

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on June 5, 2017 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Mike Curry attended representing Big Sky Capital, Jeff Miles of LHTAC, Dylan Jensen and Weldon Shannon attended for the Road Scholar and Road Master Presentations, Donna Montgomery, Doug Wall, Chris Kraft, Susan Carter Moss and Maureen Stark observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the agenda for the June 5, 2017 meeting as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Fountain stated that on page 2 of the minutes in the second paragraph from the bottom it should state "replacement" not "placement". Commissioner Montgomery then moved to approve the May 15, 2017 regular meeting minutes as corrected with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal, Commissioner Fountain stated there was a high payable for three (3) dump trucks in the amount of \$719,958.00 and moved to approve the payments journal with bills paid by check numbers 33822 through 33872 in the amount of \$885,366.68 and the direct deposit dated May 19, 2017 in the amount of \$23,975.42 and the direct deposit dated June 5, 2017 in the amount of \$26,688.85 for a total of \$936,030.95 Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

Jeff Miles of LHTAC addressed the Board regarding the Road Scholar/Master Programs offered through the Idaho T2 Center. Mr. Miles gave a short history of the programs and the hours that it takes to complete each course. He then awarded the Road Scholar certificate to Dylan Jensen and Weldon Shannon. He also awarded the Road Master certificate to Dylan Jensen and presented awards to both Dylan and Weldon.

Moving to current business, item 8a was the traffic impact study for Lone Mountain Estates, 1<sup>st</sup> Addition. Director Shanley presented the study to the Board and explained the findings which included turn lanes on Diagonal Road triggered by future development. After deliberations, Commissioner Fountain moved to accept the Traffic Impact Study for Lone Mountain Estates 1<sup>st</sup> Addition as presented with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8b is the final plat approval for Lone Mountain Estates 1<sup>st</sup> Addition. Director Shanley stated the District would be acceptable to the developer proceeding to final plat provided a bond is obtained in the amount equal to 150% of the remaining road improvements. This in addition to complying with preliminary platting requirements including the Road Development Agreement and right-of-way dedications associated with recommendations for both right and left turn lanes that were determined necessary by the Lone Mountain Estates Traffic Study. After deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County outlining Director Shanley's comments. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 8c are the road construction plans for N. McKenzie Ridge 1<sup>st</sup> Addition. Director Shanley presented the plans to the Board for review and discussion and stated that all District requirements have been met and would therefore recommend approval of the plans. After deliberations Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County stating the construction plans meet District standards and the bond is being provided for N. McKenzie Ridge 1<sup>st</sup> Addition and that the District has no objection to final plat provided the appropriate bond is submitted to the District with Commissioner Fountain seconding the motion which carried unanimously.

Item 8d were the road construction plans for Moose Haven Estates which is a major subdivision located on Chilco Road. Director Shanley presented the plans to the Board for review and discussion and stated that all District requirements have been met and would therefore recommend approval of the plans. After deliberations, Commissioner Montgomery moved to authorize District staff to authorize District staff to submit a letter of comment to the County stating the road construction plans are approved and the District has no objection to final plat provided the appropriate bond is submitted to the District with Commissioner Fountain seconding the motion which carried unanimously.

Item 8e was Browning Estates 1<sup>st</sup> Addition which is a four (4) lot minor subdivision located on the south side of Seasons Road approximately one-half mile east of the intersection of Weir and Seasons Roads. Director Shanley presented his review to the Board and after deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-2 of Director Shanley's review. The motion also included authorization to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8f was the Conditional Use Permit (CUP17-0006) for an unstaffed multi-carrier telecommunications facility located at 2559 E. Chilco Road. Director Shanley presented the permit to the Board and after deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County stating the District has no objection to the conditional use permit as there is no adverse effect on the District's transportation system. Commissioner Fountain seconded the motion which carried unanimously.

Item 8g is the Special Notice Permit (SPN17-0003) for operation of a dealership to include cars, trucks and utility trailers on Government Way just north of Boekel Road. Director Shanley presented the request to the Board and after deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-2 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8h was the Special Events Application for the Bayview Daze Parade which will be held on July 1, 2017. Director Shanley reviewed the request with the Board and after deliberations, Commissioner Fountain moved to approve the Bayview Daze Parade Special Event Application and authorized the Chairman or Vice Chairman to sign the application with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8i was the Special Events Application for the Bayview Daze Street Fair to be held in Bayview beginning June 30, 2017 and ending on July 3<sup>rd</sup>, 2017. Director Shanley presented the application to the Board and after deliberations, Commissioner Fountain moved to approve the application for the Bayview Daze Street Fair to be held from June 30 to July 3<sup>rd</sup>, 2017 provided an updated insurance certificate is provided to the District. The motion also included authorization for the Chairman or Vice Chairman to sign the application. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8j was the Special Events Application for the Hayden Triathlon to be held July 8<sup>th</sup>, 2017 beginning and ending at Honeysuckle Beach. Director Shanley presented the application to the Board and after deliberations, Commissioner Montgomery moved to approve the Special Events Application for the Hayden Triathlon and authorized the Chairman or Vice Chairman to sign the application. Commissioner Fountain seconded the motion which carried unanimously.

Item 8k was the Special Events Application for the Princess Pedalfest bike ride which is scheduled to take place on August 5, 2017 and covers various roads in the District. Director Shanley presented the application to the Board and after deliberations, Commissioner Fountain moved to approve the Special Events Application for the Princess Pedalfest bike ride and authorized the Chairman or Vice Chairman to sign the application. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8l was Pay Request #1 submitted by Interstate Concrete and Asphalt in the amount of \$167,519.46 for the 2017 construction projects. Director Shanley reviewed the request with the Board and after deliberations, Commissioner Fountain moved to approve and authorize payment in the amount of \$167,519.46 representing Pay Request #1 from Interstate Concrete & Asphalt and authorized the Chairman or Vice Chairman to sign the request. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8m is the piggy back bid for the 2017 liquid oil. Director Shanley presented the piggyback offers to the Board from Western States Asphalt and Idaho Asphalt Supply stating the District will need approximately 160 tons of HFE150 Oil, 600 tons of CRS-2P oil and 160 tons of Quick Seal. After deliberations Commissioner Montgomery moved to approve piggybacking off of the bid supplied by Western States Asphalt as quoted to

North Latah Highway District for the HFE150 oil at a price of \$379.69 per ton, Ferdinand Highway District for the CRS-2P oil at a price of \$378.38 per ton and Idaho Asphalt Supply for the Quick Seal oil as quoted to Post Falls Highway District at a price of \$330.00 per ton plus \$10.00 per ton freight and authorized District staff to sign the acceptance letters. Commissioner Fountain seconded the motion which carried unanimously.

Item 8n was discussion regarding a new dump truck purchase. Director Shanley discussed purchasing an additional dump truck from Kenworth Sales and stated that with the cost savings the District had on the construction project bid this year, he would propose to the Board purchasing an additional dump truck. Director Shanley explained that per the vehicle replacement schedule, all the dump trucks are beyond the replacement criteria per the resolution and that the additional truck would not be here or paid for until the next budget cycle. Commissioner Fountain stated she felt we were ahead of schedule on equipment and would rather wait to go through budget and discuss next month during the budget cycle. Commissioner Montgomery confirmed there is money to pay for the truck and stated the price was right. Commissioner Fountain asked if this could be held off until next meeting in order to obtain additional figures on the budget. Commissioner Montgomery moved to table this item until the first meeting in July. Commissioner Fountain seconded the motion which carried unanimously.

Item 8o was Resolution 2017-04 regarding individual commissioner interaction with employees. Director Shanley requested this item be tabled. Commissioner Montgomery moved to table this item, Resolution 2017-04 to the June 19<sup>th</sup> meeting with Commissioner Fountain seconding the motion which carried unanimously.

Item 8p was an update on the Government Way Construction Project between Hanley Avenue and Prairie Avenue. Director Shanley reviewed the status of the project with the Board including the recent construction bid received. Director Shanley explained the consensus of the partners is to reject the bid. After deliberations, Commissioner Montgomery moved to authorize District staff to send a letter of support to the City of Coeur d'Alene as lead sponsor, to reject all bids with the intent to re-bid this fall with projected construction in 2018. Commissioner Fountain seconded the motion which carried unanimously.

Item 8q was an update on the Ramsey Road BNSF Project. Director Shanley updated the Board on the plans and time frame of the improvement project at the Diagonal Road and Ramsey Road BNSF crossing. He explained there were two (2) consultant proposals received and will be reviewed with a selection of the review committee and ITD. As this was a discussion item, no motions were made.

At 6:27 p.m. Commissioner Montgomery moved to enter into executive session under Idaho Code §74-206 (1) (b). Commissioner Fountain seconded the motion. District Clerk Flagg called the roll with the Commissioners voting as follows: Commissioner Twete aye, Commissioner Montgomery, aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session, Commissioner Montgomery moved to raise the employees across the board the original 3% that was originally proposed for this year's budget retroactive to October 1, 2016 and also raise Ted Baldwin \$2.00 per hour increase now and a \$2.00 hour increase on September 1<sup>st</sup>. Motion also include raising the HRA Veba to \$400 starting this month. Chairman Twete seconded the motion. All Commissioners voted aye and the motion carried unanimously.

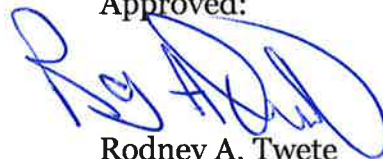
There being no further business, Commissioner Montgomery moved to adjourn with Commissioner Fountain seconding the motion. All Commissioners voted aye and the motion carried unanimously.

Respectfully submitted:



Bonny A. Flagg  
District Clerk

Approved:



Rodney A. Twete  
Chairman