

LAKES HIGHWAY DISTRICT MINUTES

August 2, 2021

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on August 2, 2021 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. John Austin and Cathie Merry of Practical Accounting Solutions attended regarding the budget hearing and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Item 3 - Commissioner Montgomery moved to approve the August 2, 2021 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 4 - Commissioner Montgomery moved to approve the July 19, 2021 regular meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 5 - Commissioner Montgomery moved to approve the July 29, special meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 6 - After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 38598 through 38639 in the amount of \$1,611,394.73 and the direct deposit dated July 20, 2021 in the amount of \$37,934.89 and for a total of \$1,649,329.62. Commissioner Montgomery seconded the motion which carried unanimously.

Item 7 - Public Comment - Chairman Twete asked if there was any public comment.

Item 8a - 2021-2022 Budget Hearing and Announcement. Discussion followed regarding the 2021-2022 budget. After discussion and deliberations, Commissioner Montgomery moved to publish the budget as presented with Commissioner Twete seconding the motion. Commissioner Fountain stated she was opposed and would like to state that the numbers are incorrect and feel as fiduciaries of the Highway District that we need to have another budget workshop in order to get the budget worked out. Otherwise, it looks as if we are taking an 8% tax increase and we are being told that we are only taking new construction. Motion carried.

Item 9a - Partridge Woods Plat Review. Director Shanley presented this two (2) lot minor subdivision adjacent to Morgan Pine Trail on the north side of Brunner Road to the Board

for review. After deliberations, Commissioner Montgomery authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. Commissioner Fountain seconded the motion which carried unanimously.

Item 9b – Freedom Way Plat Review – Director Shanley presented this four (4) lot minor subdivision located on Diagonal Road to the Board for review. After deliberations, Commissioner Fountain moved to approve and accept the dedicated right-of-way which shall be shown on the final plat and authorize District staff to submit a letter of comment to the County outlining item numbers 1-6 of Director Shanley's review. Commissioner Fountain seconded the motion which carried unanimously.

Item 9c – Bowker Estates Plat Review. Director Shanley presented this two (2) lot minor subdivision adjacent to Red Fir Road to the Board for review. After deliberations, Commissioner Fountain moved to approve and accept the dedicated right-of-way that shall be shown on the plat and authorized District staff to submit a comment letter to the County outlining item numbers 1-3 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9d – Mokins View Estates 1st Addition Plat Review. Director Shanley presented this two (2) lot subdivision adjacent to E. Hayden Lake Road to the Board for review. After deliberations, Commissioner Montgomery moved to approve and accept the dedicated right-of-way that shall be shown on the plat and authorized District staff to submit a comment letter to the County outlining item numbers 1-5 of Director Shanley's review. Commissioner Fountain seconded the motion which carried unanimously.

Item 9e – Rodriguez Subdivision Plat Review. Director Shanley presented this two (2) lot subdivision located on Hester Road south of Brunner Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9f – Trails End Subdivision Exemption Review. Director Shanley presented a request for a subdivision exemption for a parcel located on E. Hayden Lake Road to the Board for review. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter to the County outlining item numbers 1-2 of Director Shanley's review. Commissioner Fountain seconded the motion which carried unanimously.

Item 9g – Special Events Application for the Spokane to Sandpoint Relay Race. Director Shanley presented the application for the Spokane to Sandpoint Relay Race to be held on August 20 & 21, 2021. After deliberations, Commissioner Montgomery moved to approve the Spokane to Sandpoint Relay application for August 20th & 21st, 2021 and authorized signing of the application with Commissioner Fountain seconding the motion which carried unanimously.

Item 9h – Set Public Hearing for Abandonment & Vacation Fredde's Plat of Pinehurst. Director Shanley presented this request to the Board for review. After deliberations, Commissioner Montgomery moved to set November 1st, 2021 at 5:45 p.m. or as soon thereafter as possible for the public hearing to consider that abandonment and vacation request for a portion of right-of-way located in Fredde's Plat of Pinehurst. Commissioner

Fountain seconded the motion which carried unanimously.

Item 9i – Kootenai County Bonded Indebtedness Form. Director Shanley presented this form from the Kootenai County Auditor’s Office to the Board for review. After deliberations, Commissioner Fountain moved to complete the Kootenai County Auditor information letter for Lakes Highway District contact information and add an “x” to the box after my name so that I receive all correspondence including the monthly, remittance statement and district values. Commissioner Montgomery seconded the motion which carried unanimously. All Commissioners confirmed to add Director Shanley to the list.

Item 9j – HMH Contract for 2021 LHSIP Grant Safety Project. Director Shanley presented the contract with HMH Engineering for the guardrail improvement projects scheduled for Cape Horn Road, Ohio Match Road and Chilco Road. After deliberations, Commissioner Montgomery moved to enter into a Professional Services Agreement with HMH, LLC for the guardrail improvement projects scheduled for Cape Horn Road, Ohio Match Road and Chilco Road with Commissioner Fountain seconding the motion which carried unanimously.

Item 9k – 2021-2022 De-icer Quote. Director Shanley presented the quote for de-icer received from GMCO Corporation (formerly Roadwise) for the upcoming winter season. After deliberations, Commissioner Fountain moved to authorize District staff to piggyback off of ITD’s proposal with GMCO for the cal-mag for \$180.25 per ton with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9l – 2021-2022 Salt Quote. Director Shanley presented the quote for winter salt received from Compass Minerals for the upcoming winter season. After deliberations, Commissioner Montgomery moved to authorize District staff to enter into an agreement with Compass Minerals for the salt quote for this year, piggyback off of ITD with Commissioner Fountain seconding the motion which carried unanimously.

There being no further business, Commissioner Montgomery moved to adjourn at 6:25 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman