

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on December 19, 2016, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Brent Christian of Tobler's, Scott McArthur of H2 Surveying, Drew Dittman of Lake City Engineering and Doug Mayo of Little Tree Storage attended regarding the public hearing for Clovis Road, District Treasurer Karen Howell attended regarding the Road and Street Report and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the agenda for the December 19, 2016 meeting as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the December 5, 2016 regular meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 33303 through 33340 in the amount of \$41,379.22. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda. Seeing none, Chairman Twete moved to the first item under Old Business.

Item 7a was to reconvene the Abandonment & Vacation public hearing for Mr. & Mrs. Doug Mayo in regards to Clovis Road. Chairman Twete asked both parties if they had made any headway on resolving the issues. Both parties indicated they had not. Chairman Twete then stated he would recommend to the Board that the public hearing be postponed until the March 6, 2017 meeting at 5:45 p.m. or as soon thereafter as possible. Commissioner Montgomery so moved with Commissioner Fountain seconding the motion which carried unanimously.

Item 8a was to approve the 2016 Road & Street Report. Director Shanley presented the report to the Board and after deliberations, Commissioner Fountain moved to approve the 2016 Annual Road and Street Financial Report and authorized the Board to sign the report. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8b was Whipsaw Estates which is a 10.021-acre parcel located on the east side of Hwy 41 just north of Twin Lakes Road. Director Shanley presented his review to the Board and stated the applicant is requesting to create two (2) lots. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County stating the District has no comment and authorized the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8c was Arlene's Place. This is a four (4) lot proposed subdivision located on Shoshone Avenue on approximately twenty (20) acres. Director Shanley presented his review to the Board stating Shoshone Avenue is a private road not maintained by the Highway District. After deliberations Commissioner Fountain moved to authorize District staff to submit a comment letter to the County stating it is on a private road and not in the District's maintenance jurisdiction. Therefore, the District

has no comments. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8d was Matteson's Tracts. This is a two (2) lot proposed subdivision located on Shoshone Avenue on approximately twenty (20) acres. Director Shanley presented his review to the Board stating Shoshone Avenue is a private road not maintained by the Highway District. After deliberations Commissioner Fountain moved to authorize District staff to submit a comment letter to the County stating the subdivision is on a private road not within the District's maintenance jurisdiction and authorized the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8e was a zone change request located on Forestdale Drive in which the owners are requesting to change from agricultural to rural on approximately twenty (20) acres. After review and deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County stating the zone change would not adversely impact the District's existing transportation system. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8f was the board meeting schedule for 2017. Director Shanley presented the schedule to the Board for review. After deliberations Commissioner Fountain moved to approve the 2017 Board Meeting schedule moving the August meetings to the 7<sup>th</sup> and the 28<sup>th</sup> due to the budget hearing and authorized District Clerk Flagg to publish the yearly advertisement in the Coeur d'Alene Press to meet Idaho Code meeting publication requirements. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8g was to set a public hearing date for the validation request of Road #73. Director Shanley updated the Board as to the staff report and requested a public hearing date be established. After deliberations, Commissioner Montgomery moved to hold the hearing for the validation of Road #73 on March 6<sup>th</sup>, 2017 at 5:45 p.m. with Commissioner Fountain seconding the motion which carried unanimously. Clarification was made as to the public hearing on the abandonment and vacation of Clovis Road would be held before this one.

Under the Director's Report, item 9a, Director Shanley provided the Board with an end of year operations update.

The Director reported that contract road work completed this year on Huetter, Rimrock, East Hayden Lake Road, Avondale Loop, Bruce, Stratford, Skyview, Wrangler and Circle S Trail was completed at a cost of approximately \$1,496,000, which was approximately \$8,000 under the bid price by Interstate Concrete and Asphalt. This year's road work also included approximately 25-miles of chip sealing and 2.5 miles of double shot bituminous surface treatments (BST) to gravel roads. The Districts work this year reduced our gravel road miles to 16-miles, down from 33-miles in 2011 and 40-miles in 2006. The Director reported our total centerline road miles in 2016 is now 279-miles vs. 267-miles in 2011 and 255-miles in 2006.

The Director also reported based on 2016 pavement assessments and completed road work in 2016 that the District's Average Pavement Condition Index (PCI) is now 86, with over 90% of the roads considered in Good or Very Good Condition. This year's Pavement Condition Rating is in comparison to our PCI in 2011 of 66. The Director noted for the Board that PCI's are like letter grades in school, with a breakdown from zero to one hundred and a score of one hundred being a new road.

District is now in the process of design on the 2017 scheduled road projects. 2017 projects include the rehabilitation and paving of Perimeter Road from the Careywood Road to the Post Office, Ohio Match Road from Ramsey to Rimrock, paving of Remington and Caroline. The District with its own forces will also be providing Bituminous Surface Treatments to Triangle 7, Rockaway Bay, Boot Hill, and Nettleton Gulch Roads, as well as chip sealing approximately 25-miles. The District is also a partner in the Government Way Federal Aid Reconstruction Project scheduled for next year. Staff will be involved with construction meetings and management of the Districts interest in that project.

The Director also updated the Board on the Districts readiness for the winter snow season. The District began preparing winter equipment in early October, starting with winterizing specialty equipment, installing de-icer systems, sanders and snow wings. The District was operationally ready for winter maintenance activities prior to the end of October and began minor de-icing work during the first week of December. The Districts equipment for this season consists of 9-plow trucks, 3-truck slide in sanders, 5-medium duty de-icer trucks with plows and 3-graders. Six of our nine plow trucks are also equipped with wings, which have successfully eliminated having to make a double pass on roads to provide a sufficient width travel way.

The Director noted other on-going and upcoming work within the District includes: design and construction of the Ramsey/Union Pacific RR Crossing Improvements, in addition to, crushing of aggregate materials at the Garwood and Navy Pit and preparation of State and Local Agreements for the Ramsey/BNSF Grade Separation Project.

There being no further business, Commissioner Fountain moved to adjourn at 6:07 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:

*Bonny A. Flagg*

Bonny A. Flagg  
District Clerk

Approved:



Rodney A. Twete  
Chairman