum	ent is posted on a publicly accessible website.
Yes		
Identify the	e URL(s) for the web	page where the SWMP Document can be accessed:
http://		
No		
Not Applic	able	
		ent been updated to describe the current needed.
Yes		
Identify th	e webpage address	where the SWMP Document(s) can be accessed:
http://		
No		
Not Applic	able	
	Yes Is the agreement of yes The Permitter one or more of the agreement yes The Permitter control pollute yes (If "No," us ordinances Each Permitter yes Identify the http://	Yes No Is the agreement between the Per Management Program (SWMP) Do Yes No The Permitteess share implement one or more outside (non-Permittees) No Is the agreement with the other early No The Permittees maintain relevant control pollutant discharges into Yes No (If "No," use the Comment field ordinances or utilizing available. Each Permittee's SWMP Document Yes Identify the URL(s) for the web http://

6.		e regularly tracks coiance with the Perm	ertain activities to set priorities and it requirements.			
	Yes	No	Not Applicable			
7.	•	• • • •	onsibility for SMWP implementation has changed r Operational Authority over a geographic portion			
	The Permittee's SWMP Document has been updated to reflect these changes in responsibility for any new or transferred areas served by the MS4.					
	Yes					
	• •	the Comments field to ip or operational auth	o provide a brief statement summarizing the change ority.			
	No					
	Not Applica	nble				

Section II Comments:

Section III. Status of SWMP Control Measures

Please answer all questions for each SWMP control measure and associated component activity. In the Comments field, cite any relevant information and/or statistics that helps illustrate the Permittee's individual or joint implementation of the required action/activity.

If the answer is "No," use the Comments field to explain the reason, and outline the expected dates that the requirement will be met.

If the requirement does not apply to the Permittees, mark "NA" and explain why it does not apply in the Comments field.

Public Education, Outreach and Involvement Program (Permit Part 3.1)

8. Each Permittee conducts an education, outreach, and public involvement program based on stormwater issues of significance in the Permittees' jurisdictions.

Yes, these organizations conduct the education, outreach, and involvement activities required by the Permit

Yes, these organizations work through contract with other entities to conduct the education, outreach, and involvement activities required by the Permit

No

Not Applicable

9. Target Audience: During the reporting period, the Permittees focused their education, outreach, and public involvement messages to the following audience(s):

General Public (including homeowners, homeowner's associations, landscapers, and property managers)

Business/Industrial/Commercial/Institutions (including home based and mobile businesses)

Construction/Development (e.g., Engineers, Contractors, Developers, Landscape Architects, Site Design Professionals)

Elected Officials, Land Use Policy and Planning Staff

Other (describe in Comments section below)

10. Topics: During the reporting period, these Permittee organizations focused their education, outreach, and public involvement messages on the following topics (select all that apply):

General impacts of stormwater flows into surface water, and appropriate actions to prevent adverse impacts:

Impacts from impervious surfaces, techniques to avoid adverse impacts;

Yard care techniques protective of water quality, such as composting;

Proper use, application & storage of pesticides, herbicides, and fertilizers;

Permit Appendix B.2 – Permit #IDS028207 - North Idaho Highway Districts MS4 Annual Report Format Page 7 of 23

Litter & trash control and recycling programs;

BMPs for power washing, carpet cleaning, auto repair &maintenance;

Low Impact Development/green infrastructure techniques, including site design, pervious paving, retention of mature trees/vegetation, landscaping and vegetative buffers;

Maintenance of landscape features providing water quality benefits;

Stormwater treatment and volume control practices;

Technical standards for stormwater site plans; including appropriate selection, installation, and use of required construction site control measures

Source control BMPs and environmental stewardship;

Impacts of illicit discharges and how to report them;

Actions and opportunities for pet waste control/disposal,

Water wise landscaping, water conservation, water efficiency

BMPs for use and storage of automotive chemicals, hazardous cleaning supplies, vehicle wash soaps and other hazardous materials;

11. During the reporting period, the Permittees began and/or continued distribution of the selected messages/activities to the intended target audience.

Yes

Please summarize the message/activity conducted during the reporting period in the Comments section below.

No

Note: Permit Part 3.1.3 requires Permittees to conduct at least eight (8) educational messages or activities no later than **September 30, 2025.**

Not Applicable

12. During this reporting period, the Permittees assessed, or participated in efforts to assess, the understanding and adoption of intended behaviors by the target audience.

Yes; In the Comments section below, please summarize efforts to assess the selected education, outreach and public involvement activities conducted during the reporting period. If information is available, describe how this information is used to improve the education/outreach efforts.

No

13.	During this reporting period, the Permittees offered (or worked with others to offer) training/education regarding construction site runoff control measures to site operators working in their jurisdictions.
	Yes
	No
	Note: Permit Part 3.1.7.1 requires Permittees to offer outreach/training on construction site control measures <u>at least twice during the permit term</u> , no later than September 30, 2025.
	Not Applicable
14.	During this reporting period, the Permittees offered (or worked with others to offer) training/education regarding permanent stormwater controls to audiences working in their jurisdictions.
	Yes
	No
	Note: Permit Part 3.1.7.2 requires Permittees to offer outreach/training on permanent stormwater controls at least twice during the permit term, no later than September 30, 2025.
	Not Applicable
15.	The Permittee\s maintain and promote at least one public website that provides current SWMP-related information cited in Permit Part 3.1.8. This website was recently updated prior to submitting this Report.
	Yes
	URL for the Permittees' webpage:
	http://
	No
	Not Applicable
omn	nents on Public Education, Outreach, and Involvement Program:

Use this Comments field to explain or discuss unique implementation schedules, summarize nature of the education, outreach, and public involvement activities conducted during the reporting period

Illicit Discharge Detection and Elimination Program (Permit Part 3.2)

16.	To the extent allowable pursuant to authority granted under Idaho law, the
	Permittees conduct and enforce a joint program to detect and eliminate
	illicit discharges into the MS4.

Yes

No

Note: Permit Part 3.2 requires Permittees to revise and update their existing programs as necessary to comply with Permit Parts 3.2.2 through 3.2.9 no later than **April 3, 2025.**

Not Applicable

17. The Permittees maintain current MS4 Map(s) and Outfall Inventory as described in Permit Part 3.2.2.

Yes

No

Note: Permit Part 3.2 requires Permittees to update their Map(s) and Inventory no later than **April 3, 2025.**

Not Applicable

18. To the extent allowable pursuant to authority granted under Idaho law, the Permittees prohibit non-storm water discharges into the MS4s (except those discharges identified in Permit Part 2.4) through an ordinance or other regulatory mechanism.

Yes – if yes, please provide citation/web address to the ordinance/regulatory mechanism:

No

Note: Permit Part 3.2 requires Permittees to revise and update their existing programs as necessary no later than **April 3, 2025.**

Not Applicable

19. The Permittees maintain a dedicated telephone number, email address, and/or other means for the public to report illicit discharges,

Yes – if yes, please provide phone number/web address:

No

Note: Permit Part 3.2 requires Permittees to revise and update their existing programs as necessary no later than **April 3, 2025.**

20.	The Permittee within two wo	-	stigate illicit discharge complaints or reports	
	Yes			
	No			
		•	ermittees to revise and update their no later than April 3, 2025 .	
	Not Applica	able		
21.	Number of Pu	blic Complaints/Rep	oorts Received During this Reporting Period:	
22.			laints/Reports Investigated ther follow-up action	
23.	Number of Illi	cit Discharge Compl	aints/Reports Resolved	
24.			ather analytical and field screening monitoring er flows from MS4 outfalls.	
	Yes	No	Not Applicable	
25. ident	•	<u> </u>	ermittees used written protocols to prioritize and charge investigation.	
	Yes	No	Not Applicable	
26.	Total Number	of MS4 Outfalls in th	ne Permittee jurisdictions in the Permit Area:	
27.		porting period, these creening on at least	Permittee organizations completed visual 50 MS4 outfalls.	
	Yes			
	No – Total	# of outfalls screened	in this jurisdiction was less than 50	
	Not Applica	able		
28.	Of the 50 outf	alls screened during	the reporting period:	
	How many outfalls were discharging during dry weather?			
	How many of these identified dry weather discharges were sampled or otherwise investigated to determine the discharge source?			
	•	the identified dry we	eather discharges resulted in the Permittee action harge source?	

