

Lakes Highway District Meeting Minutes

February 19, 2018

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on February 19, 2018, at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, District Clerk Flagg and District Treasurer Howell. Korby Baker and Steve Flerchinger from Magnuson McHugh attended regarding the audit and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Twete, Montgomery and Fountain indicated no conflicts of interest.

Commissioner Montgomery moved to approve the February 19, 2018 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the February 5, 2018 meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the February 13, 2018 special meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal and Financial Worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 34606 through 34635 in the amount of \$60,305.72. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment related to an item that was not on the agenda.

Seeing none, Chairman Twete moved to item 9a under Current Business.

Item 9a was the 2016-2017 Audit Presentation by Magnuson McHugh. Steve Flerchinger of Magnuson McHugh presented the 2016-2017 Fiscal Year audit to the Board. After review and deliberations, Commissioner Fountain moved to approve the 2016-2017 Final audit conducted by Magnuson McHugh & Company with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9b was the Roadway, Stormwater and Water System plans for Timbered Estates 1st Addition. Director Shanley discussed the revised plans and presented his review to the Board. After deliberations, Commissioner Fountain moved to accept the Roadway and Construction Plans and authorize staff to send a letter to Big Sky with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9c was the English Point Heights Subdivision. This is a major subdivision with a proposed 157 residential lots located on the northwest corner of Lancaster Road and E. Hayden Lake Road. Director Shanley presented his review to the Board and after deliberations, Commissioner Montgomery moved to authorize District staff to submit a letter of comment to the County

outlining item numbers 1-8 of Director Shanley's review with corrections to be made to item number 2. Director Shanley asked for clarification that the Board is not in favor of taking over the roads for maintenance. Commissioner Montgomery confirmed his motion included that the District was not in favor of the taking over the subdivision roads for maintenance. Commissioner Fountain seconded the motion and with all Commissioners voted aye the motion carried unanimously.

Item 9d was the 2018 construction projects materials testing services contract. Director Shanley presented the Board with the contract information provided by HMH Engineering. After deliberations, Commissioner Fountain moved to accept the asphalt testing services from HMH for the 2018 construction projects as presented with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9e was the Call for Bids for the 2018 Pavement Markings. Director Shanley discussed this with the Board and after deliberations, Commissioner Montgomery moved to authorize District staff to place a call for bids for the pavement markings for 2018. Commissioner Fountain seconded the motion which carried unanimously.

Item 9f was Rimrock Meadows Estates 4th and 5th Addition final plats. Director Shanley presented his review of the final plat information for Rimrock Meadows Estates 4th and 5th Addition to the Board. After deliberations, Commissioner Fountain moved to authorize District staff to send a letter of comment regarding the construction status for Rimrock Meadows 4th and 5th Additions to the County as presented with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9g was consideration of the contract with Ruen-Yeager & Associates to assist the District with its EPA-NPDES Joint Permit with Post Falls Highway District and East Side Highway District for 2018-2019. Director Shanley discussed the contract renewal with the Board including the District's \$6,500 proportionate share. After deliberations, Commissioner Montgomery moved to accept the NPDES Joint Contract with Ruen Yeager and authorize the Chairman or Vice Chairman to sign the contract. Commissioner Fountain seconded the motion and included it will not exceed \$6,500. All Commissioners voted aye, and the motion carried unanimously.

Item 9h was consideration of the contract renewal with Ruen-Yeager & Associates to assist the District with its EPA-NPDES permitting requirements for 2018-2019. Director Shanley discussed the contract renewal with the Board including the proposed \$8,000 maximum not to exceed fee. After deliberations, Commissioner Fountain moved to accept the Ruen Yeager EPA NPDES permit Compliance Assistance for the year 2018 and 2019 for \$8,000 as presented and authorized the Chairman or Vice Chairman to sign the agreement. Commissioner Montgomery seconded the motion which carried unanimously.

Item 9i was the commercial approach for Hudson Bay Marina. Director Shanley presented the Board with his review of the updated commercial approach plans for Hudson Bay Marina located on Hudson Bay Road and recommended approval of the two (2) commercial approaches. After deliberations, Commissioner Fountain moved to approve the proposed site plans dated February 8, 2018 for Hudson Bay Marina with the issuance of two (2) commercial approaches. Commissioner Montgomery seconding the motion which carried unanimously.

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Item 9j was the authorization to request quotes for approximately 5,000 tons of 3/8" chips. Director Shanley requested the Board authorize District staff to request quotes for obtaining approximately 5,000 tons of 3/8" chips. After deliberations, commissioner Montgomery moved to authorize District staff to request quotes for approximately 5,000 tons of 3/8" chips with Commissioner Fountain seconding the motion which carried unanimously.

There being no further business, Commissioner Montgomery moved to adjourn at 6:28 p.m. with Commissioner Fountain seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk, Board Secretary

Approved:



Rodney A. Twete
Chairman