

LAKES HIGHWAY DISTRICT MINUTES

June 7, 2021

Page 1

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on June 7, 2021 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Madison Van Gelder, Dina Van Gelder, Rik Van Gelder, Nichole Shanley and Ashlynn Shanley attended regarding the IAHD Scholarship Awards, John Austin attended regarding outside services, Kelly Dionne attended regarding Express Professionals, Scott McArthur attended regarding the Howard Road Construction Plans, Donna Montgomery, Stacy Brittain and Craig Lauchner observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Item 3 – Commissioner Montgomery moved to approve the June 7, 2021 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 4 - Commissioner Montgomery moved to approve the May 17, 2021 regular meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 5 - Commissioner Montgomery moved to approve the May 20, 2021 special meeting minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 6 - After reviewing the Payments Journal, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 38452 through 38492 in the amount of \$359,707.05 , the direct deposit dated May 20, 2021 in the amount of \$35,871.36 and the direct deposit dated June 4, 2021 in the amount of \$38,262.14 for a total of \$433,840.55. Commissioner Montgomery seconded the motion which carried unanimously.

Item 7 – Public Comment - Chairman Twete asked if there was any public comment. Commissioner Fountain stated on Friday she had spoken with Kelly of Express Professionals and as it was too late to add an item to the agenda, she invited him to come to the Board meeting and speak under public comment and let the Board know what services they provide. At this time Kelly Dionne of Express Employment Professionals introduced himself and outlined the services his agency provides.

Item 8 – IAHD Scholarship Presentations. At this time, Chairman Twete recognized Ashlynn Shanley and Madison Van Gelder as recipients of individual \$1,000 scholarships awarded by the Idaho Association of Highway Districts for the 2021-2022 academic year.

Ashlynn, daughter of Eric and Nichole Shanley and Madison, daughter of Rik and Dina Van Gelder were awarded Certificates of Scholarship by Chairman Twete.

Chairman Twete called for a short recess at this time.

Upon reconvening to regular session, Chairman Twete moved to **Item 9a – May 17, 2021 Financial Worksheet**. After reviewing the financial worksheet presented at the May 17, 2021 board meeting, Commissioner Fountain moved to table this to item with Commissioner Montgomery seconding the motion which carried unanimously.

Item 9b – Covid Policy. Director Shanley discussed with the Board reinstating the previous Covid-19 policy. As this was a discussion item only there was no motion made.

Item 10a – Haunted Hills Plat Review. Director Shanley presented this four (4) lot minor subdivision located on Remington Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1 and 2 of Director Shanley's review. The motion also included authorization for the Chairman or Vice Chairman to sign the Mylar when presented. Commissioner Montgomery seconded the motion which carried unanimously.

Item 10b – Special Notice Permit Review. Director Shanley presented this special notice permit for a personal storage unit to be located on Twin Lakes Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1 and 2 of Director Shanley's review with Commissioner Montgomery seconding the motion which carried unanimously.

Item 10c – The Estates at Farragut Howard Road Construction Plan Review. Director Shanley presented the Board with road construction plans for a portion of Howard Road west of Perimeter Road for The Estates at Farragut. Scott McArthur addressed the Board regarding the construction plans and after discussion and deliberations, Commissioner Montgomery moved to accept the road development and construction plans for Howard Road extension to Perimeter Road with Commissioner Fountain seconding the motion which carried unanimously.

Item 10d – Pay Request #1 for the 2021 Construction Projects. Director Shanley presented Interstate Concrete & Asphalt's pay request #1 for the 2021 construction projects. After deliberations, Commissioner Fountain moved to approve pay request #1 and authorize payment to Interstate Concrete & Asphalt in the amount of \$893,518.53. The motion also included authorization for the Chairman or Vice Chairman to sign the request. Commissioner Montgomery seconded the motion which carried unanimously.

At this time Chairman Twete asked for a motion to enter into executive session.

Commissioner Montgomery moved to enter into executive session at 6:05 p.m. under Idaho Code §74-206 (1) (a) to discuss hiring an individual agent. Commissioner Fountain seconded the motion. At this time, Clerk Flagg called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

After reconvening to regular session at 6:40 p.m., Commissioner Twete moved to allow Practical Accounting Solutions to assist the District with the treasurer's work as discussed in executive session. Commissioner Montgomery seconded the motion and added he would like to see a six (6) month trial basis which Commissioner Twete stated would be a part of his motion. Commissioners Twete and Montgomery voted aye with Commissioner Fountain voting nay and stating that she would like the record to state that she would like to see a proposal from Express Employment before a decision is made on this item. Motion carried.

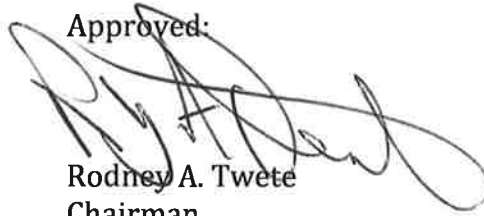
There being no further business, Commissioner Fountain moved to adjourn at 6:41 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman