

LAKES HIGHWAY DISTRICT MINUTES

December 1, 2025

The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on December 1, 2025 at the District Office, 17783 N. Pope Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Adams, Montgomery, Director Shanley and Attorney Weeks. Shawn Miller and Kelcey Stewart with Best Day HR attended by Zoom regarding Item 6b. Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Adams no Commissioner Montgomery no.

Item 3 – Commissioner Montgomery moved to approve the December 1, 2025 agenda as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 4 – Public Comment – Chairman Twete asked if there was any public comment, there was none.

Item 5 – Commissioner Adams moved to approve December 1, 2025 Consent Agenda as amended to include the November 3, 2025 Meeting Minutes, October 2025 Financial Reports. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 5c – 2026 Meeting Calendar. Commissioner Montgomery moved to table this until the next scheduled meeting. Commissioner Adams seconded the motion, which carried unanimously.

Item 5d – 2025 Annual Road and Street Report. Director Shanley presented the 2025 Annual Road and Street report to the Board for review. Upon deliberations, Commissioner Montgomery moved to approve as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 5e – 2025 Local Road Mileage Report. Director Shanley presented the 2025 Local Road Mileage report to the Board. Upon deliberations, Commissioner Adams approved as presented, Commissioner Montgomery seconded the motion which carried unanimously.

Item 5f – 2025 Director’s End of Year Report. Director Shanley presented his report to the Board. Upon deliberations, Commissioner Adams moved to approve as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 5g – Hayden Annexation. Director Shanley discussed the annexation with the Board. Upon deliberations, Commissioner Montgomery moved to approve as presented. Commissioner Adams seconded the motion which carried unanimously.

Item 5h – FAM25-0012 Stevens Family Exemption. Director Shanley presented this family exempt subdivision located off Sturgeon Road to the Board for review. Upon deliberations, Commissioner

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Admas moved to approve and allow staff to submit a letter of comment to the County. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 5i - MIN25-0030 Lewis Estates. Director Shanley presented this 2-lot minor subdivision located off War Eagle Avenue to the Board for review. Upon deliberations, Commissioner Montgomery moved to approve and allow staff to submit a letter of comment to the County. Commissioner Adams seconded the motion, which carried unanimously.

Current Business

Item 6a – 2025-2026 East Hayden Lake Road Rehabilitation. Director Shanley discussed rehabilitation options for EHLR. Upon deliberations, Commissioner Montgomery moved to adopt option number two as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 6b – Human Resource Advisor. Shawn Miller and Kelcey Stewart of Best Day HR discussed their proposal and scope of work with the Board. Upon deliberations, Commissioner Adams moved to table this item to revise the scope of work. Commissioner Montgomery seconded the motion, which carried unanimously.

Item 6c – Spirit Lake Causeway Bridge Grant Application, Resolution 2025-14. Director Shanley presented Resolution 2025-14 to the Board for consideration to reapply for the grant. After deliberations, Commissioner Montgomery moved to accept Resolution 2025-14 as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 6d – Ordinance 2025-01, Pushing and Plowing Snow across Public Right-of-Way. Director Shanley presented this to the Board. Upon deliberations, Commissioner Adams moved to accept Ordinance 2025-01 as presented. Commissioner Montgomery seconded the motion, which carried unanimously.

Old Business

Item 7a – Lancaster/Huetter Roundabout, Change Order. Director Shanley presented the Change Order to the Board, this work would include design, install and maintenance of a temporary traffic signal for the intersection of Hayden and Meyer Road. Upon deliberations, Commissioner Montgomery moved to approve the change order as presented. Commissioner Adams seconded the motion, which carried unanimously.

Item 8 - Executive Session. Commissioner Montgomery moved to enter into executive session at 6:10 p.m. under Idaho Code§ 74-206(1), (f). Commissioner Adams seconded the motion. Director Shanley called the roll as follows: Commissioner Twete aye, Commissioner Adams aye and Commissioner Montgomery aye. The motion carried unanimously.

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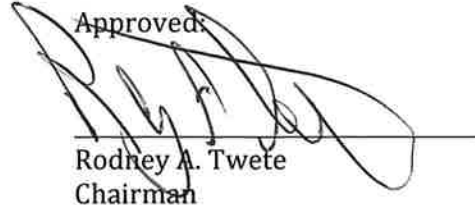
Upon reconvening into regular session at 6:28 p.m., Commissioner Adams moved to approve the District's counsel to consult with outside counsel and approve the prorated amount to the City of Hayden. Commissioner Montgomery seconded the motion, which carried unanimously.

As there was no further business, Chairman Twete adjourned the meeting at 6:28 p.m.

Respectfully Submitted:



Aliesha Hendry
District Clerk/Board Secretary

Approved: 

Rodney A. Twete
Chairman