

## LAKES HIGHWAY DISTRICT MINUTES

July 3, 2023

Page 1

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on July 3, 2023 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Adams, Director Shanley and Deputy Clerk Hendry. Candace Adams, Maria Tefft, Patrick DePriest, Cheryl Delhagen, Mike Satren, Christy Din, Robert Cervenka, Justin Lokker, Sheryll Benson, Anita Dupzyu, Sandi Turner, Marty Modaz, Nina Beesley, Thomas Shafer, Charles Coats, Michael Jehnichen, Daryl Jenkins, Ann Blatt, John Howard, Alan Golab and Heather Greenman attended for public comment. Donna Montgomery and Kelley Hendry observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Adams no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Adams no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Adams no.

**Item 3** – Commissioner Montgomery moved to approve the July 3, 2023 agenda as presented with Commissioner Adams seconding the motion, which carried unanimously.

**Item 4** – Commissioner Montgomery moved to approve the June 19, 2023 regular meeting minutes as presented with Commissioner Adams seconding the motion, which carried unanimously.

**Item 5 – Public Comment** – Chairman Twete asked if there was any public comment. Robert Cervenka, Marty Modaz, Thomas Shafer, Sandi Turner, Nina Beesley, Charles Coats, Heather Greenman, Daryl Jenkins, Allen Golab, Cheryl Delhagen and Sheryll Benson addressed the Board regarding KMP0 Traffic Management Center.

**Item 6 - Old Business - None**

### **Current Business**

**Item 7a – May 20, 2023 Election Results.** Director Shanley reviewed the election results with the Board. Weston E. Montgomery ran unopposed in Sub-District 2 therefore no election was held. Based on the certified election results from Kootenai County, Steven R. Adams was elected Commissioner for Sub-District 3. Commissioner Adams moved to accept the election results as they stand declaring Steven R. Adams Commissioner for Sub-District 3. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 7b – Commissioner Oath of Office – Weston E. Montgomery.** Deputy Clerk Hendry issued the oath of office to Weston E. Montgomery, Commissioner for Sub District #2 and presented his certificate of election.

**Item 7c – Commissioner Oath of Office – Steven R. Adams.** Deputy Clerk Hendry issued the oath of office to Steven R. Adams, Commissioner for Sub District #3 and presented his certificate of election.

**Item 7d – Election of Board Officers.** At this time, Chairman Twete asked for a motion to dissolve the Board to nominate and elect current Board Officers. Commissioner Montgomery moved to dissolve the Board and turn the meeting over to Director Shanley to accept nominations for Chairman of the Board. Commissioner Adams seconded the motion, which carried unanimously.

Director Shanley addressed the Board and asked for nominations for Board Chairman. Commissioner Montgomery moved to nominate Rodney Twete as Board Chairman. Commissioner Adams seconded the motion, which carried unanimously.

Director Shanley turned the meeting over to Chairman Twete who then asked for nominations for Vice Chairman. Commissioner Twete moved to nominate Commissioner Adams as Vice Chairman with Commissioner Montgomery seconding the motion, which carried unanimously.

Chairman Twete asked for nominations for District Secretary. Commissioner Twete moved to nominate Aliesha Hendry as District Secretary. Commissioner Montgomery seconded the motion, which carried unanimously. The roll was called as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Adams aye.

Chairman Twete asked for nominations for District Treasurer. Commissioner Twete moved to nominate Tracy Blaine as District Treasurer with Commissioner Adams seconding the motion which carried unanimously.

**Item 7e– FY24 Local Transportation Project Grant Program.** Director Shanley requested guidance from the Board on whether they are acceptable to the District applying for the LTP Grant funding to help pay for the Diagonal Road project. After deliberations, Commissioner Adams moved to accept the FY24 Local Transportation Grant Program, Item 7e with Commissioner Montgomery seconding the motion, which carried unanimously.

**Item 7f – Dirks Ranch Plat Review.** Director Shanley presented this two (2) lot minor subdivision located adjacent to Sarah Loop to the Board for review. After deliberations, Commissioner Adams moved to approve and accept the dedications that shall be shown on the final plat and authorized District Staff to submit a letter of comment to the County outlining item numbers 1 through 4 of Director Shanley’s review. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 7g – Seyfert Acres Plat Review.** Director Shanley presented this two (2) lot minor subdivision located on Yellow Pine Avenue to the Board for review. After deliberations, Commissioner Adams moved to approve and accept the dedications that shall be shown on the final plat and authorized District Staff to submit a letter of comment to the County outlining item numbers 1 through 4 of Director Shanley’s review. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 7h – Darwood Estates Plat Review.** Director Shanley presented this two (2) lot minor subdivision located on Cedar Grove Lane to the Board for review. After deliberations, Commissioner Adams moved to approve and accept the dedications that shall be shown on the final plat and authorized District Staff to submit a letter of comment to the County outlining item numbers 1 through 4 of Director Shanley’s review. Commissioner Montgomery seconded the motion, which carried unanimously.


**Item 7i – Set Public Hearing for Surplus Equipment.** Director Shanley discussed with the Board surplus one (1) CAT Grader and one (1) Sakai Roller as they are no longer useful in the maintenance operations of the District. After deliberations, Commissioner Montgomery moved to adopt Resolution 2023-11 declaring the listed equipment, GR014 and RL416 as surplus with the public hearing to be held on August 28, 2023 at 5:45 p.m. or as soon as thereafter as possible. Commissioner Adams seconded the motion. Roll call was as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Adams aye.

**Item 7j – Pay Request #1, 2023 Construction Projects.** Director Shanley presented Pay Request #1 for the 2023 Construction Projects submitted by Interstate Concrete & Asphalt in the amount of \$1,100,903.68 to the Board for review. After deliberations, Commissioner Montgomery moved to approve and authorize payment of \$1,100,903.68 to Interstate Concrete & Asphalt representing Pay Request #1 for the 2023 Construction Projects. Motion also included authorization for the Chairman or Vice Chairman to sign the pay request. Commissioner Adams seconded the motion, which carried unanimously.

**Item 7k – 2023-2024 Budget Workshop.** Director Shanley discussed with the Board setting a workshop to discuss the 2023-2024 budget. After deliberations, Commissioner Montgomery moved to set July 12<sup>th</sup> and July 20<sup>th</sup> 2023 at 10:30 a.m. for the budget workshop with Commissioner Adams seconding the motion, which carried unanimously.

As there was no further business, Chairman Twete adjourned the meeting at 6:16 p.m.

Respectfully Submitted:



Aliesha Hendry  
Deputy Clerk

Approved:



Rodney A. Twete  
Chairman