

Lakes Highway District Meeting Minutes

July 1, 2019

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on July 1, 2019 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Mike Curry and Connie Krueger attended regarding Walking Horse Estates, Dave Miller of Advanced Benefits attended for the health insurance update, Tonee Trzcinski attended regarding Selkirk Meadows Speed Limit and Donna Montgomery, Reen Stark, S. Brooks and Jeff Fountain observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda or has anyone had any oral or written communication with an applicant or anyone opposing an application or has anyone visited a site that is on the agenda for Board consideration tonight. Commissioner Montgomery indicated no, and Commissioner Fountain stated she did her due diligence and went out to, on Howard Road and looked at Walking Horse Lane and then on my way back I looked at the Bunco Road project.

Commissioner Montgomery moved to approve the July 1, 2019 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the June 17, 2019 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the June 26, 2019 special meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 36036 through 36059 in the amount of \$43,627.02 and the direct deposit dated June 20, 2019 in the amount of \$37,290.47, for a total of \$80,917.49. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9a were the May 20, 2019 Election Results. Director Shanley reviewed the election results with the Board. Weston E. Montgomery ran unopposed in Sub District #2 therefore no election was held. Based on the certified election results from Kootenai County, Diane Fountain retained her position as commissioner for Sub-District 3. Commissioner Fountain moved to accept the election results as they stand declaring Diane Fountain Commissioner for Sub-District 3. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9b was the Commissioner Oath of Office Weston E. Montgomery. District Clerk Flagg issued the oath of office to Weston E. Montgomery, Commissioner for Sub District #2 and presented his certificate of election.

Item 9c was the Commissioner Oath of Office for Diane Fountain. District Clerk Flagg issued the oath of office to Diane Fountain, Commissioner for Sub District #3 and presented her certificate of election.

Item 9d was the election of Board Officers. At this time, Chairman Twete asked for a motion to dissolve the Board to nominate and elect current Board Officers. Commissioner Montgomery moved to dissolve the Board and turn the meeting over to Director Shanley to accept nominations for Chairman of the Board. Commissioner Fountain seconded the motion which carried unanimously.

Director Shanley addressed the Board and asked for nominations for Board Chairman. Commissioner Montgomery moved to nominate Rod Twete as Board Chairman. Commissioner Fountain seconded the motion which carried unanimously.

Director Shanley turned the meeting over to Chairman Twete who then asked for nominations for Vice Chairman. Commissioner Twete moved to nominate Commissioner Montgomery as Vice Chairman with Commissioner Fountain seconding the motion which carried unanimously.

Chairman Twete asked for nominations for District Secretary. Commissioner Fountain moved to nominate District Clerk Bonny Flagg as District Secretary. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked for nominations for District Treasurer. Commissioner Fountain moved to nominate Karen Howell as District Treasurer with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9e was a Health Insurance Update. Dave Miller of Advanced Benefits addressed the Board with a health insurance update. As this was an update only, no motion was made.

Chairman Twete moved to **Item 9i was Walking Horse Estates Preliminary Plat Review** as there were members in the audience regarding this item. Director Shanley presented this ten (10) lot major subdivision located at the end of Walking Horse Lane south of Howard Road. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County for Walking Horse Estates outlining items 1-9 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9f was the Selkirk Meadows Speed Limit. Director Shanley presented the speed study taken in Selkirk Meadows and discussed the results with the Board and Tonee Trzcinski. As this was a discussion item only, no motion was made.

Item 9g was the Ramsey Road/BNSF Right-of-Way Acquisition Consultant Agreement. Director Shanley presented the Board with an agreement from RAH Consulting for acquisition of right-of-way for the Ramsey Road/BNSF Railroad Project. After deliberations, Commissioner Fountain moved to approve the consultant services agreement for the BNSF grade separation project, Chilco to Scarcello to RAH Consulting, LLC and authorize the

Chairman or Vice Chairman to sign the agreement stating \$3,000.00 per parcel. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9h was Wendler Annex Two Plat Review. Director Shanley presented the three (3) lot minor subdivision located on Wendler Loop to the Board for review. After deliberations Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining items numbers 1-5 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9j was Resolution 2019-04 Employee Policy Addendum. Director Shanley presented this addendum to the Board for review. After deliberations, Commissioner Montgomery moved to table this item at this time for clarification with Commissioner Twete seconding the motion which carried unanimously.

Item 9k was the Special Events Application for the Athol Daze Parade. Director Shanley presented the application to the Board for the Athol Daze Parade to be held on August 10, 2019. After deliberations, Commissioner Fountain moved to approve the Athol Daze Parade to be held on August 10, 2019 and authorized District staff to sign the application. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9l was the Racom Airtime Agreement. Director Shanley presented an agreement from Racom for radio airtime to the Board for Review. After deliberations, Commissioner Montgomery moved to authorize District staff to sign the agreement with Racom for our radios and the repeater service with Commissioner Fountain seconding the motion which carried unanimously.

Item 9m was to schedule a budget workshop. Director Shanley discussed with the Board scheduling a budget workshop for the 2019-2020 budget. After deliberations, Commissioner Fountain moved to set July 29th, 2019 at 3:00 p.m. for the 2019-2020 budget workshop with Commissioner Montgomery seconding the motion which carried unanimously.

There being no further business, Commissioner Montgomery moved to adjourn at 6:30 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman