

Lakes Highway District Meeting Minutes

March 18, 2019

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on March 18, 2019, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, District Clerk Flagg, Deputy Director Baldwin, District Treasurer Howell and District Attorney Weeks. Annie Harris and Jeff Voeller attended regarding the Prairie School, Merle Van Houten attended regarding The Reserve, Joy Rogers, Kyle Rutley and Jason Ball attended regarding the Hayden Lake Marathon, Jim Roletto, John Haag and Peter Smith attended regarding Konikson Estates, Kris Mayhew attended regarding the audit, Nate McKinley attended regarding the 2019 construction project testing and Donna Montgomery, Doug Wall and Karen Hanks observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the March 18, 2019 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the March 4, 2019 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal and Financial Worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 35739 through 35795 in the amount of \$147,262.41 and the direct deposit dated March 5, 2019 in the amount of \$46,690.62, for a total of \$193,953.03. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

Item 7a was the Prairie School Agreement. Director Shanley presented the Board with the agreement between the District and the Coeur d'Alene School District for the proposed Prairie Avenue Elementary School. As this was a discussion item only, no motion was made.

Item 7b was the final plat review for The Reserve at Twin Lakes. Director Shanley presented his review of the final plat for The Reserve at Twin Lakes. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter to the County outlining items numbers 1-5 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 7c was the design modification for Konikson Estates. Director Shanley presented his review of the design modifications for Konikson Estates to the Board for discussion. Mr. John Haag addressed the Board as well as Attorney Peter Smith. After deliberations, Commissioner Fountain moved to approve and authorize the design modification for the road to be built on the right-of-way as specified for Konikson Estates with Commissioner Montgomery seconding the motion which carried unanimously.

Item 7d was the Amendment to the Warranty Deed for the Abandonment and Vacation request for 5th & Lakeside in Bayview. Director Shanley presented an amendment to the special warranty deed requested by Mr. Karupiah to the Board for review. After deliberations, Commissioner Montgomery moved to accept the amendment to the special warranty deed as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 8a was the 2017-2018 Audit Presentation and Acceptance. Kris Mayhew of Magnuson McHugh presented the 2017-2018 Fiscal Year audit to the Board. After review and deliberations, Commissioner Fountain moved to approve the 2017-2018 Final audit conducted by Magnuson McHugh & Company and have it posted to the website. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8b was to schedule the 2019-202 Budget Hearing. Director Shanley discussed the hearing with the Board and after deliberations, Commissioner Fountain moved to set August 26, 2019 at 5:45 p.m. or as soon thereafter as possible for the 2019-2020 budget hearing. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8c was the Hayden Lake Marathon Special Events Application. Director Shanley presented the Special Events application to the Board for the 2019 Hayden Lake Marathon to be held on October 19, 2019. Jason Ball briefly addressed the Board and after deliberations Commissioner Montgomery moved to approve the Hayden Lake Marathon as presented in the application and clarified the date to be October 19, 2019. Commissioner Twete seconded the motion. Commissioners Twete and Montgomery voted aye with Commissioner Fountain voting nay stating she is not opposed to the Hayden Lake Marathon itself, she is concerned the route around the lake is not safe. Motion carried.

Item 8d was the Special Events Application for Thunder in the Bay. Director Shanley presented the Special Events application to the Board for the 2019 Thunder in the Bay event in Bayview to be held July 19-20, 2019. After review and deliberations, Commissioner Fountain moved to authorize the special events application for the 2019 Thunder in the Bay in Bayview on July 19-20. Commissioner Montgomery seconded the motion with Chairman Twete confirming contingent upon an updated certificate of liability insurance is provided to the District. All Commissioners confirmed and the motion carried unanimously.

Item 8e was the Special Events Application for Bayview Daze. Director Shanley presented the Special Events application to the Board for the 2019 Bayview Daze celebration July 5-8, 2019. After review and deliberations, Commissioner Fountain moved to approve the 2019 Bayview Daze Celebration for July 5th – 8th provided an updated certificate of liability insurance is provided to the District. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8f was Variance Request VAR19-0004. Director Shanley presented information to the Board for a variance request located on Chilco Road at the Idaho Forest Group Mill site for a truck tarping station. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter to the County outlining items 1-3 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8g was the Mavy Ranch Plat Review. Director Shanley discussed this two (2) lot minor subdivision located on N. Walking Horse Ranch Road and presented his review to the Board. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter to the County outlining item number 1 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8h was the Osprey Ridge Plat Review. Director Shanley discussed this four (4) lot minor subdivision located on E. Hayden Lake Road at the intersection of E. Hayden Lake Road and E. McIntosh Road. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review and authorize the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 8i was the Office Renovations. Director Shanley presented the concept design provided by H2A Architects and his recommendation for renovations to the front office. After deliberations, Commissioner Fountain moved to approve H2A Architects to begin the design work on the office renovation with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8j was Ordinance 2019-01 regarding snow plowing in public rights-of-way. Director Shanley presented the ordinance to the Board for discussion. After deliberations, Commissioner Montgomery moved to adopt Ordinance 2019-01 with Commissioner Fountain seconding the motion which carried unanimously. At this time Clerk Flagg called roll with the Commissioners voting as follows, Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Clerk Flagg also confirmed authorization for the Chairman to sign the Ordinance with all Commissioners confirming.

Item 8k was the 2019 Materials Testing Agreement. Director Shanley presented the agreement from HMH Engineering for materials testing for the upcoming 2019 projects. After deliberations, Commissioner Montgomery moved to accept HMH materials testing services for Bunco Road, Hayden View Drive and Lookout Drive construction projects as presented. Commissioner Fountain seconded the motion noting the contract stated the amount of \$24,618.25. Motion carried unanimously.

Item 8l was the Cooperative Agreement and Memorandum of Understanding with ITD for the US95 North Corridor Access Improvement Project. Director Shanley presented the two (2) agreements to the Board and discussed the scope of the project. After deliberations, Commissioner Fountain moved to approve the Memorandum of Understanding with ITD for the US 95 North Corridor Access Improvement Project and the

Cooperative Agreement and authorize the Chairman to sign the agreements. Commissioner Montgomery seconded the motion which carried unanimously.

Commissioner Montgomery moved to enter into executive session at 6:42 p.m. under Idaho Code §74-206 (1) (f) to discuss pending litigation. Commissioner Fountain seconded the motion. District Clerk Flagg then called roll with voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session at 6:59 p.m., under Commissioner Comments, Commissioner Fountain talked about the weed spray program with the County.

Commissioner Montgomery then spoke about the quarterly meetings that used to take place with the Highway Districts and the County.

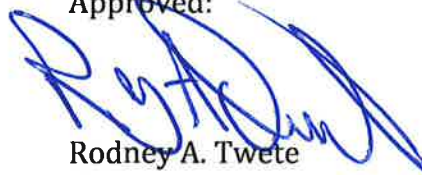
There being no further business, Commissioner Montgomery moved to adjourn at 7:02 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk, Board Secretary

Approved:



Rodney A. Twete
Chairman