

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on May 15, 2017 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Chan Karupiah attended regarding public hearing, Donna Montgomery and Maureen Stark observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete called a short recess in order that Commissioner Fountain could get her board packet.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Chairman Twete stated the District had a letter sent in today regarding a request from Chan Karupiah. Director Shanley addressed the Board stating that Mr. Karupiah is a property owner in Bayview and the District previously held a public hearing to consider a right-of-way vacation in the area of 5<sup>th</sup> and Lakeside in Bayview. There is some new information that Mr. Karupiah would like to present to the Board and would request the Board amend the agenda to consider a public hearing to consider his request. Commissioner Fountain moved to approve the agenda for the May 15, 2017 regular meeting and amend it to add setting a public hearing date for Lakeside Avenue and 5<sup>th</sup> Street right-of-way and easement exchange in Bayview and enter that under 9c current business. Commissioner Montgomery seconded the motion which carried unanimously.

Commissioner Montgomery moved to approve the May 1, 2017 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the special meeting minutes of May 8, 2017 as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal and Financial Worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 33762 through 33821 in the amount of \$90,824.73 and the direct deposit dated May 5, 2017 in the amount of \$22,503.62 for a total of \$113,328.35. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

The first item under Current Business, 9a, was a cottage industry permit request (COT17-0002). Director Shanley stated this was a request to operate a muffler and exhaust shop located at 4953 E. Brunner Road within the existing garage structure. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County stating the District has no comment to the cottage industry request as it has no

impact on the District's transportation system with Commissioner Fountain seconding the motion which carried unanimously.

Item 9b was review of the construction plans for Lone Mountain Estates 1<sup>st</sup> Addition which is a major subdivision located on Diagonal Road. Director Shanley stated he has reviewed the plans and confirmed that all District requirements have been met, therefore would recommend approval of the plans. After deliberations, Commissioner Montgomery moved to approve the construction plans for Lone Mountain Estates 1<sup>st</sup> Addition and authorize District staff to submit a letter to the developer. Commissioner Fountain seconded the motion which carried unanimously.

Item 9c was the public hearing request. Mr. Chan Karupiah addressed the Board regarding requesting a public hearing be set for the right-of-way/easement exchange on 5<sup>th</sup> Street and Lakeside Avenue in Bayview Idaho. He explained in order to get a liquor license for the restaurant, there needed to be continuity to the lakeshore. Therefore, he is requesting public hearing for the Board to consider an exchange of right-of-way/easement in order for him to gain the continuity required for the liquor license. After deliberations, Commissioner Montgomery moved to set a public hearing for June 19, 2017 at 5:45 p.m. or as soon thereafter as possible provided the radius report is received in a timely manner allowing time for mailing of the Notice of Hearing according to the radius report. If the information is not provided in a timely manner, the hearing would be held at a special meeting on June 26<sup>th</sup> at 5:45 or as soon thereafter as possible. Commissioner Fountain seconded the motion which carried unanimously.

At 5:52 p.m. Commissioner Montgomery moved to enter into executive session under Idaho Code §74-206 (1) (b) (d) and (j) to evaluate an employee and to consider early retirement of a District employee. Commissioner Fountain seconded the motion. District Clerk Flagg called the roll with the Commissioners voting as follows: Commissioner Twete aye, Commissioner Montgomery, aye and Commissioner Fountain aye. Motion carried unanimously.

Attorney Weeks joined the meeting.

Upon reconvening to regular session at 6:35 p.m. Commissioner Montgomery moved to accept the retirement agreement with Verlin Van Zee taking effect on August 31, 2017. Commissioner Fountain suggested holding off on the retirement agreement until the Board knew what they were going to do as far as replacement was. She felt it was premature. Director Shanley stated the retirement date would be January 31, 2018. Chairman Twete seconded the motion. Chairman Twete and Commissioner Montgomery voted aye with Commissioner Fountain wanting the record to show her voting nay and that she will not sign the agreement. Chairman Twete stated the motion carried.

Commissioner Fountain moved to adjourn to executive session with Commissioner Montgomery seconding the motion. Director Shanley called the roll with voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session at 7:33 p.m. Commissioner Montgomery moved to have Attorney Weeks assist the District in obtaining a list of facilitators to help the commissioners understand how to more effectively communicate amongst its members and executive staff. Chairman Twete seconded the motion which carried unanimously.

At this time, Commissioner Montgomery stated in order to hire new employees and retain current employees, he would like to re-visit the benefits and wages that were set last October. Commissioner Fountain stated she would recommend discussing this at budget time and look into the whole package including insurance. Commissioner Fountain felt it inappropriate to discuss at this time. Commissioner Montgomery stated he felt it would help the District find future employees. Chairman Twete stated as they did not get a chance to talk with Director Shanley about wages, he would like to put this discussion off until the next meeting. Commissioner Montgomery stated to discuss that at the June 5, 2017 board meeting.

There being no further business, Commissioner Montgomery moved to adjourn at 7:39 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:

*Bonny A. Flagg*

Bonny A. Flagg  
District Clerk

Approved:

*Rodney A. Twete*

Rodney A. Twete  
Chairman