2		aving dry weather flo	nany of the Permittee MS4 outfalls have been ows caused by irrigation return flow or ground
	Number of out	falls identified this re	eporting period
	Total number	of MS4 outfalls identi	fied to date, as having dry weather flows from
	irrigation or gr	oundwater seepage	
	Note: Permit Pa	art 3.2.6 requires Pern	nittees to provide a complete list of MS4 outfalls
	locations identif	ied as having dry wea	ther flows caused by irrigation return flow or ground
	water seepage	as part of the Permit F	Renewal Application no later than April 3, 2025 .
			response activities with other organizations in mater quality protection at all times. Not Applicable
31.	and the public	of the proper manag	propriate local entities to educate employees gement and disposal or recycling of used oil, other household hazardous wastes.
	Yes	No	Not Applicable
32.		<u>-</u>	estigating, identifying and eliminating illicit discharges the MS4 are trained to conduct such activities
	Yes	No	Not Applicable
lse tl	nis Comments fie	ld to explain any uniqu	and Elimination Program: ue implementation schedules, highlight investigation ent enforcement actions, etc. that were conducted

Co Us during the relevant reporting period.

Construction Site Runoff Control Program (Permit Part 3.3)

JOHS	ruction Site Runon Control Program (Permit Part 3.3)
33.	The Permittees use an ordinance or other regulatory mechanism to require erosion, sediment, and waste material management controls at construction project site activity that results in land disturbance of one (1) or more acres and discharges to the MS4.
	Yes
	No
	Note: Permit Part 3.3 requires Permittees to update their construction site runoff control requirements no later than April 3, 2025.
	Not Applicable
34.	The Permittees require construction site operators to submit construction site plans for projects disturbing one (1) or more acres for Permittee review.
	Yes
	No
	Note: Permit Part 3.3 requires Permittees to update their construction site runoff control requirements no later than April 3, 2025.
	Not Applicable
35.	The Permittees inspect construction sites that disturb one (1) or more acres to ensure compliance with applicable requirements for erosion, sediment and waste material management controls.
	Yes
	No
	Note: Permit Part 3.3 requires Permittees to update their construction site runoff control requirements no later than April 3, 2025.
	Not Applicable
36.	The Permittees inspect construction sites using an inspection prioritization system.
	Yes
	No
	Note: Permit Part 3.3 requires Permittees to update their construction site runoff control requirements no later than April 3, 2025.
	Not Applicable

37. The Permittees implement a written escalating enforcement response policy or plan (ERP) for construction site runoff control.

Yes

No

Note: Permit Part 3.3 requires Permittees to update their construction site runoff control requirements no later than **April 3, 2025.**

Not Applicable

38. The Permittees ensure that all persons responsible for preconstruction site plan review, site inspections, and enforcement of construction site runoff control requirements are appropriately trained to conduct such activities – specifically, this organization provides orientation and training for new staff working on construction runoff control issues within the first six (6) months of employment.

Yes

No

Note: Permit Part 3.3 requires Permittees to update their construction site runoff control requirements no later than **April 3, 2025.**

Not Applicable

Comments on Construction Site Runoff Control:

Use this Comments field to explain unique implementation schedules, summarize the number of site inspections, follow-up actions, and/or any subsequent enforcement actions, etc that were conducted during the relevant reporting period.

<u>Post Construction Stormwater Management in New Development & Redevelopment</u> (Permit Part 3.4)

39. Through ordinance or other regulatory mechanism, the Permittees require the installation and long-term maintenance of permanent stormwater controls at new development and redevelopment project sites that result from land disturbance greater than or equal to 1 acre and that discharges to the MS4.

The required stormwater controls must be sufficient to retain onsite the runoff volume produced from a 24-hour 95th percentile storm event, and/or require runoff treatment sufficient to attain an equal or greater level of water quality benefit as this onsite retention standard.

Yes

Please cite to the ordinance containing the permanent stormwater control requirements:

No

Note: Permit Part 3.4 requires Permittees to update their permanent stormwater control requirements no later than **April 3**, **2025**.

Not Applicable

40. The Permittees require permanent storm water controls through written specifications.

Yes

Please cite to the document containing the permanent stormwater control requirements:

No

Note: Permit Part 3.4 requires Permittees to update their permanent stormwater control requirements no later than **April 3, 2025.**

Not Applicable

41. The Permittees require preconstruction site plan review and approval for permanent storm water controls at new development and redevelopment sites that result in land disturbance of one or more acres and discharge to the MS4.

Yes

No

Note: Permit Part 3.4 requires Permittees to update their permanent stormwater control requirements no later than **April 3, 2025.**

Not Applicable

Permit Appendix B.2 – Permit #IDS028207 - North Idaho Highway Districts MS4 Annual Report Format Page 15 of 23 42. The Permittees have identified high priority locations in the jurisdiction where the Permittees regularly inspect the installation, and long-term operation, of permanent stormwater controls.

Yes

No

Note: Permit Part 3.4 requires Permittees to update their permanent stormwater control requirements no later than **April 3, 2025.**

Not Applicable

43. The Permittees have enforcement strategies to ensure and maintain the functional integrity of permanent stormwater controls within their jurisdictions.

Yes

No

Note: Permit Part 3.4 requires Permittees to update their permanent stormwater control requirements no later than **April 3, 2025.**

Not Applicable

44. The Permittees use at least one database inventory to track and manage the operational condition of permanent stormwater controls within their jurisdictions.

Yes

No

Note: Permit Part 3.4 requires Permittees to update their permanent stormwater control requirements no later than **April 3, 2025.**

Not Applicable

45. The Permittees require enforceable and transferable Operation and Maintenance Agreements, where parties other than the Permittee are responsible for operation and maintenance of permanent storm water controls.

Yes

No - Note: Permit Part 3.4 requires Permittees to update their permanent stormwater control requirements no later than **April 3, 2025.**

Not Applicable

46. The Permittees ensure that all persons responsible for reviewing site plans for permanent stormwater controls and/or for inspecting the installation and operation of permanent controls are trained to conduct such activities.

Yes

No - Note: Permit Part 3.4 requires Permittees to update their permanent stormwater control requirements no later than **April 3, 2025.**

Comments on Post Construction Stormwater Management in New Development and
Redevelopment
Use this Comments field as necessary to explain any unique implementation schedules,
summarize inspections, actions, etc. that were conducted during the relevant reporting period.

Pollution Prevention/Good Housekeeping for MS4 Operations (Permit Part 3.5)

47.	The Permittees inspect all MS4 catch basins and inlets in their jurisdictions
	at least once every five years and take appropriate maintenance or cleaning
	action based on those inspections.

Yes

No – Permittee uses an alternate inspection & maintenance schedule as outlined in the SWMP Document.

No

Note: Permit Part 3.5 requires Permittees to update their pollution prevention and good housekeeping as needed to properly operate and maintain their MS4s no later than **April 3, 2025**.

Not Applicable

Total Number of catch basins and inlets inspected this reporting period _____

48. The Permittees operate and maintain Streets, Roads, Highways and/or Parking Lots in their jurisdiction in a manner that protects water quality and reduces the discharge of pollutants through the MS4.

Yes

No

Note: Permit Part 3.5 requires Permittees to update their requirements pollution prevention/good housekeeping for MS4 Operations no later than **April 3, 2025.**

Not Applicable

49. The Permittees operate all street/road maintenance material storage locations in a manner that prevents pollutants in stormwater runoff from discharging to the MS4 or into any receiving waterbody. A description of each Material Storage Location is included in the SWMP Document(s), as required by Permit Part 3.5.4

Yes

No

Note: Permit Part 3.5 requires Permittees to update their requirements pollution prevention/good housekeeping for MS4 Operations no later than **April 3, 2025**.

50. The Permittees sweep all areas of their jurisdictions that discharge to the MS4 at least once annually. A description of the street sweeping program, as required by Permit Part 3.5.5, is included in the SWMP Document(s).

Yes

No

Note: Permit Part 3.5 requires Permittees to update their requirements pollution prevention/good housekeeping for MS4 Operations no later than **April 3, 2025.**

Not Applicable

51. The Permittees have reviewed their operation and maintenance activities for the types of activities listed below and confirm that all such activities are conducted in a manner that protects water quality and reduces the discharge of pollutants through the MS4. Municipal Activities to be addressed include: grounds/park and open space maintenance operations; fleet maintenance and vehicle washing operations; building maintenance; snow disposal site operation and maintenance; solid waste transfer activities; municipal golf course maintenance; materials storage; heavy equipment storage areas; hazardous materials storage; used oil recycling; and spill control and prevention measures for municipal refueling facilities.

Yes

No

Note: Permit Part 3.5 requires Permittees to update their requirements pollution prevention/good housekeeping for MS4 Operations no later than **April 3, 2025**.

Not Applicable

52. The Permittees ensure appropriate practices to reduce the discharge of pollutants to the MS4 associated with the application, storage and disposal of pesticides, herbicides and fertilizers. All employees or contractors applying pesticides, etc. are instructed to follow all label requirements, including those regarding application methods, rates, number of applications allowed, and disposal of the pesticide/herbicide/fertilizer and rinsate.

Yes

No

Note: Permit Part 3.5 requires Permittees to update their requirements pollution prevention/good housekeeping for MS4 Operations no later than **April 3, 2025.**

53. The Permittees use site-specific Storm Water Pollution Prevention Plans for all Permittee-owned material storage facilities, heavy equipment storage areas, and maintenance yards located in the Permit Area.

Yes

No

Note: Permit Part 3.5 requires Permittees to update their requirements pollution prevention/good housekeeping for MS4 Operations no later than **April 3, 2025.**

Not Applicable

54. The Permittees ensure that all persons responsible for municipal operations and maintenance activities are trained to conduct such activities.

Yes

No

Note: Permit Part 3.5 requires Permittees to update their requirements pollution prevention/good housekeeping for MS4 Operations no later than **April 3, 2025.**

Not Applicable

Comments on Pollution Prevention/Good Housekeeping for MS4 Operations
Use this Comments field as necessary to explain any unique implementation schedules,
summarize inspections, actions, etc. that were conducted during the relevant reporting period

Section IV. SPECIAL CONDITIONS

Provide a current status report regarding the development of any required Monitoring/Assessment Plan and implementation of pollutant reduction activities as required by Permit Part 4.

55. Permit Part 4 - Narrative Status Report:

Section V. Response To Excursions Above Idaho Water Quality Standards

56. During this or any prior reporting period, did one or both Permittees submit written notification to EPA and IDEQ regarding MS4 discharges that are causing or contributing to an excursion above the WQS, as directed by Permit Part 5.1?

Yes – if yes, proceed to Q.57 No Not Applicable

57. During this or any prior reporting period, did the Permittee submit an Adaptive Management Report to EPA and IDEQ, as directed by Permit Part 5.2?

Yes – if yes, proceed to Q.58 No Not Applicable

58. Provide a summary of the Permittee's efforts to date that address the MS4 discharges contributing to the original water quality excursion, including the results of any monitoring, assessment, or evaluation efforts conducted during the reporting period:

59.	List any attachments submitted as part of this Annual Report: