

## Lakes Highway District Meeting Minutes

November 5, 2018

Page 1

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on November 5, 2018, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, District Clerk Flagg and District Attorney Weeks. Jay Hassell and Riannon Zender of JUBs, Jeff Voeller, John Beutler and Jon Mueller of School District #271 attended regarding the Prairie Avenue proposed school, Rusty Leahy of David Evans & Associates attended regarding the BNSF Ramsey Road Project, Mark Fisher and Dave Miller of Advanced Benefits attended regarding health care benefits and Doug Wall, Donna Montgomery, Laurin Scarcello, Curtis Hoyt and Francis Brunner observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the November 5, 2018 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the October 15, 2018 meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

Commissioner Fountain moved to approve the October 18, 2018 special meeting minutes as presented with Commissioner Montgomery seconding the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 35320 through 35418 in the amount of \$360,698.10, the direct deposit dated October 19, 2018 in the amount of \$33,750.61 and the direct deposit dated November 5, 2018 in the amount of \$39,954.07 for a total of \$434,402.78. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

**Item 8a is to consider approval of the October 1, 2018 meeting minutes.** The Board discussed the October 1, 2018 meeting minutes and with Commissioner Fountain stating she had provided language at the October 15<sup>th</sup> meeting that was actually said at the meeting and was in the recording and requested it replace the language that was not on the recording, so this item was tabled until tonight. At this time, Commissioner Fountain made a motion to approve the October 1<sup>st</sup> meeting minutes with her corrections in it. As there was no second, Chairman Twete stated the motion died. Commissioner Montgomery then made a motion to accept the minutes as written, the original minutes that were approved. Commissioner Twete stated he had read through them and will second that motion. Commissioners Twete and Montgomery voted aye. Commissioner Fountain stated she was opposed and would like it to state in the record that for transparency my concern is that the minutes of October 1<sup>st</sup> are in conflict with the recording. Motion carried.

**Item 8b is the Prairie Avenue School.** Director Shanley stated there were representatives in the audience from the school district along with their consultants. Director Shanley provided information received from Glenn Miles of KMPO, and after discussion suggested the Board may wish to take a more detailed look at what the development would require for access. After deliberations, Commissioner Montgomery moved to table this item to allow staff to work with KCATT. At this time Jon Mueller interjected that if this item was tabled without a date certain, the motion dies so asked that they have consideration of a date certain to come back. He stated under Roberts Rules of Order that is essentially what happens when something is tabled without a date. At this time, Attorney Weeks stated if Commissioner Montgomery would like to amend his motion to suspend Roberts Rules of Order, you don't have to comply with them if you choose not to. Commissioner Montgomery stated he would make that motion to not use Roberts Rules of Order on this one. Commissioner Fountain seconded the motion which carried unanimously.

**Item 8c is the Howard Road Validation Findings of Fact.** Director Shanley presented the Findings of Fact to the Board for the validation of Viewer Report #197, Howard Road. After deliberations, Commissioner Montgomery moved to approve and adopt the Findings of Fact for the validation of Viewer Report #197, Howard Road and authorized the Chairman or Vice Chairman to sign the Findings. Commissioner Fountain seconded the motion which carried unanimously.

**Item 9a is the Ramsey Road/BNSF Grade Separation Charter Report.** Rusty Leahy of David Evans & Associates recapped his March presentation to the Board and discussed the current status of the Ramsey Road BNSF Railroad Crossing design presenting the Charter Report, including options for the grade separation. Curt Hoyt addressed the Board with his concerns of traffic noise with the stopping and starting which will increase as the Scarcello Road extension will run along the north side of his property. He stated he is opposed to it but understands there is nothing he can do. Laurin Scarcello also addressed the Board regarding the Hwy 41 and Scarcello Road intersection along with the access approach to the County transfer possibly being aligned with Chilco Road. After discussion and deliberations, Commissioner Montgomery moved to accept the Charter Report as presented and authorized the Chairman or Vice Chairman to sign the report. Commissioner Fountain seconded the motion which carried unanimously.

**Item 9b is to Schedule an Open House for the BNSF Railroad Project.** Mr. Leahy discussed having an open house to inform the public of the BNSF Railroad Project. After deliberations, Commissioner Fountain moved to schedule an open house for the BNSF railroad project for Tuesday February 12<sup>th</sup>, from 4 p.m. to 7 p.m. and authorize staff to advertise. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 9c is the Advanced Benefits Presentation.** Mark Fisher and Dave Miller, representatives of Advanced Benefits, addressed the Board regarding services they can provide the District regarding health insurance. As this was a discussion item only, no motion was made.

**Item 9d is Authorization to place a Call for Bids for a Street Sweeper.** Director Shanley discussed with the Board purchasing a new street sweeper and presented his recommendations. After deliberations, Commissioner Montgomery move to direct staff to

advertise for bids for a street sweeper with Commissioner Fountain seconding the motion which carried unanimously.

**Item 9e is Authorization to place a Call for Bids for a Vacuum Truck.** Director Shanley discussed with the Board purchasing a new vacuum truck and presented his recommendation. After deliberations, Commissioner Montgomery moved to direct staff to advertise for bids for a new vacuum truck to replace the truck we have with Commissioner Fountain seconding the motion which carried unanimously.

**Item 9f is a Zone Change Request on Bunco Road.** Director Shanley presented a request for a zone change on the north side of Bunco Road just east of Pope Road from rural to commercial. After deliberations, Commissioner Fountain moved to direct staff to submit a letter to the County addressing items 1 & 2 of Director Shanley's report. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 9g is a Variance Request on E. Hayden Lake Road.** Director Shanley presented the request for a variance on E. Hayden Lake Road to accommodate a proposed building envelope. After deliberations Commissioner Fountain moved to direct staff to send a letter of comment to the County addressing the concerns regarding the approach. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 9h is Setting a Utility Public Hearing Date for the Bunco Road Project.** Director Shanley discussed with the Board setting a public hearing date for all utility companies that may have utilities in or around the District's Bunco Road Project. After deliberations, Commissioner Fountain moved to set the public hearing date for the utility companies for Bunco Road hearing for December 17<sup>th</sup> at 5:45 p.m. or as soon thereafter as possible and direct staff to advertise as necessary. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 9i is the 2019 Highway District Standards Revision.** Director Shanley discussed with the Board the revisions to the current Highway District Standards and requested the Board approve and sign the signature page. After deliberations, Commissioner Fountain moved to make a motion for the Chairman or Vice Chairman to sign the 2019 Highway District Standards revision as presented with Commissioner Montgomery seconding the motion which carried unanimously.

There being no further business, Commissioner Fountain moved to adjourn at 6:37 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:

*Bonny A. Flagg*

Bonny A. Flagg  
District Clerk/Board Secretary

Approved:

  
Rodney A. Twete  
Board Chairman