

## LAKES HIGHWAY DISTRICT MINUTES

August 30, 2021

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on August 30, 2021 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. John Austin and Cathie Merry of Practical Accounting Services attended regarding the budget hearing, Tom Torgerson attended regarding Tee Squared Ranch, Alan Soderling attended regarding the facilities update and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

**Item 3** - Commissioner Montgomery moved to approve the August 30, 2021 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

**Item 4** - Commissioner Montgomery moved to approve the August 2, 2021 regular meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

**Item 5** - After reviewing the Payments Journal Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 38640 through 38717 in the amount of \$417,939.41, the direct deposit dated August 5, 2021 in the amount of \$38,301.90 and the direct deposit dated August 20, 2021 in the amount of \$34,597.11 for a total of \$490,838.42. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 6 - Public Comment** - Chairman Twete asked if there was any public comment.

**Item 7 - Old Business - None**

As Tom Torgerson was in the audience regarding Tee Squared Ranch Construction Plans, Chairman Twete moved to item 8i.

**Item 8i - Tee Squared Ranch Construction Plans.** Director Shanley presented construction plans for the Tee Squared Ranch subdivisions located near the southwest corner of Seasons Road and Ramsey Roads. Tom Torgerson addressed the Board regarding his plans for development. After deliberations, Commissioner Fountain moved to approve the construction plans for Tee Squared Ranch stating the snow storage area at the cul-de-sac shall be constructed to a full Highway District standard roadway section less the paving. Commissioner Montgomery seconded the motion which carried unanimously.

As it was not yet time for the public hearing, Chairman Twete moved to item 8g.

**Item 8g – Facility Needs Study Final Draft.** Director Shanley presented the final draft of the facility needs study as submitted by h2a Architects to the Board for review. As this was a discussion item only, no motion was made.

**Item 8f – Public Hearing for the 2021-2022 Budget.** Chairman Twete moved to item 8f and stated this was the time and place for the 2021-2022 budget hearing and declared the hearing open for any public comments.

Director Shanley stated the public hearing was advertised in accordance with Idaho Statutes and the District had not received written comments regarding the budget. Director Shanley then reviewed the proposed 2021-2022 budget with the Board and Resolution 2021-08 reserving the 2021-2022 foregone amount.

Chairman Twete asked for any further public comment. Seeing none, Chairman Twete declared the public hearing closed at 5:54 p.m.

The Board proceeded to deliberations which outlined that the District was using new growth taxes to lower taxes for everyone else. Upon conclusion, the following motion was made.

Commissioner Fountain moved to approve and adopt the FY2021-2022 Lakes Highway District budget as presented which includes the lesser amount of new construction allowed and authorized the Chairman or Vice Chairman to sign the dollar certification and authorized District staff to submit the FY 2021-2022 budget to the Coeur d'Alene Press for advertisement. The motion also included adoption of Resolution 2021-08 reserving the 2021-2022 foregone amount of \$178,138.00. Commissioner Montgomery seconded the motion. District Clerk Flagg then called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. The motion carried unanimously.

**Item 8a – David Evans & Associates PSA for Old Hwy 95 UPRR Bridge Project.** Director Shanley presented the Local Professional Services Agreement to the Board for review for the Old Hwy 95 UPRR Bridge Project. Upon deliberations, Commissioner Montgomery moved to approve and authorize signature of the Local Professional Services Agreement with David Evans & Associates for the Old Hwy 95 UPRR Bridge Project. Commissioner Fountain seconded the motion which carried unanimously.

**Item 8b – Idazona Lots Plat Review.** Director Shanley presented this three (3) lot subdivision located on Government way north of Lancaster Road to the Board for review. After deliberations, Commissioner Montgomery moved to approve and accept the dedications that shall be shown on the final plat and authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. Commissioner Fountain seconded the motion which carried unanimously.

**Item 8c – Barnhart Ranch Plat Review.** Director Shanley presented this two (2) lot minor subdivision located on Clagstone Road to the Board for review. After deliberations, Commissioner Fountain moved to approve and accept the dedications that shall be shown on the final plat and authorize District staff to submit a letter of comment to the county outlining item numbers 1-3 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 8d – Merkeley Estates Plat Review.** Director Shanley presented this four (4) lot minor subdivision located on Bunco Road to the Board for review. After deliberations, Commissioner

Fountain moved to approve and accept the dedications that shall be shown on the final plat and authorize District staff to submit a letter of comment to the county outlining item numbers 1-3 of Director Shanley's review. Commissioner Montgomery seconded the motion which carried unanimously.

**Item 8e – Ranch 54 Plat Review.** Director Shanley presented the preliminary plat for this twenty-seven (27) lot proposed subdivision located on Howard Road to the Board for review. After deliberations, Commissioner Montgomery moved to authorize District staff to submit Director Shanley's letter to the County outlining item numbers 1-11 for the Ranch 54 plat review. Commissioner Fountain seconded the motion which carried unanimously.

**Item 8h – Snow Wings.** Director Shanley presented a quote from Utility Truck Equipment for two (2) eight (8) foot plow wings. After deliberations, Commissioner Montgomery moved to order two (2) wings for the F550 Ford six (6) wheeled trucks for a cost of \$22,890.00 with Commissioner Fountain seconding the motion which carried unanimously.

**Item 8j – 2021 Northwest Pavement Management Conference.** Director Shanley discussed with the Board attending the 2021 Northwest Pavement Management Conference to be held in Portland October 26<sup>th</sup> to 29<sup>th</sup>, 2021. After deliberations, Commissioner Montgomery moved to authorize Director Shanley to attend the 2021 Northwest Pavement Management Conference in Portland Oregon on October 26<sup>th</sup> through October 28<sup>th</sup>, 2021 with Commissioner Fountain seconding the motion which carried unanimously.

**Item 8k – Mini Excavator Purchase –** Director Shanley discussed with the Board purchasing the planned mini excavator using the Sourcewell Contract pricing which meets the Idaho bidding requirements. After deliberations, Commissioner Montgomery moved to purchase the CAT 309 mini excavator in the amount of \$151,829.22 with Commissioner Fountain seconding the motion which carried unanimously.

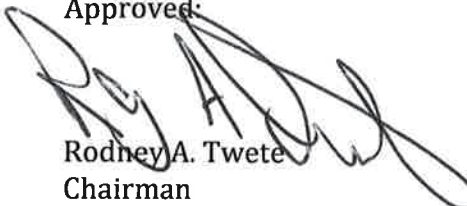
**Item 9a – Idaho Code §74-206 (1) (a) Right-of-Way Acquisition.** Commissioner Montgomery moved to enter into executive session at 6:33 p.m. under Idaho Code §74-206 (1) (a) to discuss right-of-way acquisition. Commissioner Fountain seconded the motion. Clerk Flagg then called the roll with voting as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried which carried unanimously.

Upon reconvening to regular session at 6:38 p.m., Commissioner Montgomery moved to enter into the right-of-way contracts on the four (4) parcels on Diagonal Road and make payment as discussed in executive session. Commissioner Fountain seconded the motion which carried unanimously.

Chairman Twete stated there was no further business, so the meeting was adjourned.

Respectfully Submitted:

  
Bonny A. Flagg  
District Clerk/Board Secretary

Approved:  
  
Rodney A. Twete  
Chairman