

LAKES HIGHWAY DISTRICT MINUTES

September 15, 2025

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on September 15, 2025 at the District Office, 17783 N. Pope Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Adams and Montgomery. Director Shanley and District Clerk Hendry. Melissa Cleveland with Welch Comer attended regarding Item 6a, Derek Huff with Olson Engineering attended regarding Item 6c. Jeff Leeson and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Adams no Commissioner Montgomery no.

Item 3 – Commissioner Montgomery moved to approve the September 15, 2025 agenda as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 4 – Public Comment – Chairman Twete asked if there was any public comment. There was none.

Item 5 – Commissioner Adams moved to approve September 15, 2025 Consent Agenda as presented to include the August 25, 2025 Meeting Minutes, August 2025 Financial Reports, Garwood Facility North Pole Building Doors, Garwood Facility Overhead Door Motor Proposal, ZON25-0004 and 2024-2025 Audit Engagement letter. Commissioner Montgomery seconded the motion, which carried unanimously.

Current Business

Item 6a – 2025 SWMP/MS4 Joint Annual Report. Melissa Cleveland of Welch Comer presented the 2025 SWMP (Storm Water Management Plan) and the MS4 Annual Joint Report to the Board for review and outlined the reports. After deliberations, Commissioner Adams moved to approve the 2025 SWMP/MS4 Joint Permit Annual Report and authorized the Director to sign the report. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 6b – Garwood Salt Brine Facility. Director Shanley presented the H2A contract to the Board for review and approval, to help facilitate obtaining a building permit for the proposed buildings to support the proposed salt brine facility. Based on recent meetings with Kootenai County, the Phase 1 contract is required to obtain County approval for the proposed use in the subject property. Upon deliberations, Commissioner Montgomery moved to proceed as presented. Commissioner Adams seconded the motion, which carried unanimously.

September 15, 2025

Item 6c – MSP24-0003, Poplar Estates Construction Plan approval. Derek Huff of Olson Engineering presented road construction plans for Poplar Estates, located off English Point Road to the Board for review and approval. Upon deliberations, Commissioner Adams moved to approve the construction plans as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 6d – Flagger Instructor Training Courses. Director Shanley discussed the opportunity for Aaron Syth to attend the Flagger Instructor courses offered by ATSSA in Boise, 10/27/25 – 10/30/25 to become a certified trainer. This would include travel accommodations. Upon deliberations, Commissioner Montgomery moved to approve as presented. Commissioner Adams seconded the motion, which carried unanimously.

Old Business

Item 7a – Transportation Master Plan Update. Director Shanley updated the Board on the Transportation Plan coordination with JUB including a public meeting to be held on October 14, 2025 from 4:00pm to 6:00pm at the District Office as well as implementation of a Public Involvement App and how this will be implemented. As this was a discussion only item, no motion was made.

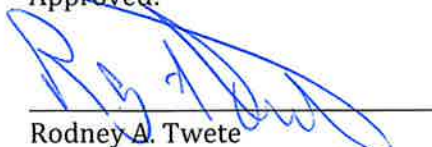
Item 8 - Executive Session. Commissioner Montgomery moved to enter into executive session at 6:02 p.m. under Idaho Code § 74-206(1) (a), (b), (f), (i). Commissioner Adams seconded the motion. Clerk Hendry called the roll as follows: Commissioner Twete aye, Commissioner Adams aye and Commissioner Montgomery aye, the motion carried unanimously.

As there was no further business, Chairman Twete adjourned the meeting at 6:40 p.m.

Respectfully Submitted:


Aliesha Hendry
District Clerk/Board Secretary

Approved:


Rodney A. Twete
Chairman