

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on December 5, 2016, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Mischelle Fulgham of Lukins & Annis, Scott McArthur of H2 Surveying and Doug Mayo attended regarding the public hearing on Clovis Road, Nancy Lowry, Thomas Tessendorf, Joy Rogers, Erne Rhinehart, Kenneth Huitt, Lisa Troxel and Jason Ball attended regarding the Hayden Lake Marathon, Merle Van Houten of Verdis attended regarding The Reserve Subdivision and Donna Montgomery, Doug Wall, Susan Carter Moss and Colleen Alton observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the agenda for the December 5, 2016 meeting as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the November 21, 2016 regular meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 33251 through 33302 in the amount of \$267,732.83 and the direct deposit dated December 5, 2016 in the amount of \$26,431.82 for a total of \$294,164.65. Commissioner Montgomery seconded the motion which carried unanimously. Commissioner Fountain confirmed with Director Shanley that was the final payment for RPI.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda. Seeing none, Chairman Twete moved to the first item under Old Business.

Item 7a, The Hayden Lake Marathon update was the first item on the agenda. Nancy Lowry addressed the Board and stated that there were 460 participants in the event including forty-seven (47) marathoners with the balance being split between the half marathon and the quarter marathon.

Chairman Twete stated he drove the course counter clockwise and met a total of thirteen (13) cars, ten (10) being prior to Mokins Bay and the other three (3) were from there to Hayden Creek. However, the main confusion he saw was Lancaster Road. Ms. Lowry explained there were seven (7) people at the intersection of Lakeview and Avondale Loop and there were still some runners that went the wrong way. They made the best decision they could at that time and felt that it worked out ok. They have already discussed this to make sure it doesn't happen next year.

Chairman Twete stated he wasn't aware of any incidents and Ms. Lowry stated there were none. Ms. Lowry stated she drove the course giving instructions and making sure runners were within the cones.

Jason Ball addressed the Board and stated the reason they did the out and back was because Lancaster Road had a bike lane rather than using a narrow roadway. He stated safety is the main concern.

Commissioner Fountain stated she drove the route during the race and indicated that in August it was stated that there would be six (6) flaggers around the lake and she only saw one (1). She said there were signs stating flagger ahead but only one (1) flagger. Mr. Ball stated there were flaggers

doing a leap frog thing as the runners went. When the last runner went by, that flagger would leap ahead to the next station. Ms. Lowry stated they were at the intersections that were agreed upon. Commissioner Fountain she asked where those were and Ms. Lowry said that she had provided a map to the District. Commissioner Fountain stated she thought she would have seen more flaggers but only saw one (1) flagger standing with a slow sign. Commissioner Fountain asked Chairman Twete if he had seen any flaggers and he said yes, he did. Commissioner Fountain said on Lakeview where the cones were, she observed runners running outside of where the pine needles were due to it being slippery.

Mr. Ball stated the flaggers where stationed where they did not want a cone out in the middle of the traffic lane on a corner. Commissioner Fountain stated at one time she had four to five (4-5) cars behind her and it was hard to find a spot to pull over so they could go by. She stated it seemed like the marathon runners are declining instead of going up. Ms. Lowry stated the number was about the same.

Mr. Ball stated he recently ran a marathon in Logan Utah with similar terrain and was amazed at the lack of traffic control and cones. There were many intersections with no traffic control. Mr. Ball stated if the runners are on the side of the road they are not impacting the route as much as in the summer months. He feels they have gone above and beyond. Commissioner Twete agreed as he only met thirteen (13) cars all the way around to E. Hayden Lake Road meets Dodd Road. He wasn't concerned at all with the amount of traffic back there. But there was a lot of people on Lancaster Road to which Ms. Lowry said that was a onetime deal as it was a last-minute call they had to make and mentioned that even with that many people there were no incidents. Commissioner Montgomery stated that there is good visibility on Lancaster.

Mr. Ball stated in the Utah race there were no cones to delineate vehicles from runners through all of the terrain which reminded him of going around the lake. Commissioner Fountain stated the cones were placed better around the lake where they didn't force you out into traffic.

Ms. Lowry stated they appreciate the opportunity to provide funds for the Hayden Chamber, the Hayden Senior Center and the Coeur d'Alene Cross Country team and thanked the Board for their approval of the race.

Item7b was to reconvene the Abandonment & Vacation public hearing for Mr. & Mrs. Doug Mayo in regards to Clovis Road.

Director Shanley addressed the Board and stated that there is correspondence in their packet that the District has received and out of respect for one of the adjoining property owners, he would ask that the public hearing be reconvened at the next board meeting which would allow that property owner to attend. Chairman Twete stated that is a good idea as the District received a couple letters that are pointed in wanting the Board to do that.

Chairman Twete asked for a motion whereby Commissioner Montgomery moved to reconvene the abandonment and vacation public hearing for Mr. & Mrs. Doug Mayo to December 19, 2016 at 5:45 p.m. or as soon thereafter as possible. Commissioner Fountain seconded the motion which carried unanimously.

Chairman Twete moved to item 8a under Current Business, the Local Taxing District Election Information Form. Director Shanley stated this is a form the election office requests be completed each year. After deliberations, Commissioner Fountain moved to approved the 2017 Local Taxing District Election Information Form and authorized District Clerk Flagg to sign the form and return to

the Kootenai County Elections Department. Commissioner Montgomery seconded the motion which carried unanimously.

As Merle Van Houten of Verdis was in the audience, Chairman Twete moved to item 8c, The Reserve at Twin Lakes. This is a proposed sixteen (16) lot major subdivision on approximately 85.6 acres located both north and south of Twin Lakes Road a quarter mile west of Hwy 41. Director Shanley reviewed his comments with discussion following. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-13 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously. Susan Carter Moss asked how far north this subdivision went and Director Shanley indicated the boundaries on the county website map.

Chairman Twete moved to item 8d as Scott McArthur was in attendance. This was the Special Permit Notice located at 15223 Government Way. Director Shanley explained that Coeur d'Alene Structures is proposing to improve this 5.2-acre parcel which will include an office building and a storage, maintenance and repair shop. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining items 1-3 of Director Shanley's review for SPN16-0007 with Commissioner Montgomery seconding the motion which carried unanimously.

As Scott McArthur was also in attendance regarding item 8g, Chairman Twete moved to the Conditional Use Permit CUP16-0010 located on the southwest corner of Old Hwy 95 and Ohio Match Road. The applicant is requesting approval for a mini storage and rental warehouse to include an office, and upon completion, eight (8) approximate 12,000 square foot buildings and two (2) approximate 6,000 square foot buildings. Director Shanley presented his review to the Board and discussion followed regarding storm water runoff and drainage. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. Commissioner Fountain seconded the motion which carried unanimously.

Moving back to item 8b which was the Lone Mountain Estates 1st Addition. Director Shanley explained to the Board this is a proposed eight (8) lot major subdivision on approximately forty-two (42) acres located on Diagonal Road one and a half miles north of the Ramsey Road intersection and presented his review to the Board. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-10 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried.

Item 8e was the Special Permit Notice for Cochran Road. Director Shanley explained that the applicant is requesting to construct a personal storage facility on a parcel located across from 21261 Cochran Road in the Twin Lakes area. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County with Commissioner Fountain seconding the motion which carried unanimously.

Item 8f was the minor subdivision of BC Estates located at 16853 E. Hayden Lake Road. Director Shanley indicated this is a proposed two (2) lot minor subdivision on approximately 6.42 acres and presented his review to the Board. Commissioner Montgomery recused himself as he knows the application. After deliberations, Commissioner Fountain moved to authorize District staff to submit a comment letter to the County outlining item numbers 1-4 of Director Shanley's review with the addition of item number 5 stating that access for both lots shall be from a common driveway off of Challenger Road. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Twete seconded the motion which carried.

8h was discussion regarding the Ramsey Road BNSF Grade Separation Project Advancement. Director Shanley discussed with the Board authorizing staff to work with LHTAC to prepare the state and local agreements with ITD to allow the start of the consultant selection process for design. The request to advance the project prior to grant funding will include using our local contribution of \$1,000,000 in addition to the grant and grant match; this to allow us to try and advance the project ahead of the funding year in the event a prior year funded project falls behind schedule. The Director stated that this discussion has already taken place with LHTAC and they were encouraged and supportive of the concept. Design federal aid grant funds are currently scheduled for 2019 so this advancement would allow the District to facilitate the project approximately 2-years earlier, allowing additional time to work with the railroad and seeking additional funding opportunities for construction. A total of \$3.4 million in grant funds are currently available for the project, plus the additional \$1.0 million of local funding. Facilitating design will also help the District attain a new understanding of the cost of construction. Original estimates from 2004 valued the project at \$5.2 million. As a portion of the \$5.2 million, 2004 estimates valued the design and construction engineering at approximately \$400k and \$600k, respectively. Based on recently completed similar bridge projects it's likely the project may now be valued at over \$7.0 million.

If the board were to authorize this advancement of the state and local agreements and consultant selection process, it would be likely that design wouldn't begin until the mid-2017, with the District having \$600k currently set aside for the project. If advanced, design completion could be expected in 2020 (1.5-2.0 yrs.). If the District were to wait until the scheduled program year, design completion would be around the year of 2022. Upon design completion and the ability to secure construction funding, the District should expect another year to complete the project.

The Director noted that once grant funds are used on a project there is a 10-yr period that a project can be placed on hold; this if we need to wait for additional funding, before having to move onto the next phase of the project if not fully complete. Phases of this project generally include preliminary design, final design, right-of-way acquisition and construction.

The Director also noted that fatalities at this location were justification for the project and grant funds received to date.

If authorized, the State and Local Agreement on the project would come back to the board for approval.

After deliberations, Commissioner Montgomery moved to authorize staff to begin working with LHTAC preparing the state and local agreements with ITD to allow the start of the consultant selection process for the design phase of the Ramsey Road BNSF Railroad Crossing Project. Commissioner Fountain seconded the motion which carried unanimously.

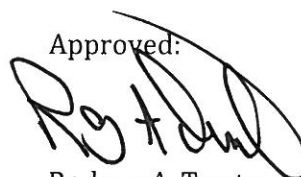
There being no further business, Commissioner Fountain moved to adjourn at 6:49 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk

Approved:



Rodney A. Twete
Chairman