

Lakes Highway District Meeting Minutes

December 16, 2019

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on December 16, 2019 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Monty Winter attended regarding Winter Station, Ray Craft from the City of Dalton Gardens and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Commissioner Montgomery moved to approve the December 16, 2019 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the December 2, 2019 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal and Financial Worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 37094 through 37152 in the amount of \$198,650.96 and the direct deposit dated December 5, 2019 in the amount of \$36,587.59 for a total of \$235,238.55. Commissioner Montgomery seconded the motion which carried unanimously. Chairman Twete confirmed the check number was 37094 as listed on the Payments Journal.

At this time, Chairman Twete asked if there was any public comment. Ray Craft introduced himself as a new councilman for the City of Dalton Gardens.

Item 8a was the 2019 Road & Street Report. Director Shanley presented this report to the Board and after review and deliberations, Commissioner Fountain moved to accept and approve the 2019 Road & Street Report. The motion also included authorization for the Board to sign the report. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8b was the Local Road Mileage Report for 2019. Director Shanley presented the changes to the Board that occurred this year. After deliberations, Commissioner Montgomery moved to approve the 2019 Local Road Mileage Report and authorized the Chairman or Vice Chairman to sign the report. Commissioner Fountain seconded the motion which carried unanimously.

Item 8c was the 2020 meeting date schedule. Director Shanley discussed the upcoming 2020 board meeting schedule with the Board and after deliberations Commissioner Fountain moved to approve the 2020 meeting dates removing the January 6th and September 7th meetings due to holidays and moving the second meeting in August to the 31st due to budget time frames. The motion also included authorization to publish the notice in the Coeur d'Alene Press to meet the Idaho Code requirements. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8d was the LHSIP Grant Joint Application with Post Falls Highway District for the Lancaster Road and Huetter Road Intersection. Director Shanley presented this application to the Board for review and discussed the need for improvements at this intersection. After

deliberations, Commissioner Montgomery moved to enter into the application for the LHSIP grant with the 50/50 split with Post Falls Highway District. Commissioner Fountain seconded the motion which carried unanimously. Clerk Flagg clarified that the motion included authorization for the Chairman or Vice Chairman to sign Resolution 2019-11. All Commissioners confirmed.

Item 8e was the Ramsey Road Urban STP Grant Application. Director Shanley discussed this application with the Board and discussed submitting the application to LHTAC for consideration with David Evans & Associates preparing the grant. After deliberations, Commissioner Fountain moved to approve the contract with David Evans & Associates for the Ramsey Road Urban STP grant application in the amount not to exceed \$1,900 and authorized the Chairman or Vice Chairman to sign the application. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8f was Winter Station Plat Review. Director Shanley presented this proposed two (2) lot minor subdivision of approximately 157 acres located on Sonshine Way just north of Bunco Road. After deliberations Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 8g was Lamb Estates Plat Review. Director Shanley presented this proposed two (2) lot minor subdivision located on the west side of Ramsey Road approximately half mile south of Hwy 54. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylar when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8h was Home Place Addition Plat Review. Director Shanley presented this proposed three (3) lot minor subdivision located at 17141 E. Hayden Lake Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review and authorize the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8i was the Findings-of-Fact for the validation of Koch Road No. 75. Director Shanley presented the Findings-of-Fact for the validation of Koch Road No. 75 to the Board for review. After deliberations, Commissioner Fountain moved to adopt the Findings-of-Fact for Koch Road No 75 and authorized the Chairman or Vice Chairman to sign the Findings. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8j was Resolution 2019-09 Lone Mountain Estates 2nd Addition Road Acceptance. Director Shanley presented this resolution to the Board stating the developer has requested the District accept the roads located in Lone Mountain Estates 2nd Addition be accepted into the District's maintenance jurisdiction. After deliberations, Commissioner Montgomery moved to adopt Resolution 2019-09 accepting the roads located in Lone Mountain Estates 2nd Addition into the District's maintenance jurisdiction and authorized the Chairman or Vice Chairman to sign the resolution. Commissioner Fountain seconded the motion which carried unanimously.

Item 8i was Resolution 2019-10 Lone Mountain Estates 3rd Addition Road Acceptance. Director Shanley presented this resolution to the Board stating the developer has requested the District accept the roads located in Lone Mountain Estates 3rd Addition be accepted into the District' maintenance

jurisdiction. After deliberations, Commissioner Montgomery moved to adopt Resolution 2019-10 accepting the roads located in Lone Mountain Estates 3rd Addition into the District's maintenance jurisdiction and authorized the Chairman or Vice Chairman to sign the resolution. Commissioner Fountain seconded the motion which carried unanimously.

Item 8l was the Barbara Mae Estates Road Development Agreement. Chairman Twete asked for a motion to enter into executive session.

Commissioner Fountain moved to enter into executive session at 6:00 p.m. under Idaho Code §74-206 (1) (c) to discuss right-of-way acquisition. Commissioner Montgomery seconded the motion. Clerk Flagg called the roll with voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session at 6:14 p.m., Commissioner Fountain moved to move ahead with the right-of-way acquisition as discussed in executive session. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9a was the 2019 End of the Year Report. Director Shanley updated the Board on the District's activities for the year 2019 which included construction projects, building permits, subdivision reviews and general maintenance throughout the District.

There being no further business, Commissioner Fountain moved to adjourn at 6:24 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman