

Lakes Highway District Meeting Minutes

December 3, 2018

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on December 3, 2018, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Dave Miller and JP Dupin of Advanced Benefits were here regarding the health insurance broker, Francis Brunner and John Rubert were under public comment and Donna Montgomery, Nancy Lowery and R. Swoboda observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the December 3, 2018 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the November 19, 2018 meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 35461 through 35493 in the amount of \$88,159.07, the direct deposit dated November 20, 2018 in the amount of \$36,592.12 for a total of \$124,751.19. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

Francis Brunner addressed the Board regarding an approach permit on Brunner Road.

John Rubert of E. Hayden Lake Road addressed the Board regarding winter plowing around Hayden Lake between Hayden Creek and Mokins Bay Road.

As Advanced Benefits representatives were in the audience, Chairman Twete moved to **Item 8b, the Health Insurance Broker**. Director Shanley discussed with the Board the options for a health insurance broker to assist the District with health insurance coverage. After deliberations, Commissioner Fountain moved to have Advanced Benefits be the health insurance broker of record for the Highway District with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8a is the Health Insurance Renewal. Director Shanley presented the 2019 Regence renewal package to the Board for review. After deliberations, Commissioner Montgomery moved to continue with Regence Blue Shield of Idaho and the current plan with Commissioner Fountain seconding the motion which carried unanimously.

At this time Dave Miller of Advanced Benefits presented the Board with the Letter of Record for signature for Advanced Benefits. Director Shanley asked for clarification that Commissioner Fountain's motion included authorization for the Chairman or Vice Chairman to sign the letter. Commissioner Fountain confirmed with Commissioner Montgomery seconding the amended motion. All Commissioners voted aye, and the motion carried unanimously.

Item 8c is the Wilderness Ranch Subdivision Plat Review. Director Shanley presented this two (2) lot minor subdivision located on Chilco Road east of the intersection of Chilco and Ramsey Roads. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of

comment to the County on Wilderness Ranch outlining item numbers 1-4 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8d is a Commercial Approach on Government Way. Director Shanley explained the District has a request for an approach for a storage building located at 15687 N. Government Way. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County on the commercial approach at 15687 N. Government Way outlining items 1-2 of Director Shanley's report with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8e is the Bunco Road Strategic Initiatives Grant Application. Director Shanley discussed potential strategic benefits with a successful application and presented resolution 2018-07. If the grant is obtained, LHD could use local funds currently allocated towards the Bunco Road Project to address funding shortfalls with the Federally Funded Ramsey BNSF Grade Separation Project. Currently the Ramsey/BNSF Project is approximately \$1.6 million short of the \$8.2 million total estimated project cost. Director Shanley also discussed funds dedicated for future railroad crossing safety projects to help offset the Ramsey/BNSF funding shortfalls to ensure the 2020 construction year. This also with consideration of other grants obtained on that project. After deliberations, Commissioner Montgomery moved to adopt Resolution 2018-07 and authorize District staff to apply for the grant. The motion also includes authorization for the Chairman or Vice Chairman to sign the grant and the resolution. Commissioner Fountain seconded the motion which carried unanimously.

Item 8f is the Taxing District Election Information Form. Director Shanley stated this is a form the election office requests be completed each year. After deliberations, Commissioner Fountain moved to approve the 2019 Local Taxing District Election Information Form and authorized District Clerk Flagg to sign the form and return to the Kootenai County Elections Department. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8g is the 550 Plow Wing. Director Shanley discussed with the Board the possibility of purchasing a wing(s) for the 550-plow truck(s) and presented information to the Board for review. After deliberations, Commissioner Montgomery moved to direct staff to order one (1) wing for a Ford F550 as soon as possible. Director Shanley clarified with Commissioner Montgomery that that motion was for the Monroe wing. Commissioner Montgomery confirmed it was for the Monroe eight-foot wing with Commissioner Fountain seconding the motion which carried unanimously.

There being no further business, Commissioner Montgomery moved to adjourn at 6:12 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:

Bonny A. Flagg

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District Clerk/Board Secretary

Approved:

Rodney A. Twete

Rodney A. Twete
Board Chairman