

Lakes Highway District Meeting Minutes

June 3, 2019

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on June 3, 2019 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Donna Montgomery, Ashlynn Shanley, Doug Wall and Tonee Trzcinski observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the June 3, 2019 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the May 6, 2019 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the May 16, 2019 special meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 35913 through 35979 in the amount of \$ 173,474.00 and the direct deposit dated May 20, 2019 in the amount of \$41,167.89, for a total of \$214,641.89. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda. Tonee Trzcinski addressed the Board regarding the speed limit and placing speed limit signs in Selkirk Meadows – Flatwoods Loop and Stormking Drive.

Item 9a is the Butte Road Design Approval. Director Shanley presented the design plans for Butte Road which is associated with the Cayuga Ranch subdivision located adjacent to Weir Road. After review and deliberations, Commissioner Fountain moved to accept the design plans for Butte Road associated with Cayuga Ranch subdivision contingent upon final review by Director Shanley to make sure Highway District Standards are met. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9b was the Hoodoo Valley 2nd Addition Plat Review. Director Shanley presented this four (4) lot minor subdivision located on Ramsey Road to the Board for review. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-5 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 9c is the Special Events Application for the Spokane to Sandpoint Relay Race. Director Shanley presented this application to the Board for the relay race to be held on August 16-17, 2019. After review and deliberations, Commissioner Montgomery moved to approve the Spokane to Sandpoint Relay Race special events application for August 16-17, 2019 as presented with Commissioner Fountain seconding the motion which carried unanimously. Clerk Flagg confirmed District staff was authorized to sign the application with all Commissioners confirming.

Item 9d is the Special Events Application for the Bayview Daze 4th of July Parade. Director Shanley presented this application to the Board and after review and deliberations, Commissioner Fountain moved to approve the Bayview Daze Parade special events application and authorized District staff to sign the application. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9e is the Commercial Approach located at Lancaster Road and Government Way. Director Shanley stated that JUB Engineers had withdrawn this approach permit request therefore no motion was made.

Item 9f is the BUILD Grant Application. Director Shanley discussed the Better Utilizing Investments to Leverage Development (BUILD) grant application with the Board and as this was a discussion item only, no motion was made.

Item 9g is the Ramsey Road Chilco to Scarcello Project. Director Shanley discussed with the Board the Districts current funding contributions, project funding shortfall of approximately \$2.0 million dollars and alternatives using additional local dollars to fund the shortfall through the dedicated Future Railroad Safety Fund and maintenance if necessary. After deliberations, Commissioner Fountain moved to adopt a resolution committing the additional local dollar contribution in the amount of approximately \$2.0 million dollars as necessary to ensure construction in the programmed year of 2020. Motion to include authorizing the Commissioners to sign the resolution when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9h is Summer Employees. Director Shanley addressed the Board regarding summer employees to augment District forces. After deliberations, Commissioner Montgomery moved to authorize District staff to hire summer employees as needed to assist with summer projects. Commissioner Fountain seconded the motion which carried unanimously.

Item 9i is Pay Request #1 for the Bunco Road Construction Project. Director Shanley presented pay request #1 from Coeur d'Alene Paving in the amount of \$52,683.78 for the Bunco Road reconstruction project. After deliberations, Commissioner Fountain moved to approve pay request #1 for Coeur d'Alene Paving in the amount of \$52,683.78 for the Bunco Road construction project and authorized the Chairman or Vice Chairman to sign the request. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9j is the Howard Road Widening Easements. Director Shanley presented the right-of-way and permanent slope easements for Howard Road in conjunction with the Grathol Development at the intersection of Hwy 54 and Howard Road. After deliberations, Commissioner Fountain moved to accept the Right-of-Way and Permanent Slope Easements

from Magnuson Properties and HJ Grathol and the Permanent Slope Easement from Kootenai County all adjacent to Howard Road. The motion also included authorization for the Board to sign the easement documents. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9k is the First Interstate Bank Re-Purchase Agreement. Director Shanley presented the re-purchase agreement from First Interstate Bank to the Board for review. After deliberations, Commissioner Fountain moved to approve the First Interstate Bank purchase agreement as presented and authorized District staff to sign the agreement. Commissioner Montgomery seconded the motion which carried unanimously.

Commissioner Fountain asked about the subdivision ordinance and Director Shanley stated it should be on the next meeting agenda.

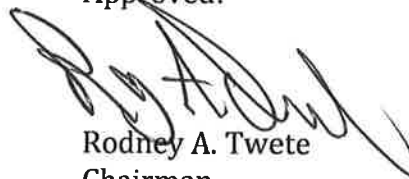
There being no further business, Commissioner Montgomery moved to adjourn at 6:17 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:

Bonny A. Flagg

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District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman