

## LAKES HIGHWAY DISTRICT MINUTES

September 21, 2020

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on September 21, 2020 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Anthony Loos attended regarding Rotterdam Subdivision, Mike Curry of Big Sky Capital attended regarding Walking Horse Estates, Jim Manning, Tom Brew and Debbie Sommerville attended regarding Overlook Heights Subdivision, Donna Montgomery, Maury Gregg, Deanna Costello and Paul Matthews observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no and Commissioner Montgomery no. Commissioner Fountain stated she did drive up to Howard Road and Walking Horse.

Commissioner Montgomery moved to approve the September 21, 2020 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the August 31, 2020 regular meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Commissioner Montgomery moved to approve the September 10, 2020 special meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

After reviewing the Payments Journal and Financial Worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 37752 through 37806 in the amount of \$168,950.56, the direct deposit dated September 4, 2020 in the amount of \$40,392.97 and the direct deposit dated September 21, 2020 in the amount of \$38,979.64 for a total of \$248,323.17. Commissioner Montgomery seconded the motion which carried unanimously.

Chairman Twete asked if there was any public comment that was not related to an item on the agenda.

**Item 9a is the 2020-2021 De-Icer Piggyback.** Director Shanley discussed piggybacking off of the Idaho Transportation Departments de-icer bid and presented the Roadwise, Inc. letter to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to piggyback off of the ITD de-icer bid for fiscal year 2021 with Commissioner Montgomery seconding the motion which carried unanimously.

**Item 9b is the 2020-2021 Salt Quote.** Director Shanley discussed the quote received from Compass Materials for winter salt. After deliberations, Commissioner Fountain moved to accept the quote from Compass Materials for winter salt at a price of \$92.66 per ton delivered to Belmont Shop. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 9c is the Rock Crushing Call for Bids.** Director Shanley discussed with the Board the Call for Bids for upcoming rock crushing. After deliberations, Commissioner Montgomery moved to authorize District staff to call for bids for rock crushing for 2021 with Commissioner Fountain seconding the motion which carried unanimously.

**Item 9d was the Rotterdam Subdivision Plat Review.** Director Shanley presented his comments for this four (4) lot minor subdivision located on Perimeter Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a comment letter to the County outlining item numbers 1-2 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

As it was not yet time for the public hearing, Chairman Twete moved to item 9f.

**Item 9f was Walking Horse Estates 1st & 2nd Addition Plat Reviews.** Director Shanley presented these major subdivisions located on the south side of Howard Road adjacent to Walking Horse Estates to the Board for consideration. Mike Curry of Big Sky Capital discussed plans for the development of the parcel and improvements to Howard Road. After deliberations, Commissioner Fountain moved to authorize District staff to submit a comment letter to the County outlining item numbers 1-10 of Director Shanley's review for Walking Horse Estates 1<sup>st</sup> and 2<sup>nd</sup> Additions. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 9e was the Public Hearing for the Abandonment & Vacation request for a portion of right-of-way located in Fredde's Plat of Pinehurst.**

Chairman Twete stated this is the designated time and place set for the public hearing on the petition to abandon and vacate a portion of right-of-way located in the plat of Fredde's Plat of Pinehurst, Section 17, Township 52 North, Range 4 West, Boise Meridian, Kootenai County, Idaho as petitioned by Kal and Shannon Kemmish. I now declare the public hearing open. Please proceed to the podium, state your name and address for the record. Only testimony pertaining to this petition will be accepted.

At this time Director Shanley addressed the Board that the applicant had requested their application be withdrawn, they are no longer requesting the abandonment of the right-of-way. Director Shanley also stated that Idaho Code was followed regarding advertisement and that the District only learned of the withdrawal today.

Chairman Twete closed the public hearing. Commissioner Montgomery moved to withdraw the application request for the abandonment for a portion of right-of-way located in Fredde's Plat of Pinehurst at the applicant's request. Commissioner Fountain seconded the motion which carried unanimously.

**Item 9g was Change Order #1, the Balancing Change Order and Final Pay Request for the 2020 construction projects.** Director Shanley presented change order #1 in the amount of (\$13,293.00) which is a decrease in the final project cost and requested approval of change order #1. Commissioner Fountain moved to approve change order #1 with Commissioner Montgomery seconding the motion which carried unanimously.

Director Shanley then presented the balancing change order in the amount of (\$3,485.86) which is a decrease in the final project cost along with the final pay request for Interstate Concrete & Asphalt in the amount of \$288,680.81. Director Shanley requested the Board authorize the release of retainage upon the District's final approval of the project. After deliberations, Commissioner Fountain to approve and authorize payment of the final pay request in the amount of \$288,680.81 to Interstate Concrete & Asphalt, Inc. and authorized the Chairman or Vice Chairman to sign the pay request. The motion also included authorization to release all retainage contingent upon final inspection and acceptance by the District. Commissioner \_\_\_\_\_ seconded the motion.

**Item 9h was the de-icer truck purchase.** Director Shanley presented a quote from Mike White Ford for an F550 de-icer truck. After discussion and deliberations, Commissioner Fountain moved to authorize the purchase of two (2) de-icer trucks for \$74,439.00 each from Mike White Ford with Commissioner Montgomery seconding the motion which carried unanimously.

**Item 9i was the Guardrail Improvement Project State and Local Agreement.** Director Shanley addressed the Board regarding the LHSIP 2021 grant that was submitted and received for the guardrail projects on Chilco Road, Cape Horn Road and Ohio Match Road and presented the State and Local Agreement for signature. After deliberations, Commissioner Montgomery moved to authorize the Board to sign the State and Local Agreement for the guardrail project on Chilco Road, Cape Horn Road and Ohio Match Road as presented which includes the \$6,000 payment. Commissioner Fountain seconded the motion which carried unanimously.

**Item 9j was Overlook Heights Plat review.** Director Shanley presented this four (4) lot minor subdivision to the Board for review which is located on E. Hayden Lake Road at the Dodd Road intersection. Director Shanley stated the applicant is requesting two (2) approaches to E. Hayden Lake Road and in light of additional right-of-way dedication for curve improvements, would request the Board allow the second approach to E. Hayden Lake Road. Jim Manning, Tom Brew and Debbie Sommerville addressed the Board regarding safety concerns for this portion of E. Hayden Lake Road and their request for reconstruction of the curve adjacent to this subdivision and thanked Commissioner Fountain for coming out and visiting with them to discuss the needed safety improvement. Mr. Manning stated that he would not support the subdivision without the right-of-way dedication for the curve improvements. Commissioner Fountain stated that she agreed that the dedication for the curve improvements needed to be provided to obtain her support for the subdivision. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-5 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylars when presented. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 9k was the Hayden Lake Road curve.** Director Shanley discussed concerns that have been received by the District regarding the curve adjacent to the proposed Overlook Heights subdivision located on E. Hayden Lake Road.

**Item 9l was the ICRMP renewal.** Director Shanley presented the ICRMP renewal information to the Board for review. After deliberations, Commissioner Montgomery moved to accept the ICRMP renewal with Commissioner Fountain seconding the motion which carried unanimously.

**Item 9m was Hoodoo Valley 5<sup>th</sup> & 6<sup>th</sup> Additions Pavement Section Revision.** Director Shanley stated the District has received a request from the developer of Hoodoo Valley Fifth & Sixth Additions for a pavement width variance. After deliberations, Commissioner Fountain moved to approve the request to reduce the road width of Archer and Pulaski Roads located in Hoodoo Valley Fifth and Sixth Additions to twenty-four (24) feet and authorize staff to work with the developer on the bond amount with Commissioner Montgomery seconding the motion which carried unanimously.

**Item 9n was the Diagonal Road Right-of-Way Contract.** Director Shanley presented a contract from Welch Comer for the right-of-way portion of the upcoming Diagonal Road (between Hwy 41 and Camrose Lane) Project. After deliberations, Commissioner Fountain moved to enter into an agreement with Welch Comer for professional services not to exceed \$37,100.00 for the Diagonal Road Project with Commissioner Montgomery seconding the motion which carried unanimously.

**Item 9o was employee wages.** At this time Commissioner Montgomery moved to enter into executive session at 6:45 p.m. under Idaho Code §74-206 (1) (b) with Commissioner Fountain seconding the motion. District Clerk Flagg called the roll with voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session at 7:10 p.m., Commissioner Montgomery moved to increase employee wages as discussed in executive session with Commissioner Fountain seconding the motion.

There being no further business, Commissioner Fountain moved to adjourn at 7:11 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:

*Bonny A. Flagg*

Bonny A. Flagg  
District Clerk/Board Secretary

Approved:

*Rodney A. Twete*

Rodney A. Twete  
Chairman