

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on October 3, 2016, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Donna Montgomery, Doug Wall, Colleen Alton and Susan Carter Moss observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the agenda for the October 3, 2016 meeting as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the September 19, 2016 regular meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 33056 through 33093 in the amount of \$79,290.51 and the direct deposit dated September 20, 2016 in the amount of \$24,862.05 for a total of \$104,152.56. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda. Seeing none, Chairman Twete moved to the first item under Current Business.

Item 8a is the LHRIP grant application. Director Shanley discussed the application with the Board regarding the different projects that could be applied for. After deliberations, Commissioner Fountain moved to authorize District staff to submit the 2018 LHRIP application for Federal Match on the Forest Highway Bunco Road Project from Nunn Road east to the parking lot. Motion also included authorizing the Chairman or Vice Chairman to sign the application. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8b was the LHSIP grant application. Director Shanley explained this is a safety grant application and he proposed to submit it for a systemic intersection improvement project throughout the District that would include installing flashing beacons on stop signs. After deliberations, Commissioner Montgomery moved to authorized District staff to apply for the LHSIP grant for the installation of the flashing stop sign beacons at various intersections and authorized the Chairman or Vice Chairman to sign the application. Commissioner Fountain seconded the motion which carried unanimously.

Item 8c was the electronic reader board. Director Shanley presented information to the Board regarding the purchase of a new reader board. After deliberations, Commissioner Montgomery moved to authorize District staff to purchase the WTLMB 3-line message board from Intermountain Sign & Safety and authorized the Chairman or Vice Chairman to sign the quote. Commissioner Fountain seconded the motion which carried unanimously.

Item 8d was consideration of a backhoe purchase. Director Shanley discussed with the Board the purchase of a new CAT 420F2 backhoe offered by Western States from their National Joint Powers Alliance piggy back offer at a total cost of \$114,759.18 which includes the plate compactor. After deliberations, Commissioner Fountain moved to authorize District staff to purchase the 2016 Caterpillar Backhoe Model No. 420F2 with the plate compactor in the amount of \$114,759.18 and authorize the Chairman or Vice Chairman to sign the purchase agreement. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8e was to request chip quotes. Director Shanley requested the Board authorize District staff to request quotes for obtaining approximately 5,000 tons of 3/8" chips to be available in the July-August 2017-time frame. After deliberations, Commissioner Montgomery moved to authorize District staff to request quotes for approximately 5,000 tons of 3/8" chips with Commissioner Fountain seconding the motion which carried unanimously.

Item 8f was the Memorandum of Understanding with Kootenai County. Director Shanley reviewed this with the Board explaining that the MOU is a cooperative effort to enhance compliance with the requirements of the recently revised Kootenai County Land Use and Development Code and covers the provisions requiring private roads to be built in compliance with the Associated Highway District Standards. After deliberations, Commissioner Fountain moved to move forward with signing the MOU with Kootenai County and authorized signing of the agreement with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8g is the Special Events Application for the Trail of Terror race scheduled for October 29, 2016 beginning at noon. The course encompasses Bunco and Nunn Roads. Director Shanley discussed the course with the Board and after deliberations, Commissioner Fountain moved to approve the special events application for the Trail of Terror and authorized the staff to sign the application with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8h was Resolution 2016-12 for the acceptance of the interior roads in Double "T" Estates 2nd Addition. Director Shanley requested this item be tabled until a later date. Commissioner Montgomery moved to table item 8h, Resolution 2016-12 acceptance of the interior roads of Double "T" Estates 2nd Addition with Commissioner Fountain seconded the motion which carried unanimously.

Item 8i was a commercial approach onto Ramsey Road requested by Paw Taw John Services, Inc. Director Shanley discussed the request with the Board and reviewed his comments. After deliberations, Commissioner Fountain moved to approve the commercial approach request contingent upon the applicant addressing the Director's letter of comment outlining item numbers 1-3. Commissioner Montgomery seconded the motion. Director Shanley asked for clarification that all items be addressed prior to the District signing the approach permit. Motion was clarified and passed unanimously.

Item 8j was discussion regarding the November 7th, 2016 regular Board meeting. Chairman Twete explained this meeting coincides with this year's IACERS an IAHD convention. Chairman Twete stated he has an IAHD board meeting requiring him to be at the convention site early; that being the reason he will need to call in for the meeting. As this was a discussion item only, no motion was made.

Item 8k was the public hearing that was scheduled for October 17th, 2016 which was set to ratify the agreement with the City of Dalton Gardens for the transfer of PU018. Director Shanley stated upon conferring with legal counsel and per Idaho Code §67-2323, a public hearing is not required. Therefore, Commissioner Montgomery moved to cancel the public hearing scheduled for October 17th, 2016 with Commissioner Fountain seconding the motion which carried unanimously.

Item 8l was the Professional Services Agreement from JUB Engineers for the 2017 Construction Monument Replacement. Director Shanley discussed the agreement with the Board in the amount not to exceed \$24,200.00 which includes Perimeter Road from Carewood Road to Spruce Avenue, the intersection of Perimeter Road and Cape Horn Road, Ohio Match Road from Ramsey Road to Old Hwy 95 and Pope Road to Rimrock Road. Director Shanley pointed out this is a time and materials agreement. After deliberations, Commissioner Montgomery moved to approve the Professional Services Agreement with JUB Engineers for the 2017 construction monument replacement, and authorized the Chairman or Vice Chairman to sign the agreement. Commissioner Fountain seconded the motion and asked about not to exceed \$24,200.00. Director Shanley stated that might not be the case depending on what was found and this was a time and materials estimate. Director Shanley stated he asked for a time and materials contract and that is what was provided to us and indicated time and materials contracts are estimated differently than lump sum contracts. Commissioner Fountain requested anything over the \$24,200.00 be brought back before the board. All Commissioners voted aye and the motion carried unanimously. Susan Carter Moss asked what exactly this was and Chairman Twete explained that if any monuments are disturbed during construction, that by law, we are required to replace them. Therefore, a consulting firm is hired to do that work for us as the District does not have a licensed surveyor on staff. Chairman Twete stated we had a motion and a second and the motion carried unanimously.

8m was the Professional Services Agreement with Welch Comer. Director Shanley reviewed the agreement with the Board which outlined monument, survey and right-of-way work necessary for the Bunco Road Project between N. Vlazys Lane and Nunn Road. With a time and materials estimate of \$28,510. Commissioner Fountain asked who would do the acquisition and Director Shanley stated that either an acquisition firm would be hired or the District would perform this task. Director Shanley stated construction was scheduled for 2018 which gives the District approximately a year and a half to acquire the necessary right-of-way. After deliberations, Commissioner Fountain moved to accept the Professional Services Agreement submitted by Welch Comer with a time and materials estimate of \$28,510 for the Bunco Road Project between N. Vlazys Lane and Nunn Road and authorized the Chairman or Vice Chairman to sign the agreement. Commissioner Montgomery seconded the motion which carried unanimously.

There being no further business, Commissioner Fountain moved to adjourn at 6:10 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:

Bonny A. Flagg

Bonny A. Flagg
District Clerk

Approved:

Rodney A. Twete
Rodney A. Twete
Chairman